

Minutes of July 23, 2024 Meeting

Warren Select Board

Streamed on MRVTV

6:30 PM

Members Present: Luke Youmell, Chair; Andrew Cunningham, Vice Chair; Camilla Behn, Devin Klein Corrigan, Kalee Whitehouse

Staff Present: Jeff Campbell, Public Safety/Fire Chief; Rebecca Campbell, Town Administrator

Others Present: Janine Manninen, MRVTV, Eve Silverman, Ellen Strauss

Public Comment

Ms. Klein Corrigan announced an upcoming opportunity to meet and greet the knotweed control goat herd at Mad River Park, as well as mentioning several ongoing/upcoming summer art shows.

Agenda Changes

Ms. Campbell requested some time for providing various updates; the order of some agenda items was adjusted.

Updates/Discussion

Town Garage – Ms. Behn reported that the committee held a site visit recently, and that they have looked into Waitsfield's RFP for garage design and architectural services. Ms. Klein Corrigan and Ms. Campbell are collaborating on drafting a similar RFP for review by the committee at their next meeting. Ms. Campbell suggested holding a meeting at the current garage in order to have a better understanding of current conditions and what is needed at the new site.

List serve – Ms. Campbell has been researching listserve possibilities and will be bringing a proposal to the Selectboard in August; this is primarily a strategy for keeping people informed regarding the Town Garage process.

Green Mountain Stage Race

Mr. Youmell and Mr. Campbell outlined the Race plans, noting that they are similar to previous years. The main impact on Warren will be during the August 30 event; there will also be a route running up the Access Road to German Flats on September 1. It was noted that there is a possibility that storm damages will impact the dates of the events; Ms. Campbell will contact Gary Kessler to finalize road closure details.

MOTION: *Mr. Cunningham made a motion to approve the application for the Green Mountain Stage Race on August 30 – September 2, 2024; the motion was seconded by Ms. Klein Corrigan and passed unanimously.*

Dog Park Event

Eve Silverman provided an update on the Dog Park, noting that:

- Construction was recently completed
 - The new shade structure has been a welcome addition
- Steward MRV has taken over regular maintenance of the site
- It is estimated that approximately 75% of those using the Park are local residents
- Committee members have been mowing, but it is likely that work will be contracted out going forward
- No complaints have been made to the Board

- About \$15K remains from fundraising efforts; this will be used to cover website posting and insurance premiums

Ms. Silverman went on to explain some of the proposed Updog Event plans:

- The event is partially for fundraising, but mostly will serve as a community event/introduction to the Dog Park
- Jeanine Manninen of Green Mountain Dog Camp will be running the tournament
- There will be dog activities, food vendors, and music provided; no alcohol will be allowed
- Bob Meany has been consulted, and there are no conflicting events planned at Brooks Field
- No rain date is planned
- A rough guess of 100 participants each day was provided
- No difficulty is anticipated in finding volunteers to assist during the event
- All Dog Park rules will be in effect, including no young children being allowed without supervision

The following aspects of the event were discussed:

- Ms. Silverman asked if parking would be allowed at the school lots
 - *Board members indicated that the school should be contacted to ensure there are no conflicts*
- Participants would be directed to park closer to the Park, with the school available for attendees
- It was requested that an area behind the park be allowed to be mowed as additional competitor parking space
 - *Board members indicated that this request should be made of the Recreation Committee*
- An open space for dog frisbee catching is needed for warm up, and it was requested that a portion of Brooks Field be used for this
 - *Board members indicated that this area must be cordoned off in order to comply with the leash requirements*
- Ms. Manninen indicated that she will provide an insurance rider for the event, which she believes will cover all competitors but likely not spectators
 - *It was noted that the Park's existing policy should provide coverage for this, but the Board indicated that Ms. Campbell should review this*
- Ms. Silverman asked about electricity availability for musicians, noting there is an outlet near the skate park
 - *Board members noted that this is another request that should be made of the Recreation Committee*

Board members also indicated that, while volunteers may provide food as a fundraiser without a permit, any food trucks on site during the event will need to have all necessary permits in place.

