Town of Warren
Planning Commission
Minutes of Meeting
Monday, October 26, 2026

Members Present:	Michelle Bennett, Jim Crafts, Roberta Elliot, Sam Robinson, Adam Zawistowski
Staff Present:	Ruth Robbins, Zoning Administrator
Others Present:	Carol Chamberlin (Recording Secretary)

The meeting was called to order by Michelle at 7:01 pm.

Agenda Changes
No changes were made to the agenda.

Approval of the Minutes
The minutes of October 12, 2026 were approved. The minutes of September 28, 2026 were amended and approved.

Public Comment
No members of the public were present.

STR Update
Jim reported that he had met with Tolemi, another STR software company, and has recommended to the Selectboard and Kerry Newton that they neither renew the contract with Granicus nor begin with another company. Rather, Jim thinks it would be best to work with NEMRC to have Warren's database adjusted to use this system for tracking STRs and billing owners for registration.

It was noted that the current STR Ordinance expires in November 2027.

Town Garage Site Update
- Michelle will reach out to Eli at CVRPC regarding progress on Brownfields funding
- Ruth will be publishing an RFP for site engineering
- Jim spoke of the current allowance for only 25' setback from wetlands in growth areas
- Public outreach should continue
- Formation of a town garage housing task force should be explored more thoroughly
- The use of the school by HUUSD may be discontinued

CVRPC – Status of Regional Plan
It was noted that the Regional Plan had been adopted by the RPC.

It was agreed that the PC should continue to explore opportunities for other potential areas of Town to be designated as growth areas. Michele and Jim will coordinate steps to address having Ellen Lane/lower West Hill added to the Village area.

It was also noted that the Selectboard has yet to opt in to Tier 1B status for the Village, and agreed to present them with the related Resolution that speaks of a 'possible' water supply.

Other Business
RFP for Town Plan consulting – Ruth indicated that she would be working on this, and it was agreed that this will take some time and require input from multiple people.

Town Green/Pavilion use – Ruth reminded the group that the gathering to discuss this is scheduled for Saturday November 7.

MRVPD – Jim reported on the presentations by the MRV Land Trust and Central Vermont Career Center.

Adjournment
The meeting adjourned at 8:37 pm.

Respectfully Submitted,
Carol Chamberlin, Recording Secretary