

Minutes of October 28, 2025 Meeting

Warren Select Board

6:30 PM

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Members Present: Camilla Behn, Harvey Blake, Devin Klein Corrigan, Joel Taplin, Kalee Whitehouse

Staff Present: Jeff Campbell, Fire Chief; Rebecca Campbell, Town Administrator

Others Present: Perry Bigelow, Helen Bridgewater, Michael Bridgewater, Nancy Bryant, Chris Burfoot, Brooke Campbell, Alice Cheney, Jim Crafts, Janet Dandridge, Craig Eilers, Deborah Eno, Mike Fennelly, Marilyn Gaul, Randy Graves, Deb Johannesen, Gary Johannesen, Sam Krotinger, Carl Lobel, Lisa Loomis (Valley Reporter), Tomislav Marincic, Lisa Meserendino, MRVTV, Nellie's iPad, Mike Noble, Peter Oliver, Quayl Rewinski, Tim Seniff, Shelby, Charlie Snow, Doug Stoehr, Susan, Jess Washington, Kerry Newton

Ms. Klein Corrigan called the meeting to order at 6:00 pm. The meeting was held in person at the Warren Town Offices and online via Zoom.

Public Comment

Lisa Meserendino indicated that minutes for the most recent Board meetings were not yet available on the web site.

Agenda Changes

No changes were made to the agenda.

2026 Benefit Discussion

Mr. Eilers presented information regarding employee health benefits, providing rates for either a renewal of the current plan and coverage or coverage under a new Blue Cross plan. He indicated there would be a 12% increase in costs for continued coverage under same program, switching to similar coverage would increase costs by just under 5%, for similar coverage which would include a higher HRA contribution. Finally, changing to an MVP plan would reduce the Town's total costs, although it was explained by Board members that when this plan was in place previously there was some employee dissatisfaction with obtaining coverage. Mr. Eilers confirmed that this may be possible, due to certain providers not being part of the MVP network.

Mr. Eilers explained some further details related to deductibles, prescription coverage, and the potential for reimbursement of premiums if claims are lower than anticipated. He indicated that the increase associated with remaining on this plan is due to a higher amount of claims in the current year, and noted that it is very difficult to predict in advance if a reimbursement will be available each year, due to the small group of covered employees.

Board members agreed to check in with employees regarding MVP coverage, and to make a decision at an upcoming meeting. Mr. Eilers offered to run some further numbers to use in comparison of coverages.

Speed Hump Discussion

Ms. Klein Corrigan announced that three of the recently installed speed bumps would be removed the next day, as they did not meet the specifications outlined by the Board. These are the two on Brook Road and the one at the north end of Main Street. She provided some background information on the process followed and decisions made over the past few years regarding traffic calming measures in the Village, pointing out that the limited success of initial strategies led to the decision to install speed humps and tables for speed control.

Ms. Klein Corrigan further provided some details of the installation, the attempts made to correct the dimensions of the speed bumps, the correct installation of the two speed tables, and the plans to reinstall humps at the three locations in the spring.

Feedback was received from several of those present, seeking information on available VTrans guidance, thanking the Board for their diligent work on addressing Village speeding, and offering suggestions for better implementation of speed bumps or the use of other protocols to control speeding.

STR Compliance Letter & Registration Form Approval

Rebecca outlined that she and Kerry completed some training with Granicus, and have compiled these two documents for review. It was discussed whether the Compliance Letter should be sent only to the property owners of the parcels currently included in the Granicus database, or to the entire Grand List. It was decided to send only the former group, and to use Front Porch Forum, a press release, and other means to spread the word that registration of STRs has begun. It was also agreed that a letter including this and other information may be included in the mailing of tax bills next year.

The documents were then reviewed, with edits suggested in order to ensure that the content matches what is required in the Ordinance and to ensure that the outline of the mechanics of completing the Registration Form are clear. It was noted that some insurance requirement clarifications are needed.

It was agreed that the customary fee charged for online payments should also apply to Registrations completed online.

MOTION: *Mr. Blake moved to approve the Compliance Letter and Registration Form with the revisions requested, and to authorize Ms. Campbell and Kerry Newton to finalize the drafts after the necessary information has been gathered and edits completed. The motion was seconded by Ms. Whitehouse, and passed unanimously.*

Maintenance Plan for Town Buildings / Grounds

The updated Scope of Work/RFP was reviewed and the schedule for posting and requesting responses determined. Two site visit dates will be established, and the deadline for responses was set for January 9, 2026.

MOTION: *Ms. Behn moved to approve the Scope of Work for Property Management for the Town of Warren. The motion was seconded by Ms. Whitehouse, and passed unanimously.*

Mad River Valley Planning District (MRVPD) Update

Ms. Whitehouse explained that the MRVPD's work plan for the upcoming year is being developed, and that Joshua Schwartz is seeking Warren's input on what efforts the PD might assist with. The following efforts were agreed upon by the Board:

- Assistance with STR data analysis. Jim Crafts will work with Kerry Newton, Mr. Schwartz, and others who might have input to determine what questions should be asked of the data.
- Mr. Schwartz has offered to work with the Town on addressing traffic moderation at the Route 100 intersection with the Village.
- The PD will continue to help with the Town's Neighborhood Development Area application once the new LUDRs are adopted.

It was also noted that Mr. Schwartz will be attending an upcoming meeting to participate in a discussion regarding the potential for implementation of a Local Options Tax.

Town Administrator Update

Ms. Campbell reported on the following:

- A new Road Crew member has been hired
- The next regular Selectboard meeting Tuesday is Veterans Day; it was decided to meet on Wednesday November 12 instead
- She and Kerry have taken some Granicus training, and will be attending the VLCT STR Retreat on November 8
- An energy grant application is being drafted for work on the municipal building, feedback will be sought from Board members
- There is an ongoing issue with a vehicle idling in front of the Post Office, with neighbors complaining about fumes
- Friends of the Mad River has proposed installing a box culvert on Hanks Road; they will manage the design and implementation; there will be no cost to the Town. The replacement will be scheduled for 2027.
- She and Ms. Lisaius met with Ben Olds to discuss planning for next year's Fourth of July, as it will be a big year, he is hoping to work with the Selectboard on further planning.
- WCAX will be in Town to do a segment on the speed bumps, and is hoping to interview somebody; Ms. Klein Corrigan had a statement for Ms. Campbell to share.

Town Garage Update

It was noted that the final public meeting was being held on the coming Thursday, and logistics were planned.

Other Business

No other business was taken up by the Board.

Administrative Items

MOTION: *A motion to approve the payroll warrant in the amount of \$33,584.68 passed unanimously.*

MOTION: *A motion to approve the accounts payable warrant in the amount of \$259,162.24 passed unanimously.*

MOTION: *A motion to approve the minutes of October 7 and 14, 2025 passed unanimously.*

Adjournment

The meeting adjourned at 9:20 pm.

Respectfully Submitted,
Carol Chamberlin

The Warren Selectboard

Devin Klein Corrigan, Chair

Camilla Behn, Vice Chair

Kalee Whitehouse

Joel Taplin

Harvey Blake