

Agenda
Warren Selectboard
March 10, 2026
Warren Municipal Building
Zoom (link below) or in-person
Please Note: All times are approximate

6:30 PM – Public Comment

6:35 PM – Appoint Chair & Vice Chair

6:40 PM – Agenda Changes

6:50 PM – Welcome New Selectboard Member

7:00 PM – Town Appointments

7:20 PM – Town Meeting Post Wrap-Up

7:50 PM – Other Business, as time permits

- Wiemann-Lamphere Contract
- Maintenance Contract
- Bond Documents
- Wastewater Pump Replacement

8:20 PM – Signatures

- Approval of Minutes
- Approval of Accounts Payable and Payroll Warrants
- Approval of Liquor/Tobacco License (if needed)

8:30 PM - Adjourn

Zoom info:

<https://us06web.zoom.us/j/87541210058?pwd=dHFncHFzNWdQK2I3VXRWVVRscjM4Zz09>

Meeting ID: 875 4121 0058

Passcode: 845301

One tap mobile

+16468769923,,87541210058#,,,,*845301# US (New York)

+16469313860,,87541210058#,,,,*845301# US

Appointed by the Selectboard

American Disabilities Act Representative - 1 YR Term	Expires
Rebecca Campbell	2027
Constable - 2 YR Term	Expires
Jeff Campbell	2027
Central VT Economic Development Rep - 1 YR Term	Expires
Vacant	
Central VT Regional Planning Commission - 1YR Term	Expires
Vacant	2026
Jim Crafts	2027
Central VT Revolving Loan Representative - 1 YR Term	Expires
Vacant	2026
Vacant	2026
Conservation Commission – 4 YR Term	Expires
Carolyn Schipa	2028
Rocky Bleier	2028
Kate Wanner	2028
Clint Coleman	2028
Amy Polaczyk	2028
Jim Edgcomb	2028
Jonathan Clough	2028
George Schenk	2029
Vacant Seat	2026
Development Review Board – 3 YR Term	Expires
Chris Noone	2026
Chris Behn	2028
Jeff Schoellkopf	2028
Megan Moffroid	2028
Alternates	
Robert Kaufman	
Maria Burfoot	
Don Swain	
Dog Catcher - 1 YR Term	Expires
Vacant	2026
Jeff Campbell	2026
Dog Pound Keeper – 1 YR Term	Expires
Roy Hadden	2027
E911 Coordinator – 1 YR Term	Expires
Ruth Robbins	2027

Emergency Management Director – 1 YR Term	Expires
Jeff Campbell	2027
Energy Coordinator – 1 YR Term	Expires
Vacant	2026
Fence Viewers – 1 YR Term	Expires
Randy Taplin	2027
Jim Crafts	2027
Vacant	2026
GIS Coordinator – 1 YR Term	Expires
Julie Burns	2027
Green Up Committee – 1 YR Term	Expires
Vacant	2026
Historian – 1 YR Term	Expires
Shannon Konvicka	2027
MRV Planning District Steering Committee – 1 YR Term	Expires
Vacant	2026
Vacant	2026
Mad River Valley Recreation Committee – 1 YR Term	Expires
Alice Rogers-Graves	2027
Stacey Weston	2027
MRV Solid Waste Management Representative – 1 YR Term	Expires
Vacant	2026
Planning Commission	Expires
Macon Phillips (3yr)	2026
Adam Zawistowski (3yr)	2026
Jennifer Faillace (3yr)	2026
Jim Crafts (3yr)	2027
Jim Sanford (3yr)	2027
Michelle Bennett (4yr)	2026
Vacant (4yr)	2026
Public Safety Officer – 1 YR Term	Expires
Jeff Campbell	2027
Recreation Committee	Expires
Alycia Biondo (3yr)	2029
Pierre Hall (2yr)	2027
Robert Meany (2yr)	2028
Shawn Kimon (2yr)	2028
Vacant (3 yr)	2028

Transportation Authority Representative – 1 YR Term	Expires
Jim Crafts	2027
Town Agent – 1 YR Term	Expires
Vacant	2026
Tree Warden 1 YR Term	Expires
Megan Moffroid	2027



