

**Town of Warren  
Planning Commission  
Minutes of Meeting  
Monday, April 22, 2024**

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Members Present: Camilla Behn, Jenny Faillace, Dan Raddock, Jim Sanford, Adam Zawistowski  
Staff Present: Ruth Robbins, Zoning Administrator, Carol Chamberlin (Recording Secretary)  
Others Present: Tracy Brannstrom (Valley Reporter), Jim Crafts, Janet E. Dandridge

Agenda:

1. Public Comment
2. Presentation/conversation with Janet Dandridge re: potential art installation
3. Status of the PC/SB LUDRs subcommittee progress
4. Report from the Vision Subcommittee re: Public Forum event
5. Update/status of STR draft ordinance
6. Conversation with Jim Crafts
7. New and Other Business

The meeting was called to order by Dan at 7:16 pm.

**Conversation with Jim Crafts**

PC members who were present before the meeting was called to order (waiting for a quorum) spoke with Jim, who provided some background information about himself and his interest in serving on the Planning Commission.

After the meeting began, Ruth explained that a letter from Jim would be welcome, to present to the Selectboard along with a recommendation that Jim be appointed to the PC. The Board meets again on May 14.

**Public Comment**

Nobody present offered comments to the PC.

**Presentation/conversation with Janet Dandridge re: potential art installation**

Janet presented information about herself and her public art ‘activation’ proposal, which is designed to foster communication and relationship building. PC members expressed general support for the concept, and had some questions regarding the permanence of the proposed installation(s) and what support the PC might be able to provide. Janet noted that both implementation and funding support would be needed. There was discussion regarding potential locations in both Warren and the broader MRV, and suggestions of contact people were offered for Janet. It was explained that the Selectboard would need to see a more definitive proposal, including collaboration efforts and associated costs.

**Status of the PC/SB LUDRs subcommittee progress**

Camilla reported on the progress the subcommittee is making during their work with Sharon Murray; if all remaining sections have been completed by the upcoming May 2 meeting, Sharon will be putting together a full draft of the document for PC review.

**Report from the Vision Subcommittee re: Public Forum event**

Jim provided the text of both an invitation he had composed as well as one that Macon had put together; it was agreed that the two should be merged, as there were good points made in each. Adam suggested that the event be called ‘Warren Visioning.’ The invitation will be published 2—3 weeks in advance of the event, with information in the Valley Reporter as well.

Ruth reviewed some food plans she is working on, and the group provided related feedback.

Ruth will schedule a May check-in with the Selectboard, in advance of the visioning event.

It was agreed that the communications and housing subcommittees should be provided with a focal point, determined by the full PC.

It was announced that a Town Garage location has become available, and noted that the PC will have a bit on involvement in the redevelopment of the current garage site.

**Update/status of STR draft ordinance**

Dan provided an update, explaining that after conferring with Granicus’ legal staff, he will be putting some changes in place so that a new draft can be reviewed by the PC. The changes will include sunseting of this initial ordinance, escalating penalties for infractions, and codifying appropriate host behavior/activities. Dan confirmed that what is granted to STR owners will be a permit; this is not for a simple registration.

**New and Other Business**

MRVPD – Dan provided a brief update, noting that the April meeting had minimal attendance and so no election of officers was held.

Minutes were signed.

The meeting adjourned at 8:42 pm.

Respectfully Submitted,  
Carol Chamberlin, Recording Secretary

**Planning Commission**

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Jim Sanford                      date

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Camilla Behn                      date

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Jenny Faillace                      date

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Dan Raddock                      date

\_\_\_\_\_  
Michael Bridgewater              date

\_\_\_\_\_  
Macon Phillips                      date

\_\_\_\_\_  
Adam Zawistowski              date