

Minutes of March 10, 2026 Meeting
Warren Select Board
-draft-

Members Present: Camilla Behn, Harvey Campbell, Devin Klein Corrigan, Ken Scott, Joel Taplin

Staff Present: Rebecca Campbell, Town Administrator

Others Present: Perry Bigelow, Jim Crafts, Michael G., Shannon Dunfey Konvicka, Jim Sanford

Rebecca Campbell called the meeting to order at 6:00 pm. The meeting was held in person at the Warren Town Offices and online via Zoom.

Public Comment

Jim Sanford spoke of the uncertainty of the future and suggested it may be a mistake to decide that the Library will permanently occupy the Town Hall, citing concerns about changes to the building that the staff may move forward with. Board members explained their intent to put together an MOU to ensure that the Town has oversight of any changes.

Mr. Sanford then indicated that he intends to resign from the Planning Commission, barring any appeals of the approval of the LUDRs.

Perry Bigelow asked for further information about the Town's financial audit and Short Term Rentals, both of which the Board indicated would be discussed later in the meeting.

Election of Officers

Ms. Klein Corrigan accepted a nomination to serve as Chair, and was elected unanimously.

Ms. Behn accepted a nomination to serve as Vice-Chair, and was elected unanimously.

Agenda Changes

Some items were noted to be discussed during the Other Business portion of the agenda.

Welcome New Selectboard Member

Ken Scott was welcomed to the Board.

Town Appointments

Ms. Campbell provided a list of Board, Commission, and Committee members who would like to be reappointed and which positions are currently vacant.

MOTION: *Mr. Scott moved to appoint Ms. Behn as a Cemetery Commissioner. The motion was seconded by Ms. Klein Corrigan and was approved unanimously.*

MOTION: *Ms. Klein Corrigan moved to appoint Jim Crafts as the PC representative to the MRVPD. The motion was seconded by Mr. Blake and was approved unanimously.*

MOTION: *Ms. Klein Corrigan moved to reappoint the Board, Commission, and Committee members so indicated on the list provided by Ms. Campbell. The motion was seconded by Mr. Scott, and was approved unanimously.*

It was agreed that Ms. Campbell will post information about the vacancies on Front Porch Forum.

There was some discussion of the Moderator position, and that it is an elected position which should be filled.

Town Meeting Wrap-Up

Board members discussed matters raised at Town Meeting regarding the budget presentation, and noted

the related impacts of the vacant Treasurer position. It was agreed to publicize that the 2024 audit report and a financial review for 2025 are both available; and noted that statute will be followed for the 2026 Town Report, before which time budget spreadsheets, the Report's format, and other items will be updated as necessary. Other items noted included that the Article related to the following year's meeting will have the time, date, and location included in the language; each Board member will have a role in participating in presentation of information; and the Legislative representative time will be limited.

Additionally, it was agreed that there is potential for an informational meeting to be held preceding Town Meeting, and that there might be need for a further proofing step before the Town Report is printed.

Other Business

Mr. Blake reported that Fourth of July vendors have asked about wireless availability; Ms. Campbell will look into options for providing temporary service. service.

Time capsule – Jim Crafts outlined that the capsule will be unearthed on May 19, asking that the Town provide Road Crew equipment and personnel to do so. It was agreed a rain date should be set, in order to ensure that the Road Crew is available; the Historical Society will ensure that the site is returned to its former status afterwards. The contents will be cleaned by the Historical Society, and put on display at the Blair Barn. Brent Adams is searching for a new container and will be reaching out to the community for ideas regarding things to bury for this year's time capsule.

Mr. Crafts announced that Fred Messer will be providing a presentation of General Wait, planned in conjunction with the three Valley Historical Societies, on the evening of April 25 at the Warren Town Hall.

Maintenance Contract – It was reported that Yukon had pulled their proposal for this work, leaving KMK as the only respondent to the RFP. It was agreed that references from property owners should be obtained before deciding whether to engage with KMK or reopen the proposal.

STR Registration – It was indicated that the initial response has only led to the registration of about 8% of known STRs, and agreed that another letter be sent. The letter should explain the fine to be imposed if registration does not take place; the Board will review the content before the letter is sent.

Wastewater Pump Replacement – Nate Fredericks (Simon Operating Systems) had provided two quotes for replacement of a pump for the wastewater system; he recommended that the offer from Peak be accepted.

MOTION: *Mr. Scott moved to approve the purchase of a wastewater system pump from Peak Motor and Pump for a cost of \$16,092.13, including labor. The motion was seconded by Mr. Blake, and passed unanimously.*

Wiemann-Lamphere Contract – There was some discussion of the costs associated with developing a plan for reconfiguring the office space in the Municipal Building and the need to better understand what the entire project will cost, including the work to be completed once a design plan is in place. It was agreed that the project should not be expanded to include the Town Hall in this planning.

A motion to accept the proposal from Wiemann-Lamphere for \$6K to develop plans for office rearrangement failed for lack of a second, and it was agreed that Ms. Campbell will publish a scope of work and solicit additional proposals.

There was a discussion regarding the responsibility for processing payroll, which the new Treasurer has requested be completed weekly by Ms. Campbell. Most Board members expressed that initialization of the payroll be completed by Ms. Campbell, with the Treasurer being responsible for the processing.

Administrative Items

MOTION: *A motion to approve the Selectboard Minutes of February 17 and 24, 2026 passed unanimously.*

MOTION: *A motion to approve the accounts payable warrant in the amount of \$72,291.61 passed unanimously.*

MOTION: *A motion to approve the payroll warrant in the amount of \$41,122.81 passed unanimously.*

MOTION: *A motion to approve a First-Class Liquor License Renewal for Sugarbush Resort - SHARC passed unanimously.*

MOTION: *A motion to authorize the signing of General Obligation Bond Documents passed unanimously.*

Adjournment

The meeting adjourned at 8:30 pm.

Respectfully Submitted,
Carol Chamberlin

The Warren Selectboard

Devin Klein Corrigan, Chair

Camilla Behn, Vice Chair

Kalee Whitehouse

Joel Taplin

Harvey Blake