AGREEMENT FOR PROFESSIONAL SERVICES

Architect: Wiemann Lamphere Architects
Attn: Steven M. Roy
38 Eastwood Drive Suite 301
South Burlington, VT 05403

Client: Town of Warren
Attn: Rebecca Campbell
42 Cemetery Rd
Warren, VT 05674

Project Name: Warren Town Office – space planning
Location: 42 Cemetery Rd, Warren, VT
Number: 2026011

Date: March 02, 2026

PROJECT DESCRIPTION

The Town is seeking to reorganize how staff is positioned within the municipal building. Anticipated scope of work is as follows:

1. Visit site, Matterport scan, and discussion about challenges of existing layout.
2. Utilize Matterport scan to develop a Revit model for existing floor plan creation.
3. Study 1-2 options for reorganizing the existing space (trying to limit construction work)
Create concept sketches of each option with some descriptors and notes/suggestions.
4. Online review meeting to discuss sketches.

EXCLUSIONS

Scope does not include any work beyond conceptual planning within the existing building. There is no engineering, construction documents etc. as part of this study.

SCHEDULE

WLA has performed step 1 within our initial visit. We anticipate an additional one week to provide concepts for review.

Deliverables: All documentation will be provided in PDF format. Large format prints will be provided for team meetings if necessary.

Architectural Fee: project to be invoiced as a fixed fee of \$6,000.00

Additional Services: Additional services shall be invoiced at the current rate schedule and will be requested prior to proceeding. Instances subject to additional services may include changes in original scope.

Proposal Acceptance: In effect for 30 days.

Sincerely,
Steven M. Roy (Architect)

Accepted by (Client)


(Signature)
Steven M. Roy, Vice President
Wiemann Lamphere Architects, Inc.

(Signature)
Rebecca Campbell, Town Administrator
Town of Warren



GENERAL TERMS AND CONDITIONS

Wiemann Lamphere Architects (WLA) shall perform the services outlined in this agreement for the stated fee arrangement.

Access to Site: Unless otherwise stated, WLA will have access to the site for activities necessary for the performance of the services. WLA will take precautions to minimize damage due to these activities but has not included in the fee the cost of cutting openings for investigation purposes or restoring said openings. Any additional cost in this regard will require written approval of the Client.

Additional Services: Additional services shall be invoiced at the current rate schedule and will be requested prior to proceeding. Instances subject to additional services may include changes in original scope.

2026 Rate Schedule:

Principal	\$170.00 / hour	Design Staff II	\$125.00 / hour
Design Director	\$170.00 / hour	Design Staff I	\$115.00 / hour
Senior Project Manager	\$150.00 / hour	Clerical	\$75.00 / hour
Interior Design Manager	\$145.00 / hour	Consultants	@ cost + 10%
Project Manager	\$140.00 / hour	Reimbursable Expenses	@ cost + 10%

Billings/Payments: Invoices for WLA's services shall be submitted at WLA's option, either upon completion of such services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, WLA may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice.

Late Payments: Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge of 1.5% on the then unpaid balance (19.0% true annual rate), at the sole election of WLA. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

Limitation of Liability: In recognition of the relative risks and benefits of the Project to both the Client and WLA, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of WLA and WLA's officers, directors, partners, employees, shareholders, owners and subconsultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of WLA and WLA's officers, directors, partners, employees, shareholders, owners and subconsultants shall not exceed \$250,000, or WLA's total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

Permit/Agency Approval: When permits or public agency reviews may be associated with the Project, WLA makes no assurances that permits or reviews will be approved.

Standard of Care: WLA will serve as the professional representative of the Client as defined by the Proposal or under any Agreement and will provide advice, consultation and services to the Client in accordance with generally accepted professional practice consistent with that degree of skill and care ordinarily exercised by practicing design professionals performing similar services in the same locality, at the same site and under the same or similar circumstances and conditions. Therefore, estimates of cost, approvals, recommendation, opinions, and decisions by WLA are made on the basis of WLA's experience, qualifications and professional judgment. Accordingly, WLA does not warrant or represent that bid or negotiated prices will not vary from the Client's budget for the project, or from any estimate of the Cost of the Work evaluation prepared or agreed to by WLA. WLA makes no warranty or guarantee, express or implied, regarding the services or work to be provided under the Proposal or any related Agreement.

