Members Present: Michael Bridgewater, Jenny Faillace, Macon Phillips, Dan Raddock, Jim Sanford, Adam Zawistowski

Staff Present: Ruth Robbins, Zoning Administrator, Carol Chamberlin (Recording Secretary)

Others Present: xxx

Agenda:
1. Public Comment
2. PC/SB LUDR Subcommittee
3. STR Software - Granicus
4. PC Priorities Subcommittees
5. New and Other Business

The meeting was called to order by Dan at 7:06 pm.

Public Comment
Nobody was present to offer comments to the PC.

Agenda Changes
No changes were made to the agenda.

PC/SB LUDR Subcommittee
Camilla reported that the most recent meeting with Sharon covered some edits she had proposed for Chapter One, based upon statutory requirements. This chapter has been wrapped up. Jim explained that Chapter Two review is in process, some of this chapter requires feedback from the subcommittee, and one or two of those items should possibly be discussed by the full PC. Camilla reiterated that the group's preference is to go through the pieces necessary, and then make additional changes if needed at future meetings once the document has been adopted.

STR Software - Granicus
Dan reported that he and Ruth have been in conversation with Sam Robinson and Granicus, gaining feedback from other towns who have employed the software. Granicus provided Dan with three model ordinances, which he has edited, in part with Jenny's feedback. Jim noted that past discussions have been centered around gathering data before a policy or ordinance would be created. Dan spoke of registration requiring a fee, in part to cover the cost of the software, and that setting the fee requires establishing an ordinance. There was further discussion of the draft ordinance and some of the proposed details, including timing of the registration based on calendar year, installation of fire/smoke/CO_2 detectors and related standards, varying fee structure based upon residence/owner-occupation/number of bedrooms rented, inspections, use of tents or other outdoor structures, commercial events, and potential publication of the data gathered. Dan will work on another draft and circulate it for feedback.

PC Priorities Subcommittees
Charette dates and format – May 18 was selected as the date for holding the charette, with June 1 scheduled as an alternative. Jim, Adam, and Ruth will be meeting to work through the day's format and schedule.

Housing – Dan raised the concept of a housing trust fund, noting that Burlington uses it's STR registration fees to fund projects. No other housing updates were provided.

Communication – it was agreed that Town Meeting turnout was pretty good; Macon and Camilla had nothing further to report, although Macon made note of the communication that will be needed when the LUDRs are ready for public comment.

New and Other Business

Camilla read a letter of resignation from the PC, effective immediately, explaining that she believes a seventh voting member should be appointed, and indicating that she intends to continue regular attendance at meetings as an ex officio member. There are two years left in her term, for which somebody will be appointed.

Election of Officers

Dan accepted a nomination to serve as Chair, and was elected unanimously.

Adam accepted a nomination to serve as Vice-Chair, and was elected unanimously.

Jenny accepted a nomination to serve as Secretary, and was elected unanimously.

It was agreed that it should be recommended to the Selectboard that Lexi Leacock be reappointed as the town's CVRPC representative. Jenny is willing to be reappointed as an alternate representative.

Camilla agreed to be reappointed to the Transportation Advisory Committee (TAC).

There was no discussion of a representative to the MRVPD.

Minutes were signed.

The meeting adjourned at 8:51 pm.

Respectfully Submitted,
Carol Chamberlin, Recording Secretary

Planning Commission

_____   _____
Jim Sanford   date   Camilla Behn   date

_____   _____
Jenny Faillace   date   Dan Raddock   date

_____   _____
Michael Bridgewater   date   Macon Phillips   date

_____
Adam Zawistowski   date