

**Minutes of April 14, 2026 Meeting  
Warren Select Board**

**Members Present:** Harvey Campbell, Devin Klein Corrigan, Joel Taplin

**Staff Present:** Rebecca Campbell, Town Administrator

**Others Present:** Perry Bigelow, Alice Cheney, Jim Crafts, Julie Frost (Friends of the Mad River), Michael G, iPad pro, Michelle Krieg (Friends of the Mad River), Jack Mosely, Ira Shadis (Friends of the Mad River)

Ms. Klein Corrigan called the meeting to order at 6:30 pm. The meeting was held in person at the Warren Town Offices and online via Zoom.

**Public Comment**

Perry Bigelow asked about placement of speed study strips on Lincoln Gap Road; it was confirmed that these, as well as a portable flashing radar sign, will be installed, with the date for the strips scheduled as May 15.

Jack Mosely asked about a connection to the Wastewater System from his Village property; Ms. Campbell advised that he should be in touch with her during office hours to discuss this.

Alice Cheney offered a suggestion that the Harwood Band be asked to play traditional music at the pavilion on July 4<sup>th</sup>. It was explained that Ben Olds (Rotary) is organizing activities for the Fourth, and that bands have already committed to play, and noted that this suggestion might be useful for other summertime events/activities.

**Agenda Changes**

Ms. Campbell noted that there were several Other Business to address as time allowed.

**Friends of the Mad River (FMR) Presentation**

Ira Shadis, Julie Frost, and Michelle Krieg were present and provided some background information regarding FMR. Julie then went through her presentation, covering the organization's core values, core focus – programs and projects, expanding capacity, community engagement work, and collaboration goals.

It was discussed that once legal matters regarding the Warren crib dam are resolved, options to either leave the dam in place or work on its removal will be explored.

Ms. Klein Corrigan noted that the Flat Iron Road Scoping Study is at 30% completion, and that this, along with Hanks Road and other culvert work, would be addressed with the assistance of FMR.

Flood resilience higher up in the watershed is also being taken on by FMR, including potential for upland wetland restoration in East Warren.

Ms. Campbell reported that a recent site visit to Freeman Brook by ANR indicated that, for various reasons, the tree slides should be left in place rather than be removed.

**Harwood School District MOU**

The document, along with notes provided by Ms. Behn, was discussed. It was confirmed that the draft had been reviewed for legal soundness as well as for insurance matters. The document had been approved and signed by the HUUSD Board. The one change agreed to by the Board was the removal of the duplicate paragraph found in the text.

It was agreed that the title of the survey should be 'School Structure and Town Property Survey for HUUSD Use.' It was also agreed that rebar pin installed flush with the ground surface should be used for survey markers.

**MOTION:** *A motion to authorize Ms. Klein Corrigan to sign the document once the suggested changes are incorporated passed unanimously.*

### **Consideration of Town Hall Rental Agreement**

Ms. Campbell had reviewed some other towns' rental agreements, and had provided a copy of Moretown's as a comprehensive example. It was agreed that this would provide a useful template for Warren. It was discussed that it is yet to be determined who will be responsible for the ongoing management of rental requests and rentals, that some parameters need to be set regarding the pavilion/green for matters such as prohibiting the use of grills, and that the green should always be open as a public space. Ms. Campbell and Mr. Blake will continue to refine the draft agreement based on input received.

### **Consideration of Town Garage Bids**

It was noted that the Act 250 permit had been issued for this project.

There was further consideration of heat pump and solar array installation at the new garage site. It was agreed that the roof capacity for solar needs to be better understood, and that warranty information needs to be confirmed for these types of infrastructure. It was agreed to accept the heat pump bid, and to investigate the possibility of a rebate for commercial heat pump installation. It was noted that commercial solar credits are available through July 1, 2026, and agreed that clarification is needed on whether the purchase itself allows for a credit, or if installation must be underway.

### **Other Business**

STRs - Kerry Newton had provided a written update on the progress of STR registrations. It was confirmed that Granicus will be assisting with composing a compliance letter, and that after an upcoming meeting with Granicus on April 22, the letter will be ready to distribute. It was confirmed that Ms. Newton would be meeting with Joshua Schwartz, as he may be able to assist with timely communication from Granicus. It was noted that currently there is only a 24% compliance rate.

Town policies and processes – It was agreed that the accounts payable review process does not currently need to be addressed. Mr. Blake reported on a presentation he attended, and it was agreed that the Board will begin review of the policies which need to be implemented, to be included on upcoming meeting agendas.

It was agreed that the initial paperwork for a tax anticipation note should be completed, but that the loan be activated only if necessary.

Mr. Blake outlined some of the benefits of the recent change to Northfield Savings Bank for the Town's banking needs. Credit card logistics were explained. Mr. Blake noted that he would coordinate with PACIF in order to have a review of insurance coverage.

A new strategy was noted for the coordination of processing of AP invoices with both Ms. Begin and Ms. Newton being involved.

A letter of resignation from Jim Sanford (PC) was read.

A letter of resignation from Ken Scott (SB) was read.

Ms. Klein Corrigan offered to serve as the SB representative to a Safety Action Plan Committee being formed by CVRPC.

Andrew Bombard has proposed paving the East Warren Schoolhouse lot, as it is difficult to keep graded in its current condition. It was agreed that quotes for this work should be obtained, and that communication with Rootswork regarding any impacts is important.

May 9 was set as the date for a community clean up day for the Town Office area.

Ms. Campbell reported that boxes of documents stored in the basement have been sorted, and that while there is much that can be shredded, there is some historical information that should be stored in a climate-controlled space. It was agreed that a quote should be obtained for the rental of such space. Ms. Campbell will also look into scanning these documents.

### Administrative Items

**MOTION:** *A motion to approve the Selectboard Minutes of March 24, 2026 passed unanimously.*

**MOTION:** *A motion to approve the payroll warrant in the amount of \$75,125.67 passed unanimously.*

**MOTION:** *A motion to approve the accounts payable warrant in the amount of \$220,174.92 passed unanimously.*

**MOTION:** *A motion to approve a First and Third Class Liquor License Renewal for Sadie Dog/The Pitcher Inn passed unanimously.*

**MOTION:** *A motion to approve Tobacco and Tobacco Substitute License Renewals for Global Montello Group/Jiffy Mart passed unanimously.*

**MOTION:** *A motion to approve First and Third Class Liquor License Renewals for Sugarbush/Allen's Lodge, Sugarbush/Gate House, and Sugarbush/Valley House passed unanimously.*

**MOTION:** *A motion to approve a Second Class Liquor License Renewal for Sugarbush/The General Store passed unanimously.*

**MOTION:** *A motion to authorize the Town Administrator to sign the proposed contract with the Washington County Sheriff's Department passed unanimously.*

### Adjournment

The meeting adjourned at 8:13 pm.

Respectfully Submitted,  
Carol Chamberlin


The Warren Selectboard

  
Devin Klein Corrigan, Chair

  
Camilla Behn, Vice Chair

  
Kalee Whitehouse

  
Joel Taplin

  
Harvey Blake