Opinion of Cost: WLA has no control over the costs or price of labor, equipment or materials, or over a contractor's method of pricing. The Client understands that any such opinions of cost provided by WLA are made based on experience and may not accurately compare with bid or actual costs. If more accurate figures are desired, the Client agrees to engage the services of a Professional Cost Estimator.

Job Site Safety: Neither the professional activities of WLA, nor the presence of WLA or its employees and subconsultants at a construction/project site, shall impose any duty on WLA, nor relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Project in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies. WLA and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor



shall be solely responsible for jobsite and worker safety and warrants that this intent shall be carried out in the Client's contract with the Contractor.

Asbestos/Hazardous Materials: WLA has no responsibility to identify and report the presence of asbestos or other hazardous materials and no related services are included in this Agreement.

Changes: The Client may make changes within the general scope of work under this Agreement by written notice. If WLA wishes to claim that it is entitled to an adjustment in the schedule or compensation under this Agreement, WLA shall give the Client written notice thereof within ten (10) days after the first occurrence of the event giving rise to such claim. This notice shall be given by WLA before proceeding with any services with respect to such claim, and shall be a condition precedent to recovery for any such claim. WLA shall proceed with performance of the work as so changed, notwithstanding any dispute regarding any adjustment.

Delay: If WLA is delayed at any time in the progress of the work by changes ordered in the work, by labor disputes, fire, unusual delay in transportation, unavoidable casualties, causes beyond WLA's control, or by any cause which WLA may determine justifies the delay, then the time of performance shall be extended for such reasonable time as WLA may determine.

Notice: All notices required or permitted to be given under this Agreement shall be in writing and shall be: (i) delivered personally; (ii) mailed certified or registered mail, return receipt requested; (iii) sent by email transmission; (iv) sent by facsimile transmission; or (v) sent by Federal Express or other professional carrier to the parties at their addresses described above. Except as expressly set forth herein, notices shall be deemed given upon delivery or tender of delivery to the intended recipient; provided that notice sent by email or facsimile shall only be deemed received when both (x) the sender has electronic confirmation that it was sent to all parties (and has retained a printed confirmation of the delivery to the applicable fax number or email address) and (y) at least one addressee entitled to notice for the applicable party has acknowledged receipt of the transmission.

Certifications, Guarantees and Warranties: WLA shall not be required to sign any documents, no matter by whom requested, that would result in WLA's having to certify, guarantee or warrant the existence of conditions whose existence WLA cannot ascertain. The Client also agrees not to make resolution of any dispute with WLA or payment of any amount due to WLA in any way contingent upon WLA's signing any such certification.

Termination of Services: If the Client fails to make payments to WLA in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at WLA's option, cause for suspension of performance of services under this Agreement. If WLA elects to suspend such services, it shall give seven (7) days' advanced written notice to the Client before suspending services. In the event of a suspension of services, WLA shall have no liability to the Client for delay or damage caused to the Client because of suspension of services. Before resuming services, WLA shall be paid all undisputed sums due prior to suspension and any expenses incurred in the interruption and resumption of services, and WLA's fees for remaining services and the time schedules for remaining services shall be equitably adjusted. Client may terminate this Agreement upon not less than seven (7) days' written notice to WLA for the Client's convenience and without cause. In the event of Client's termination and provided that such termination is not the fault of WLA, WLA shall be compensated for services performed prior to the Client's termination, together with reimbursable expenses then due. Neither WLA nor the Client shall be entitled to termination expenses in the event of either party's termination of this Agreement.

