

**TOWN OF WARREN  
PLANNING COMMISSION  
MINUTES OF MEETING  
MONDAY SEPTEMBER 27, 2010**

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Members Present: Craig Klofach, Jim Sanford, Mike Ketchel, Lisa Miserendino and Dan Raddock.

Others Present: Miron Malboeuf and Ruth Robbins.

Agenda: Call meeting to order, 7:30 pm.

1. Call the meeting to order: 7:30 pm
2. Town Plan Review, Chapters 1, 2, 4, 5--Pre-final review,
3. Town plan Chapters 3 revised language
4. Employee reviews
5. Other business

Mr. Ketchel called the meeting to order at 7:38 pm.

The PC began their meeting with Mr. Klofach going over what they hoped would be the final review of many of the modifications and updates they have made to the Town Plan. They started with Chapter One which all agreed was fine with no further changes. In looking over Chapter Two it was determined that the Town Historian had changed since they had last looked at it and Mr. Klofach said he would confirm the new person(s) and also see if they wanted to suggest any updates of their own.

Chapter 3, 'Sense of Place' talks about Warren's rural character, natural resources, agricultural lands and wildlife habitat to name a few of the headings. The Commission has spent a great deal of time discussing possible modifications largely based on suggestions put forth by the Warren Conservation Commission. The PC members continued this discussion by looking at specific language changes and doing some fine tuning. The members once again agreed that some of the issues needed more thought and study and that they would entertain further modifications in a future update. For now though, they wanted to keep this update of the Town Plan to strictly statistical information that was available and selected language to bring the plan current.

At 9:00 pm Mr. Ketchel made a motion to go into executive session for the purpose of staff reviews. His motion was seconded by Mr. Raddock.

At 9:43 Mr. Ketchel made a motion to come out of executive session which was seconded by Mr. Klofach.

**MOTION** was made by Mr. Klofach that the Planning Commission would like to commend Ruth Robbins on her dedicated attention to the duties as outlined in her job description. Her attention to detail is invaluable to the important work of the Planning Commission. The Commission also pledges to support her goals for increased training computer applications as well as coursework pertinent to planning. The Commission also commits to working with the Board of Select-people to better prioritize the projects before this department. **SECONDED** by Mr. Sanford. **VOTE:** all in favor the motion passed unanimously.

**MOTION** was made by Mr. Sanford that The Planning Commission would like to commend Miron Malboeuf on his excellent work with the variety of duties outlined in his job description. Miron's

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knowledge of all areas of planning and zoning in Vermont is an incredible resource on which the Planning Commission in particular, as well as other town bodies draws upon heavily. The Commission pledges to help Miron gain additional training in GIS software, as requested.

**SECONDED** by Mr. Klofach. **VOTE:** all in favor the motion passed unanimously.

The PC members reviewed and signed the minutes from August 23<sup>rd</sup> and September 13<sup>th</sup>.

Mr. Ketchel adjourned the meeting at 9:50 pm. The next scheduled meeting of the Planning Commission is Monday October 11, 2010 at 7:30 pm.

Respectfully Submitted,

Ruth V. Robbins  
DRB/PC Assistant

**Planning Commission**

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Dan Raddock                      date

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Mike Ketchel                      date

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Craig Klofach                      date

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Jim Sanford                      date

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Lisa Miserendino                      date