

Town of Warren Request for Proposal

RFP: Town Green Pavilion	Proposal Due By: Sep 29, 2023	[Company Name]
Project Overview: <p>The Town of Warren seeks a firm to submit a design/build proposal for a multipurpose pavilion to be located on Warren’s Town Green. The pavilion should be environmentally sustainable, aesthetically pleasing, and as maintenance-free as possible.</p> <p>The structure must not exceed 400 square feet in area, be less than 14 feet tall, and be fully ADA and code compliant.</p> <p>The town will facilitate electrical needs and will accept suggestions on lighting.</p> <p>Direction for the project will come from the Select Board or an appointed representative. Please see a representative in the town office for the site location.</p>		
Project Goals: <ul style="list-style-type: none">● Goal 1 - To be a focal point on the Town Green.● Goal 2 – To be used by artists, musicians, the library for their programs, Warren United Church, educational programming, and others.● Goal 3 – To be inviting to the public who just want to enjoy the space.		
Scope of Work: <p>Design a structure that meets the needs outlined in the Project Overview and Project Goals section. The proposal must include the cost of design through all phases of building including any subcontract costs such as providing utilities.</p>		
Evaluation Metrics and Criteria <ul style="list-style-type: none">● Criteria #1 Presentation● Criteria #2 Quality of design and estimate documents● Criteria #3 Number of like projects● Criteria #4 How proposed design meets project goals		
Submission Requirements <ul style="list-style-type: none">● Requirement #1 Design plans with artistic rendering with design costs identified.● Requirement #2 Construction plans with an estimate of construction cost identified.● Requirement #3 A list of similar projects and clients for the Town to contact.		
Project Due By: June 15, 2024		Budget: \$45,000

Contact: Selectboard	Email: selectboard@warrenvt.org	Phone #: 802-496-2709
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