Ownership of Documents: The Client acknowledges WLA's construction documents, including electronic files, as the work papers of WLA and WLA's instruments of professional service. Nevertheless, upon completion of the services and payment in full of all monies due to WLA, the Client shall receive ownership of the final construction documents prepared under this Agreement. The Client shall not reuse or make any modification to the construction documents without the prior written authorization of WLA. The Client agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless WLA, its officers, directors, employees and subconsultants (collectively, WLA) against any damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from or allegedly arising from or in any way related to or connected with the unauthorized reuse or modification of the construction documents by the Client or any person or entity that acquires or obtains the construction documents from or through the Client without the written authorization of WLA. Any misuse, reuse or alteration of these documents will be at the sole risk of the Client.

Claims and Disputes: In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Client and WLA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation. The Client and WLA further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution among the parties to all those agreements.



Third Party Liability: Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Client or WLA. WLA's services hereunder are being performed solely for the benefit of the Client, and no other entity shall have any claim against WLA because of this Agreement or WLA's performance of services hereunder.

Waiver of Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor WLA, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Client and WLA shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

Use of Project Photos: WLA shall have the right to use photographic or artistic representations of the Project for promotional and professional purposes. WLA shall endeavor to exclude confidential or proprietary information. WLA recommends that the Client advises WLA in writing of the specific information considered to be confidential or proprietary.

Certifications: If WLA is requested by the Client to execute certificates, the proposed language shall be submitted to WLA for review at least fourteen (14) days prior to the requested dates of execution. WLA shall not be required to execute certificates that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

Verbal Acceptance of Agreement: This Agreement's Terms and Conditions have been established to allocate certain risks between the Client and WLA. For purposes of convenience, the Client may choose to accept this Agreement verbally or with a written emailed Notice to Proceed to initiate services. In this event, the Client specifically agrees that verbal acceptance or written or emailed notice to proceed shall be considered by both parties to constitute formal acceptance of all terms and conditions of this Agreement. Unilateral modification of this Agreement subsequent to WLA's initiation of services is expressly prohibited. All preprinted terms and conditions on Client's purchase order are inapplicable to this Agreement and WLA's involvement in the Project.

To the extent they are inconsistent or contradictory, express terms of the Proposal take precedence over these General Terms and Conditions.

(END OF DOCUMENT)

SUBMERSIBLE SOLIDS HANDLING PUMP

Series: **4SWH-DS**

20 - 100 HP @ 1750 RPM

10 - 40 HP @ 1150 RPM

Discharge: 4"

Spherical solids handling: 3"



DISCHARGE

4", 125 lb, horizontal flange, slotted to accommodate 100 mm ISO flange.

LIQUID TEMPERATURE

104 °F (40 °C) continuous

VOLUTE

Cast iron ASTM A-48 class 30

MOTOR HOUSING

Cast iron ASTM A-48 class 30

SEAL PLATE

Cast iron ASTM A-48 class 30

IMPELLER

Design: enclosed dual vane with pump-out vanes on back side. Dynamically balanced.

Material: ductile iron ASTM A-536, 65-45-12.

SHAFT

416 series stainless steel

HARDWARE

300 series stainless steel

O-RINGS

Buna-N

LIFTING BAIL

300 series stainless steel

MAX. SUBMERGENCE

66 ft (20 m)

PAINT

Epoxy

SEAL

Design: tandem, mechanical, in oil filled reservoir.

Material: inboard rotating faces, carbon; stationary faces, ceramic. Outboard rotating and stationary faces, silicon carbide. Buna-N elastomer and 300 series stainless steel hardware.

CORD ENTRY

40 ft cord, epoxy sealed housing, with secondary pressure grommet for sealing and strain relief.

BEARINGS

Upper: ball, single row and oil lubricated, for radial load.

Lower: ball, double row and oil lubricated, for radial and thrust loads.

MOTOR

NEMA three phase 208/230 & 460 V, premium efficiency, oil-filled, squirrel cage induction, inverted duty rated. Class H insulation. Requires overload protection in control panel.

