

Minutes of May 14, 2024 Meeting
Warren Select Board
Streamed on MRVTV
6:30 PM

Members Present: Luke Youmell, Chair; Andrew Cunningham, Vice Chair; Devin Klein Corrigan, Kalee Whitehouse

Staff Present: Rebecca Campbell, Town Administrator; Ruth Robbins, Zoning Administrator

Others Present: Perry Bigelow, Alycia Biondi (Recreation Committee) Jim Crafts, Jenny Faillace (Planning Commission), Mary Gow, Pierre Hall (Recreation Committee), Bob Meany (Recreation Committee), Macon Phillips (Planning Commission), Dan Raddock (Planning Commission), Jim Sanford (Planning Commission)

Public Comment

Mary Gow followed up on an email she had sent regarding the Board's recently scheduling Executive Sessions regarding real estate, noting that she would like information regarding potential relocation of the town garage to the Vaughn Brown gravel pit site. It was explained that the Board has held Executive Sessions regarding several potential sites over the past year, and that once an RFP is published for engineering work at the gravel pit site, the process will be a public matter. Ms. Gow noted that she is not the only abutter to that site.

She also asked about upcoming plans to reclassify town roads; Board members explained that there has not yet been a list of roads compiled for consideration, but assured Ms. Gow that her road will not be up for review.

Agenda Changes

No changes were made to the agenda.

Paving Bid Award

One bid had been received for the East Warren Road paving project.

MOTION: *Mr. Cunningham made a motion to accept the bid from Pike Industries for paving the East Warren Road, at a total of \$895K. The motion was seconded by Ms. Klein Corrigan, and passed unanimously.*

Ms. Klein Corrigan will reach out to VTrans regarding repair of the potholes on Route 100.

Planning Commission

Ms. Robbins introduced Mr. Crafts as a candidate for PC membership, noting that he has been in attendance at the past several PC meetings, and has provided a letter of interest for the Selectboard. Mr. Crafts also spoke of his interest in serving on the PC. Board members thanked him for volunteering.

MOTION: *Mr. Cunningham made a motion to appoint Jim Crafts to the Planning Commission. The motion was seconded by Ms. Klein Corrigan, and passed unanimously.*

Mr. Raddock introduced the topic of current PC priority work, noting two items for discussion with the Selectboard at this time. Mr. Sanford provided an overview of the upcoming (June 1) visioning exercise being planned for, explaining that similar forums held in the past have been successful. He noted that this event has no specific focus topic, but will be more of an opportunity for discussion and idea generation.

Mr. Sanford also noted that the LUDR subcommittee is making good progress, and that their review of the document is nearly complete.

Mr. Raddock then spoke of the draft Short-Term Rental Ordinance being developed by the PC, indicating that the document will likely be completed at the next PC meeting and then forwarded to the Selectboard for their review and approval.

Mr. Cunningham asked about the PC's housing priority focus area, wondering in what capacity the Town might be involved in developing affordable/attainable housing. There was some discussion regarding identifying a location, supporting a project when a developer is applying for funding of some type, and the potential for a subgroup of Selectboard/Planning Commission members forming to provide leadership and generate ideas related to housing. Ms. Klein Corrigan mentioned the ACCD toolkit available for development of housing.

Recreation Committee MOU

Mr. Meany, Mr. Hall, and Ms. Biondi were present to discuss the draft MOU between the Town and the Recreation Committee. Some details regarding the organization of the Committee were worked through; Ms. Campbell offered to post agendas/minutes on the web site and at the Town Office as required.

The draft outline of the duties and responsibilities of the Committee was then reviewed. Changes that Ms. Klein Corrigan had made earlier in the day were accepted and a bullet point was added during the meeting regarding the Committee's reporting items that need attention to the Selectboard, such as repair issues.

Approval of spending requests was discussed. It was explained that pre-approved funds may be spent when incurred, and that newly proposed expenditures must be brought to the Selectboard for approval. The potential to develop an operating budget will be considered further during next year's Town budget development process.

The relationship between the school/PTO and the Committee was also brought up. Ms. Biondi noted that there have been no formal discussions with the school/PTO regarding this, but that there is a PTO member interested in joining the Committee, which will be a helpful connection. The Committee has not been involved thus far in the plans for development of a new playground at the school; it was pointed out that this and other PTO plans for construction of recreational features will all take place on Town-owned land and therefore the Recreation Committee should be involved in the overall plans to ensure coordination, etc.

Other Business

Ms. Klein Corrigan spoke of recently attending an emergency response training.

Administrative Items

MOTION: *A motion to approve a payment to HUUSD in the amount of \$1,665,978.00 passed unanimously.*

MOTION: *A motion to approve the payroll warrant in the amount of \$75,236.78 passed unanimously.*

MOTION: *A motion to approve the accounts payable warrant in the amount of \$142,915.62 passed unanimously.*

MOTION: *A motion to approve a First- and Third-Class Liquor License for Fit to be Thai'd passed unanimously.*

MOTION: A motion to approve a Second-Class Liquor License for Sadie Dog Properties (The Warren Store) passed unanimously.

MOTION: A motion to approve a Second-Class Liquor License for East Warren Community Market passed unanimously.

Susan Klein had indicated that there are no changes from last year noted in the Fourth of July Festival Permit application.

MOTION: A motion to approve the Fourth of July Festival Permit passed unanimously.

Executive Session

MOTION: A motion to enter Executive Session for the purpose of discussing real estate passed unanimously.

The meeting entered Executive Session at 7:41 pm and returned to open session at 8:16 pm.

Adjournment

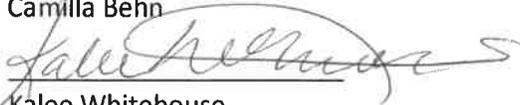
The meeting adjourned at 8:17 pm.

Respectfully Submitted,
Carol Chamberlin

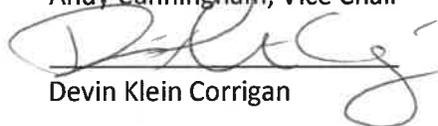
The Warren Selectboard



Luke Youmell, Chair

Camilla Behn


Kalee Whitehouse

Andy Cunningham, Vice Chair


Devin Klein Corrigan

