

## Minutes of February 6, 2024 Meeting

Warren Select Board

Streamed on MRVTV

6:30 PM

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**Members Present:** Luke Youmell, Chair; Andrew Cunningham, Vice Chair; Camilla Behn

**Staff Present:** Rebecca Campbell, Town Administrator; Dayna Lisaius, Town Treasurer; Marie Schmukal, Library Director

**Others Present:** Tracy Brannstrom (Valley Reporter)

### Public Comment

Nobody offered comments for the Board.

### Agenda Changes

No changes were made to the agenda.

### Budget Discussions

- **Wastewater Budget Approval**

Ms. Lisaius and Ms. Campbell reviewed the work they had completed in compiling an annual budget for the wastewater system. Some clarifications were made during the meeting, and it was agreed that Stone Environmental should be contacted regarding invoices received for aquatic sampling/surface water nutrient loading testing, as it needs to be understood whether these will be annual charges going forward. Further perusal of the invoices paid for last year led to adjusting the upcoming budget to reflect what was included in last year's line items for these sampling charges.

There was discussion of the regular and scheduled maintenance line items, Ms. Campbell made associated edits as the numbers were reviewed; changes were made to adjust line items, but the totals remained the same as originally presented. Further review of actual expenditures during the past year led to some additional edits, and there was some discussion of the logistics involved in using capital funds to cover maintenance expenses.

**MOTION:** *Mr. Cunningham made a motion to approve the Wastewater System budget in the amount of \$87,334. The motion was approved by Ms. Behn. All voted in favor.*

- **Final Approval of Municipal Budget**

The budget was reviewed, and no questions were raised. It was noted that the report was ready for the printer. The final total budget amount approved was \$4,402,621; this reflects a 6% increase.

- **Capital Budget Discussion/Approval**

Funds available for upcoming paving work were discussed, and it was realized that there is a larger balance available in the Paving Reserve account (\$530K) than had been expected. It was decided to leave the \$240K in the general budget and the \$240K for the

capital budget as proposed earlier in budget development, and to provide time for discussion of paving needs at Town Meeting.

The other number which had been updated in the Capital Budget spreadsheet was for the upcoming reappraisal, that plus the paving adjustment brought the total from \$895K to \$1,036,000. It was noted that the Town Improvements line has been used in the past for building upgrades, and that some improvements to the Library building are scheduled to take place this year.

**MOTION:** *Mr. Cunningham made a motion to approve the 2024 Capital Budget as outlined, in the amount of \$1,036,000. The motion was seconded by Ms. Behn. All voted in favor.*

### **Warren Wastewater System**

There was some discussion regarding CDs which are specific to the wastewater system, and if/how they should be reflected in the Capital Budget. The Board advised Ms. Lisaius and Ms. Campbell to reach out to NEMRC and clarify how these should be accounted for.

### **Other and Ongoing Business**

No other or ongoing topics were taken up by the Board.

### **Administrative Items**

**MOTION:** *Motions to approve the payroll warrant in the amount of \$16,184.59 passed unanimously.*

**MOTION:** *A motion to approve the accounts payable warrant in the amount of \$23,930.12 passed unanimously.*

**MOTION:** *A motion to approve the minutes of January 9 and January 16, 2024 passed unanimously.*

### **Adjournment**

The meeting adjourned at 7:37 pm.

Respectfully Submitted,  
Carol Chamberlin

The Warren Selectboard

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Luke Youmell, Chair

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Andy Cunningham, Vice Chair

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Bob Ackland

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Camilla Behn

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Devin Klein Corrigan