MOISTURE SENSOR

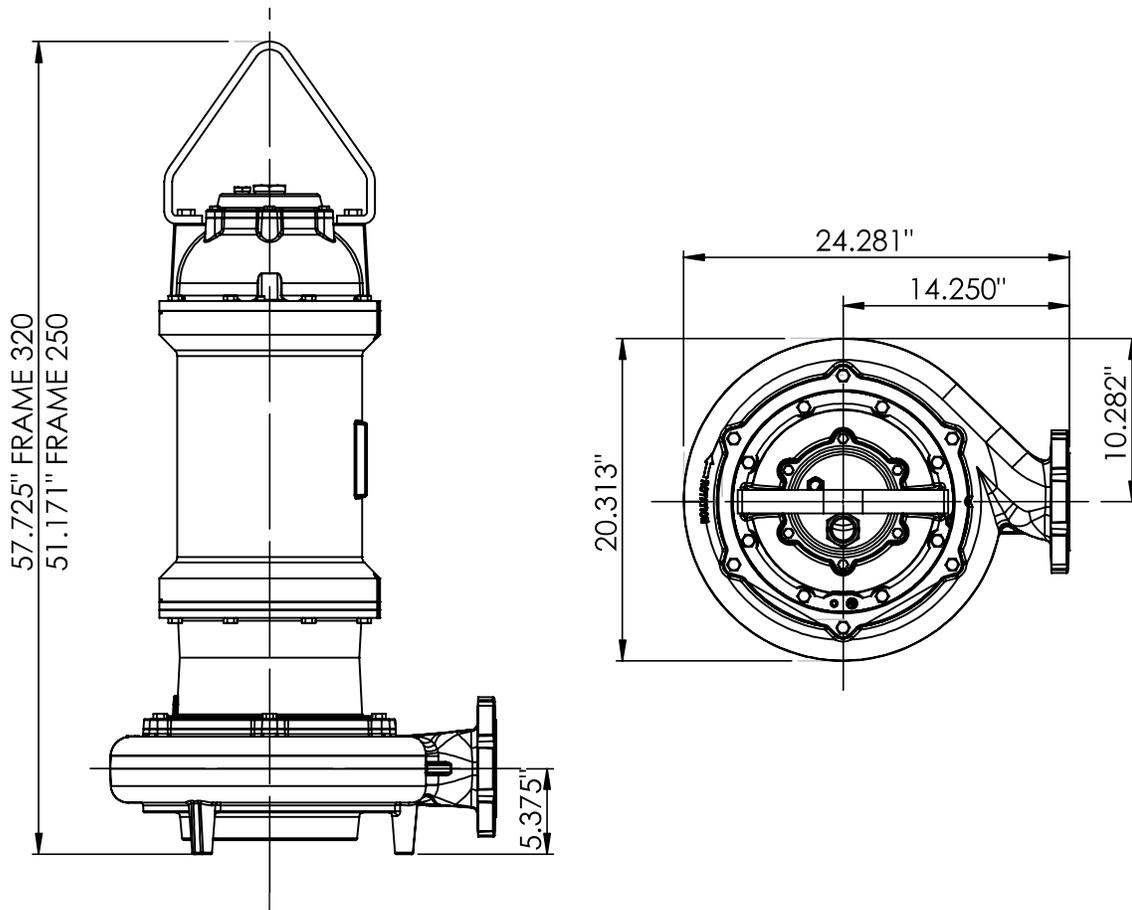
Normally open (N/O), requires relay and panel.

TEMPERATURE SENSOR

Normally closed (N/C), to be wired in series with control circuit.

OPTIONAL EQUIPMENT

Slide rail coupling, leg kit and seal material.