MOTION: *Mr. Cunningham made a motion to approve the Festival Application for the Updog Event to be held on September 7-8, 2024, using the Dog Park as well as a portion of Brooks Field as discussed, including the conditions outlined, and to waive the associated application fee. The motion was seconded by Ms. Klein Corrigan, and passed unanimously.*

Updates/Discussion (Continued)

Town Hall/Library Doors – Ellen Strauss provided some information regarding the doors being one of the important features of this Historic Register building, and that – while not a simple process – the existing doors can be repaired/modified and remain in use. She noted her preference for the time and effort being expended to maintain the current doors, as they are original to the building and she believes that

for aesthetic purposes it would be best to keep them. She explained that it is possible to receive some leeway in satisfying some requirements, such as fire safety restrictions. The Board asked Ms. Strauss to provide some further assistance with determining the best way to address the door replacement/refurbishment; she agreed to do so as she is familiar with the previous information gathered due to her spending some time with Ms. Klein Corrigan during the investigation work for this project.

LUDRs Update – Mr. Youmell reported that a full draft has been received from Sharon Murray and that after the committee has Ms. Murray clarify a few items, the document will go to the Planning Commission (PC) for their review and public hearing. After the PC work is complete, the LUDRs will be at the Selectboard again for any further review and the holding of another public hearing. Ms. Behn noted that the process has been helpful, that some statutory updates have been included in the draft, and that clarity and simplification have been added as necessary.

Lincoln Gap Speed Control – Ms. Campbell indicated that both residents and Sheriff's Department representatives were at a recent site walk, and that beneficial feedback was provided by those present.

HVAC Updates – Ms. Campbell noted that a quote had been received from Chuck's P&H for mini splits for the second and top floors of the Town Office building, and that Chuck's had also indicated that something can be done to address basement humidity for approximately \$2500. The Board asked that formal quotes be drawn up and presented. There was some discussion regarding what additional equipment may be needed to allow the building to serve as a cooling center; Jeff Campbell will be consulted regarding this.

Cleaning Service – Ms. Campell reported that a new service has been retained; they begin on August 1, 2024.

Energy Grant – Ms. Campbell explained that once the results of the building assessment are received, plans can move forward for applying for grant money for this work.

ARPA Funds – Ms. Klein Corrigan offered a reminder that the Board needs to discuss Town-specific ARPA expenditures; it was agreed to place this matter on the August 27, 2024 meeting agenda.

Development Review Board (DRB) Appointees – A recommendation had been received from the DRB that Megan Moffroid and Chris Noone be appointed as regular DRB members; both have been serving as alternate members.

MOTION: *Ms. Klein Corrigan made a motion to appoint Megan Moffroid and Chris Noone to the DRB as regular members; the motion was seconded by Ms. Behn and passed unanimously.*

Peter Monte Recognition – Mr. Cunningham made note of Peter Monte's having served the Town as a volunteer for 24 years or more, and suggested that he be awarded the Barry Simpson Public Service Award. The other Board members expressed their appreciation for Mr. Monte's years of service.

MOTION: *Mr. Cunningham made a motion to bestow upon Peter Monte the Barry Simpson Public Service Award from the Town of Warren; the motion was seconded by Ms. Klein Corrigan and passed unanimously.*

Private Catering Approval – Brent Adams had provided a permit for signature for a private party on Galloping Wind Trail; the catering liquor license was approved earlier.

MOTION: *Mr. Cunningham made a motion to authorize the Board Chair to sign the approval for the Galloping Wind Trail private party; the motion was seconded by Ms. Klein Corrigan and passed unanimously.*

Administrative Items

MOTION: *A motion to approve the Minutes of July 9, 2024 passed unanimously.*

MOTION: *A motion to approve the accounts payable warrant in the amount of \$37,824.36 passed unanimously.*

MOTION: *A motion to approve the payroll warrant in the amount of \$32,721.74 passed unanimously.*

Adjournment

The meeting adjourned at 7:48 pm.

Respectfully Submitted,
Carol Chamberlin

The Warren Selectboard



Luke Youmell, Chair



Camilla Behn



Kalee Whitehouse



Andy Cunningham, Vice Chair



Devin Klein Corrigan