

**TOWN OF WARREN  
PLANNING COMMISSION  
MINUTES OF MEETING  
MONDAY AUGUST 11, 2008**

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Members Present: John Goss, Craig Klofach, Lisa Miserendino, Don LaHaye and Mike Ketchel.

Others Present: Alice Cheney, Sue Carter, Miron Malboeuf and Ruth Robbins.

Agenda: Call meeting to order, 7:30 pm

1. Review & sign minutes from July 28<sup>th</sup>, 2008
2. Survey/Questionnaire: PC Final Edits to revised draft (see attachments)
3. Status of Warren Village Sewer System Service Area
4. Town Garage Update EPA Phase II Update
5. Other business
  - Check-In with Select Board
  - Ruby Blair House – Public Facility\*

*Public Facility: A building or other facility owned, leased, held, used, and/or controlled exclusively for public purposes by the Town of Warren, or any other department or branch of government. Such a facility may be further characterized as "open" to the general public (e.g., town office, meeting hall, post office) or "closed" to the general public (e.g., highway maintenance facility, utility substation, solid waste).*

Mr. Ketchel called the meeting to order at 7:34 pm.

The first item of business was to review the minutes from the last meeting. Ms. Miserendino requested some changes which will be made and the minutes will be signed at the next meeting of the Planning Commission.

The next agenda item was to continue the fine-tuning of the cover letter and survey the Commission has been working on to solicit information from the Warren residents regarding possible zoning changes to the Village Residential and Commercial Districts. Input had been obtained from both Ms. MacKay at SmartGrowth VT as well as Mr. Schwartz of the MRVPD which the Commission members made comment on. Taking all the suggestions into consideration it was decided that Ms. Miserendino and Mr. Klofach would hammer out what will hopefully be a final draft of the two documents for the members to approve of at the next meeting.

Mr. Malboeuf reported on the status of the wastewater mapping request (on hold) and the Phase II Brownfields evaluation. He said Mr. Liptak had taken both water and soil samples at the Town Garage and that monitoring wells would be drilled in the near future.

The Commission briefly discussed their check-in with the Select Board the following evening.

The Vermont Land Trust had sent a letter requesting a letter of support from the Planning Commission regarding the easements on the Kingsbury Farm. A motion was made by Ms. Miserendino, seconded by Mr. Klofach and unanimously voted on to approve the content of the letter and sign and send it on.

The next two meetings of the Planning Commission are scheduled for Monday August 25<sup>th</sup> and Monday September 8<sup>th</sup>. Mr. Ketchel adjourned the meeting at 9:02 pm.

Respectfully Submitted,

Ruth V. Robbins  
DRB/PC Assistant

**Planning Commission**

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Mike Ketchel                          date

Lisa Miserendino                          date

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Craig Klofach                          date

John Goss                          date

\_\_\_\_\_  
Don LaHaye                          date