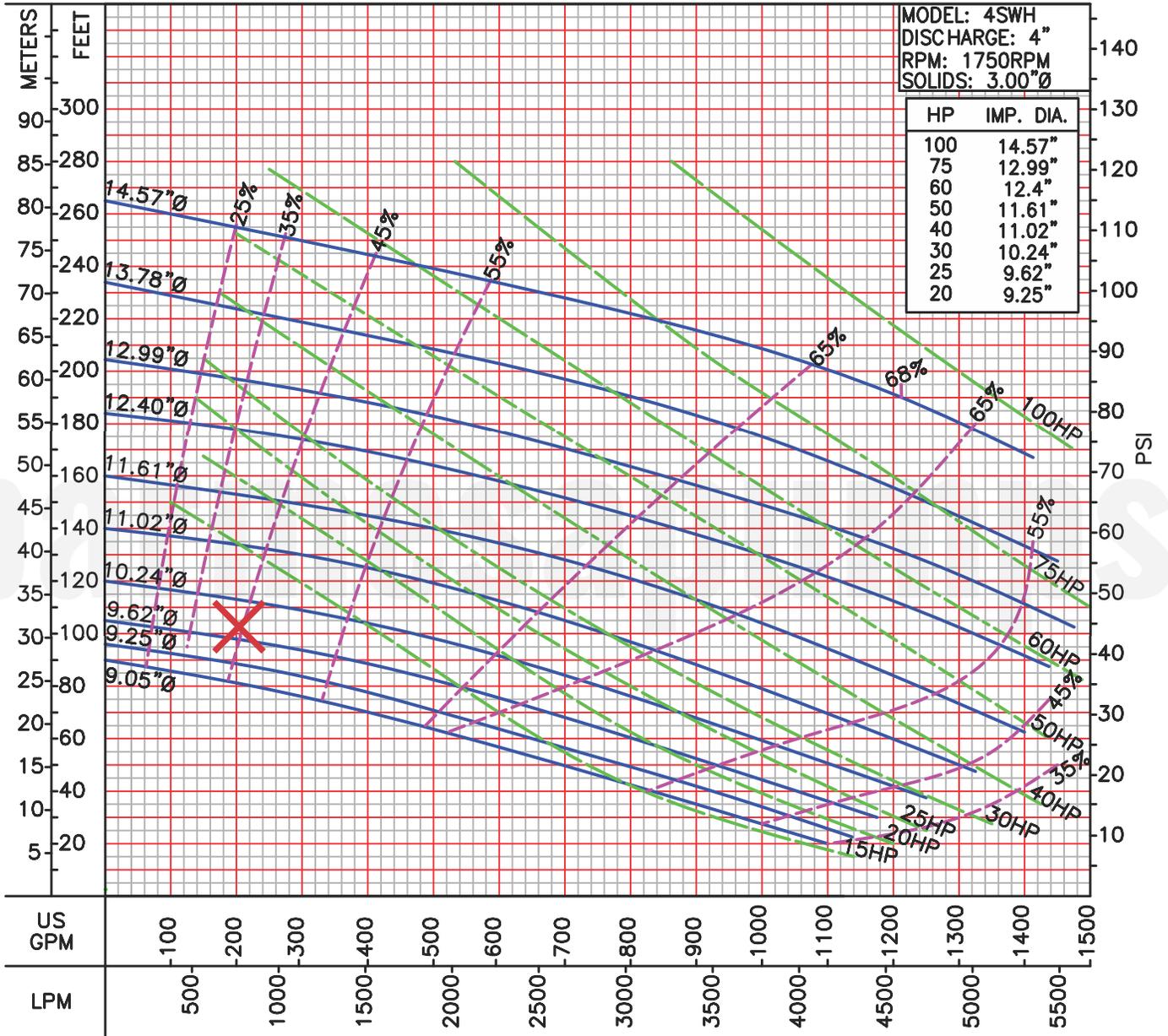


MODEL	PART No.	HP	PH	V	RPM (nom)	NEMA START CODE	FULL LOAD AMPS	SF	AMPS SF	FRAME	POWER CORD SIZE	WEIGHT (lb)
4SWH20034DS	62172029	20	3	208/230	1750	J	48/52	1.15	55/55	250	6	615
4SWH20044DS	62172030			460			24.1		27.3		10	
4SWH25034DS	62172031	25	3	208/230	1750	G	59/62	1.15	68/65	250	6	633
4SWH25044DS	62172032			460			29.5		34			
4SWH30034DS	62172033	30	3	208/230	1750	E	93.4/82.3	1.15	107/94	250	2	653
4SWH30044DS	62172034			F		46.7	53		6			
4SWH40044DS	62172035	40	3	460	1750	E	48	1.15	55	250	6	683
4SWH50044DS	62172036	50	3	460	1750	F	65	1.15	74.8	320	6	760
4SWH60044DS	62172037	60	3	460	1750	E	76.6	1.15	88.1	320	2	782
4SWH75044DS	62172038	75	3	460	1750	G	105	1.15	120	320	2	806
