



Project Meeting Notes
2024046 – Warren Town Highway Garage

Invited:

Initials	Company	Name	Email
RC	Town Administrator	Rebecca Campbell	rcampbell@warrenvt.org
JS	Planning Commission	Jim Sanford	jim@sanfordstrauss.com
AB	Road Foreman	Andrew Bombard	roads@warrenvt.org
CB	Selectboard	Camilla Behn	ccbehn@gmatv.com
DKC	Selectboard	Devin Klein Corrigan	devintklein@gmail.com
SR	WLA	Steve Roy	sroy@wla-vt.com
JL	WLA	John Lamothe	jlamothe@wla-vt.com
DH	VHB	Dan Heil	dheil@vhb.com
BP	CES	Brad Park	bpark@ceseng.com
CC	CES	Curtis Chase	cchase@ceseng.com

Project Meeting #4

1-7-2025 | 11:00am | Via Zoom

Building Design:

Reviewed some plan changes related to mechanical and electrical equipment needs.

- Electrical room and water entrance/fire pump rooms identified and shown on plan
- Mechanical equipment space on mezzanine
- Storage extends slightly farther into the locker area.
- Exterior massing reviewed. Discussed covering person doors but decided to keep just the main entry with a roof over it. The main entry and roof are not visible from the approach driveway, however.

MEP and Structural Design:

-Pulled drawings up on screen to show progress for MEP and structural systems. Still some coordination and changes needed, but trying to capture cost items. WLA would like to abandon the geothermal concept as incentives are likely to go away and this building does not have a balanced winter/summer heat load, so geothermal efficiency will suffer over the long term. (post meeting note: MEP team has submitted loads and is awaiting GMP ability to serve letter.)

Site Design:

- Grading and utilities design in progress. Marked up version was reviewed identifying possible locations for heat pumps, transformer, generator, fuel station, and salt shed.
- VTRANS salt shed used as an example for sizing. Confirm this design is acceptable to the Town.
- Discussed if it is ok to use fire pond as the water source for washing trucks. Cost wise, it would be best, but the recharge rate of the pond is unknown. Town to research if data exists. A storage tank recharged by well or grey water collection from roof would be the other options but would add to construction cost if needed.

Upcoming Schedule:

January 21, 2025 @ 11am - Estimate review meeting via Zoom.

January 28, 2025 @ 6:30pm –Selectboard/Public Informational meeting (in person)

Computer generated presentation materials required:

1. Presentation Site plan with important notes
2. Presentation building floor plans with notes
3. Exterior rendering of building in context of hill behind it.

February 4, 2025– Special Selectboard meeting

March 4, 2025 – Town Meeting Day Bond Vote

Town of Warren to provide warnings for Bond Vote as required.

END