Minutes of September 22, 2026 Meeting
Warren Select Board

Members Present: Harvey Blake, Jeremiah Kemp, Joel Taplin
Staff Present: Patti Begin, Town Treasurer; Rebecca Campbell, Town Administrator
Others Present: Perry Bigelow, Jim Crafts, Kelly Knotek; VLCT & Michael Miller

Mr. Taplin called the meeting to order at 6:30 pm. The meeting was held in person at the Warren Town Offices and online via Zoom.

Public Comment

Nobody requested time to address the Board.

Agenda Changes

No changes were made to the agenda.

VLCT Insurance Coverage Discussion

Kelly Knotek from Vermont Leagues of Cities & Towns (VLCT) presented to the Board the various types of insurance coverage that Town has through VLCT. She mentioned working with Ms. Campbell on the new Town Hall Rental Agreement and the various options for extended insurance coverage for someone renting the Town Hall who wants to provide entertainment or alcohol.

Kelly recommended that the Fire Department and the Town Garage start an inventory list for all of the equipment that is kept on trucks and in the buildings in case there is a claim those items can also be included, especially for replacement purposes.

Town Hall Rental Agreement Approval

Ms. Campbell presented the new Town Hall Rental Agreement that the Selectboard has been working on over the past few months. This new agreement has had collaboration with both VLCT and the Town's Attorney. The Board approved this new agreement to go into effect on September 23, 2026. The Selectboard expressed their appreciation to Ms. Campbell for getting this done.

Quarter 2 Budget Review

Mr. Blake presented a new format for budget reviews based on the feedback from a previous meeting indicating that adjustments had been made to provide further clarity and a more streamlined process for future reviews. Mr. Taplin and Mr. Kemp were very appreciative of the new format and both agreed that it was much easier to comprehend. Mr. Blake assured that Selectboard that going forward by using this new format it should make budget reviews and budgeting for the next year much simpler and easier to handle.

RFP Town Hall Steps

Ms. Klein Corrigan and Ms. Campbell have been working with KMK on updating the RFP for the replacement of the Town Hall steps. The Board approved the RFP and it will go out for bids this week.

Town Garage Update – Ms. Campbell reported that the project is progressing nicely and that there are photos on the website that people can follow along with the project. The page is under Highway Department and if you scroll down there is a photo gallery that gets updated weekly.

Town Green Roundtable Discussion – Mr. Taplin asked about dates for the roundtable discussion with the Planning Commission and the Community to talk about the Town Green and how it's used, what's acceptable for noise levels, etc. Mr. Blake suggested that we table this until December or January, especially since we won't be having anymore events until 2027.

Administrative Items

MOTION: *A motion to approve the payroll warrant in the amount of $28,929.83 passed unanimously.*

MOTION: *A motion to approve the minutes of September 8, 2026 passed unanimously.*

Executive Session

MOTION: *A motion to enter Executive Session passed unanimously.*

The meeting entered Executive Session at 7:57 pm and returned to open session at 8:16 pm.

MOTION: *A motion to hold off on appointing the two Selectboard candidates that were interviewed while the Board further considers its needs, particularly expertise in budgeting, government finance, and legal matters, and to ask both candidates whether they wish to remain under consideration.*

Adjournment

The meeting adjourned at 8:18 pm.

Respectfully Submitted,
Carol Chamberlin

The Warren Selectboard

Joel Taplin, Vice Chair

Harvey Blake

Jeremiah Kemp