4SWH100044DS	62172039	100	3	460	1750	E	132.5	1.15	152	400	2/0	927
4SWH10036DS	62172042	10	3	208/230	1150	E	29/27	1.15	37/33	250	6	598
4SWH10046DS	62172043			460			13.5		18.4		10	
4SWH15036DS	62172044	15	3	208/230	1150	H	47/43	1.15	54/49.4	250	6	623
4SWH15046DS	62172045			460			21.5		24.7		10	
4SWH20036DS	62172046	20	3	208/230	1150	E	40/38	1.15	40	250	6	642
4SWH20046DS	62172047			460			24.7		24.7			
4SWH25046DS	62172049	25	3	460	1150	G	30	1.15	34.5	320	6	719
4SWH30046DS	62172051	30	3	460	1150	E	93.6	1.15	107	320	6	740
4SWH40046DS	62172052	40	3	460	1150	E	90	1.15	103.3	320	6	762

Note: Seal moisture and temperature sensor cord in all models size 18/5.

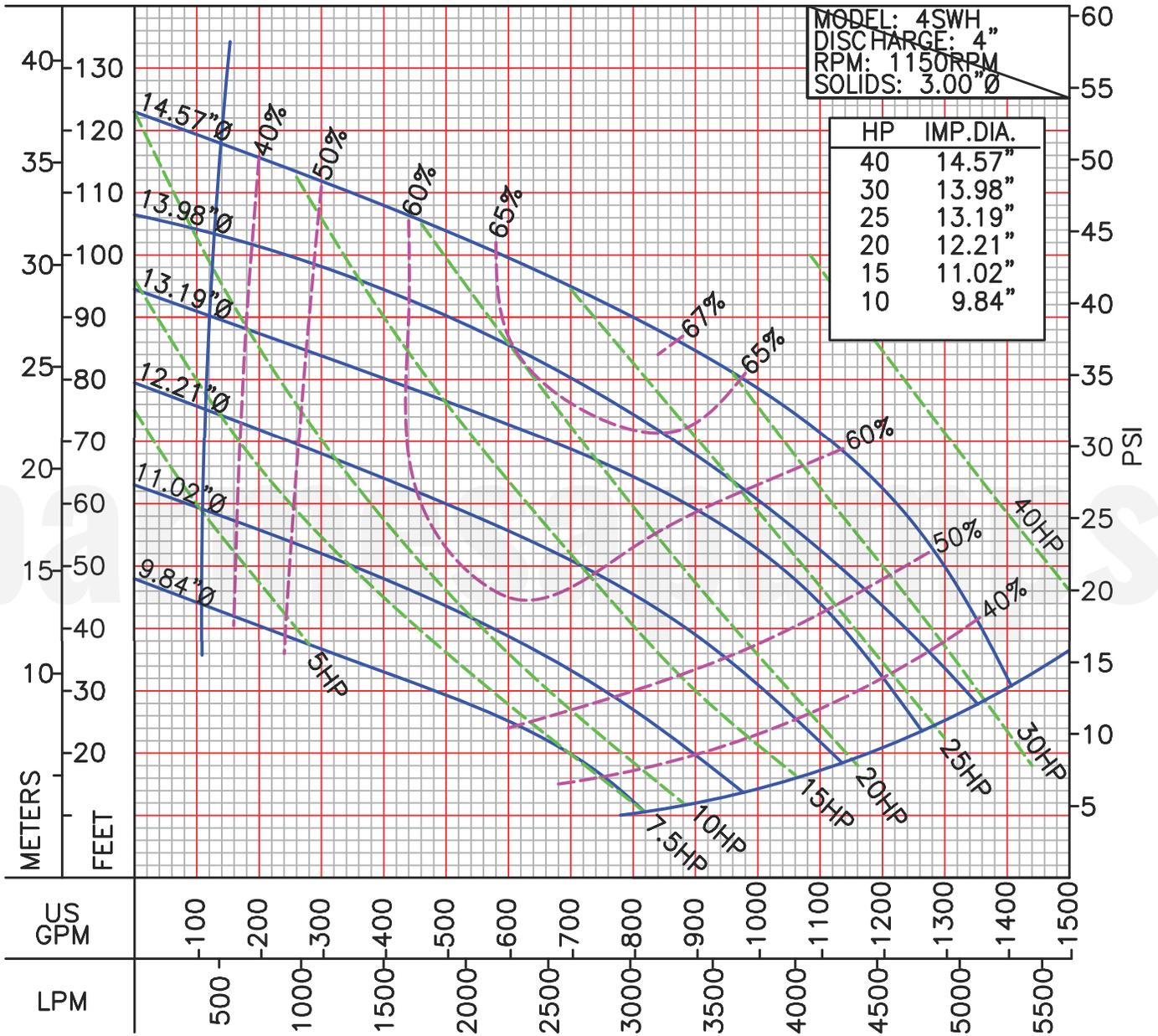
IMPORTANT!

