

**Town of Warren  
Planning Commission  
Minutes of Meeting  
Monday, October 9, 2023**

---

Members Present: Camilla Behn, Michael Bridgewater, Jenny Faillace, Macon Phillips, Dan Raddock, Jim Sanford, Adam Zawistowski.  
Staff Present: Ruth Robbins, Zoning Administrator, Carol Chamberlin (Recording Secretary)  
Others Present: Perry Bigelow, Nick Lambert, Sam Robinson (MRVPD)

Agenda:

1. Public Comment
2. MRVPD Annual Data Report presentation
3. PC Priorities discussion
4. New and Other Business

The meeting was called to order by Dan Raddock at 7:04 pm.

**Public Comment**

Nobody offered comments at this time.

**Agenda Changes**

No changes were made to the agenda.

**MRVPD Annual Data Report presentation**

Sam Robinson provided an overview of the MRVPD's Annual Data Report, and discussed several of the data points in further detail with the PC members. Sam answered questions, and PC members offered suggestions for potentially providing more detailed data breakdowns.

**PC Priorities discussion**

Short Term Rentals – Sam spoke about the PD's activities related to STRs, and provided an overview of a meeting he had with representatives of GovOS, a software firm that hosts an application to gather and provide information regarding STRs in the area. He explained that the PD will be focusing on gathering data in order to have a basis for understanding what impact STRs might have on local housing availability, as well as having data available in order to follow up on health and safety issues at STR properties. The information gleaned may also be useful when working to craft any future ordinance(s) related to STRs.

Warren Visioning – Jim reviewed a list of projects to be taken on that was compiled as part of a 2001 PC visioning project, and noted how many of them had been completed. He reported that he, Adam, and Michael would like to proceed with rounding out information related to the four identified 'circles' – Warren's connections to the Mad River Valley, Warren as a Town, Warren Village, and the central downtown area – and plan for another charette to be held in the spring of 2024. Adam explained that there will be visual presentations incorporated into any charette that is planned, and that the group would also be looking into how other localities have addressed some of the issues that arise.

Communications – Macon confirmed that he will draft an article summarizing this meeting, and indicated that there are potential distribution methods available through Google that do not necessitate creating a listserv. Jenny offered a reminder that there might be grant money available for communications.

Housing – Jenny and Macon will be meeting with both Michelle Liebowitz and with Joshua Schwartz to learn more regarding prior housing studies/efforts in the area.

LUDRs – Camilla reported that the Selectboard will be holding one more special meeting to finish their review of the draft LUDRs, and will subsequently meet with Brandy (PlaceSense) so that she can answer remaining questions and provided needed clarifications.

**New and Other Business**

**Energy Planning** – Adam noted he has been in touch with Lexi Leacock regarding some energy-related issues. He let the group know that there is a window dressers energy assistance community effort taking place in early November, which is looking for volunteers. He also indicated that Lexi would like to attend an upcoming meeting to discuss energy planning.

**ARPA Funds** – In response to a question from Dan, Camilla reported that the Selectboard will be forming a committee to help determine the best use of the Town’s ARPA funds.

**MRPD Update** – Dan reported that there is some discussion of Joshua Schwartz taking a sabbatical in the coming year. He also indicated that the PD is discussing focus areas and their priorities.

Ruth reported that Sugarbush is about to get final approval for their workforce housing project.

**Minutes** were signed.

The upcoming schedule was reviewed.

The meeting adjourned at 9:02 pm.

Respectfully Submitted,  
Carol Chamberlin, Recording Secretary

**Planning Commission**

\_\_\_\_\_  
Jim Sanford                      date

\_\_\_\_\_  
Camilla Behn                      date

\_\_\_\_\_  
Jenny Faillace                      date

\_\_\_\_\_  
Dan Raddock                      date

\_\_\_\_\_  
Michael Bridgewater              date

\_\_\_\_\_  
Macon Phillips                      date

\_\_\_\_\_  
Adam Zawistowski              date