

**TOWN OF WARREN
PLANNING COMMISSION
MINUTES OF MEETING
MONDAY JUNE 23, 2008**

Members Present: Jim Sanford, John Donaldson, John Goss, Don LaHaye, Craig Klofach and Mike Ketchel.

Others Present: Alice Cheney, Miron Malboeuf and Ruth Robbins.

Agenda: Call meeting to order, 7:30 pm.

1. Review & sign minutes from June 9th, 2008
2. Review Revised Scope of Work and contract with Smart Growth
3. Discuss Smart Growth – Pre-Project Evaluation
4. Continue discussion of re Warren Village Historic Residential and Warren Village Commercial District
5. Survey. Questionnaire: suggestions to John Donaldson's Sample Draft
6. Survey Mailing Lists & Electronic
7. GIS data for Warren Village Decentralized Sewer System
8. Other business

Mr. Ketchel called the meeting to order at 7:28 pm.

The Commission reviewed and signed the minutes of the June 9th meeting.

A motion was made by Mr. Donaldson and seconded by Mr. LaHaye to approve the revised scope of service prepared by Smart Growth Vermont and in turn execute the contract. The vote was unanimous as all were in favor. Mr. Ketchel signed the contract and it will be forwarded to Smart Growth for their signature.

Smart Growth Vermont had sent the Commission a "pre-project evaluation" that the members went over and gave suggestions as to how they wanted the questions answered. Mr. Sanford also commented that he thought the Commission's study on affordable housing should be shared with the other valley towns as it was an issue for the valley as a whole. He continued by sharing that the Steering Committee of the Mad River Valley Planning District had had a lengthy discussion about the issue of transportation and the lack of affordable housing options.

The Commission then spent some time discussing the questionnaire/survey which asks the residents of Warren for their input on possible changes to the Warren Village Residential and Warren Village Commercial Districts. Mr. Malboeuf said he had spoken with the Town Clerk and that we could get both the taxpayer list and the voter list merged in such a way that we could easily eliminate any duplication and have an all encompassing list to send the survey to. It was also discussed that having a one page letter that gives the history of the Village and the reason behind why the PC was even bringing the subject of changes up was a good way to go. They could still do a tri-fold with two pages as a mailing which would minimize the cost. The letter would also include information about the existing uses of the two Village districts and how to complete the survey online as an option. The Commission also liked the idea of including two or

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three possible dates for public meetings and asking the respondents for which dates they would be willing to participate.

The members took another look at a map showing the current service area for the Warren Decentralized Wastewater System. The Select Board has asked the Planning Commission to make a recommendation for possible expansion of the service area as it has been determined by the engineers that more capacity is available. There was some confusion and conflicting sharing of information regarding how much is available and whether or not those in the current service area who were not hooked up were accounted for in any sort of reserve. Mr. Ketchel felt that it was important to know who exactly was currently hooked up and who wasn't and have that information accurately depicted on the map. Staff said they would get the information to answer the members questions as well as come up with a map as Mr. Ketchel requested.

Mr. Sanford reported on the last Steering Committee meetings saying that the majority of the discussion was around transportation issues. He said that GMT would like to have a facility in the valley to be truly viable. Mr. Sanford said that that could potentially work in with possible changes to the Warren Town garage facility.

The next two meetings of the Warren Planning Commission are scheduled for July 14th and July 28th. Mr. LaHaye indicated that he would not be available for the July 28th meeting. Mr. Ketchel adjourned the meeting at 9:03 pm.

Respectfully Submitted,

Ruth V. Robbins
DRB/PC Assistant

Planning Commission

_____		_____	
Jim Sanford	date	John Donaldson	date

Mike Ketchel	date		
_____		_____	
Craig Klofach	date	Don LaHaye	date

John Goss	date		