1. Do not use the pump to handle explosive or corrosive liquids.
2. This pump is not appropriate for those applications specified as class 1 division 1 hazardous locations.
3. This pump is not approved for use in swimming pools, recreational facilities, or any application where human contact with the pump is common.
4. Do not operate the pump dry for extended periods; this may damage the motor or the seal.
5. Moisture and temperature sensors must be connected for the warranty to remain valid.



LIQUID: WATER
 SPECIFIC GRAVITY: 1.00

TEMPERATURE: 70 °F (21 °C)
 MAXIMUM DIA. SOLIDS: 3.00"



LIQUID: WATER
SPECIFIC GRAVITY: 1.00

TEMPERATURE: 70° F (21° C)
MAXIMUM DIA. SOLIDS: 3.00"Ø

Pump Control Solutions, LLC

8 Conifer Ln
Underhill, VT 05489
(802) 735-4936
pumpcontrolsolutionsllc@gmail.com

Estimate

ADDRESS	SHIP TO	ESTIMATE	1668
Warren Village	Warren Village	DATE	03/05/2026
P.O. Box 337	42 Cemetery Road	EXPIRATION	05/29/2026
Warren, VT 05674	Warren, VT 05674	DATE	

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Warren Village Pump replacement with install			
Barmesa 20 hp 4" Submersible Solids Handling Pump 4SWM20034DS	Barmesa 20 hp 4" Submersible Solids Handling Pump 4SWM20034DS	1	14,974.00	14,974.00T
Labor, Travel and Mileage	Labor, Travel and Mileage - Pump Installation	1	1,500.00	1,500.00

	SUBTOTAL			16,474.00
	TAX			898.44

	TOTAL			\$17,372.44

Accepted By

Accepted Date



Peak

MOTOR & PUMP

164B Yankee Park Road
Fairfax VT 05454

Quotation

Date :	Quotation No.
2/28/2026	259477

Name / Address	Ship To
Simon Operation Services PO Box 444 Barre VT 05641 USA	Simon Operation Services 143 South Main Street Waterbury VT 05676 USA

Estimated Delivery	Terms	Rep	Valid until	Ship Via	FOB
2-3 Weeks	Net 30	PEAK	3/28/2026	Best Way	Vermont

Item	Description	Qty.	Price	Amount
MISC_PUMP	Barmesa 4" Submersible Solids Handling Pump 4SWM20034DS, 3.000" Solids Handling, 20HP,1750RPM, 3Ph, 60Hz, 208V, 1.15SF, 250 Frame Motor, 40' Cord, 615Lbs. - (Design point 160GPM @ 100FTHD) 9.750" Impeller Trim	1	\$14,831.25	\$14,831.25
Freight Charges	Freight Charges	1	\$350.00	\$350.00

HOMA - AMX Pump Replacement	Sub Total	15,181.25
	VT State Tax	910.88
	Total	\$16,092.13

Phone #	Fax #	E-mail
802-744-6518		Sales@pmpvt.com