

**Town of Warren
Planning Commission
Minutes of Meeting
Monday, September 23, 2024**

Members Present: Jim Crafts, Macon Phillips, Dan Raddock, Jim Sanford, Adam Zawistowski
Staff Present: Ruth Robbins, ZA; Carol Chamberlin, Recording Secretary
Others Present: Jess [online]

The meeting was called to order by Dan at 7:01 pm.

Approve Agenda

No changes were made to the agenda.

Approval of the Minutes

The Minutes of September 9, 2024 were approved.

Public Comment

Nobody requested time for public comment.

LUDRs Review Schedule

Jim confirmed that the subcommittee's work has been completed, and that the document is back in the purview of the PC. He explained that it would likely be best to pass the current draft to the SB with no changes, and make any changes determined to be necessary at a future time. Dan suggested having time at some upcoming meeting(s) to discuss among the PC, as the newer members might find that helpful. Jim C and Adam confirmed that they have perused much of the current document, and Macon some as well. Macon expressed a desire to have a Q and A session for newer members to learn more.

Ruth reviewed the upcoming meeting schedule, noting that the next regular PC meeting will be held on October 14. It was agreed to meet that day, which is Indigenous People's Day, but to not schedule a public hearing until the following meeting, on October 28.

Macon put a link to the current document on the web site during the meeting, and it was agreed that an announcement will go on FPF as well.

Dan inquired about, and Adam confirmed, that steep slope/driveway regulations have become tighter in this iteration of the LUDRs.

STR/Granicus Software Information

There was some discussion of the Selectboard's review of the proposed Ordinance, which was scheduled to be continued on September 24, and it was agreed that some PC members would attend in order to clarify anything that was requested. There was also some discussion of the public input already received, what data would be required to be collected by the Town, and what data is already available.

Some questions had been posed to Granicus for which a response had not yet been received.

PC members reviewed the sample application that Granicus had built based upon the language in the proposed Ordinance.

Other Business

MRVPD – Dan reported that the Bylaws have been approved, and that one current Steering Committee project is drafting an ethics document/policy. He also noted that there has been a bit of discussion regarding flood resilience.

It was noted that the pavilion is progressing, and there was a brief discussion of public restroom availability.

Adjournment

The meeting adjourned at 7:50 pm.

Respectfully Submitted,
Carol Chamberlin, Recording Secretary