

**Town of Warren
Development Review Board
Minutes of Meeting
Monday, December 18, 2023**

NOTE: This meeting was conducted both in-person and electronically via ZOOM

Members Present: Chris Behn, Megan Moffroid, Peter Monte (Chair), Jeff Schoellkopf
Staff Present: Ruth Robbins (ZA)
Others Present: None

The meeting was called to order at 7:05 pm.

Application #2023-07-CU submitted by Jared and Amantha Rouleau for a Conditional Use approval for the addition of fill in excess of 1000 or more square feet creating a gradient of 15% or more resulting in a steep to very steep slope. The property is located at 143 Buck Road, consisting of .65 +/- acres, parcel ID # 417043 in the Warren Grand List and located in the Alpine Village Residential District.

Mr. Monte explained that, because the applicants had declined to attend this meeting, the Board needed to meet and decide whether to continue the hearing again. The upcoming schedule was reviewed, and it was confirmed that the Board will meet again on January 29, 2024.

There was some discussion regarding whether to provide the Rouleaus with an opportunity for their engineer to present information related to continuing the hearing until further evaluation of the fill as a base for a garage can be undertaken, or to simply deny the Conditional Use application at this point and explain to the Rouleaus that a future application is possible once all pertinent information is available.

Board members clarified that this hearing is for the CU application which was submitted when a zoning permit which had been issued for construction of a garage was appealed.

MOTION by Mr. Behn to deny this application based on lack of evidence needed to make a decision, and to note that at such time the applicants are prepared with all the evidence needed, the Board will again review the matter. The motion failed for lack of a second.

MOTION by Mr. Monte to continue this hearing until 7:00 pm on January 29, 2024, and in the meantime send a letter to the Rouleaus and all interested parties to the hearing, outlining that an engineer retained by the Rouleaus must appear (either in person or via Zoom) on January 29 and provide information regarding why the work needed to determine the suitability of the fill-created base must be delayed; if the information presented does not persuade the Board to postpone completion of the hearing, the matter will be heard on the merits on January 29, 2024. **SECOND** by Mr. Schoellkopf. **VOTE:** Three in favor, Mr. Behn opposed, the motion carries.

Other Business:

No other business was taken up by the Board.

Adjournment

The meeting adjourned at 7:24 pm.

Respectfully submitted,
Carol Chamberlin, Recording Secretary

Development Review Board

Peter Monte, Chair Date

Chris Behn Date

Megan Moffroid Date

Jeff Schoellkopf Date