

**Minutes of May 23, 2023 Meeting**  
**Warren Selectboard**  
**Streamed on MRVTV**  
**6:00 PM Site Visit, 6:30 PM Regular Meeting**  
-draft-

**Members Present:** Luke Youmell, Chair; Andrew Cunningham, Vice Chair; Bob Ackland; Camilla Behn, Devin Klein Corrigan.

**Staff Present:** Dayna Lisaius, Treasurer; Marie Schmukal, Library Director

**Others Present:** Town of Warren residents

A site visit to evaluate potential placement of the pavilion proposed for the Town Green was held at 6:00 pm.

**Pavilion Placement Discussion**

Discussion of the most beneficial location for the pavilion took place. PC members had explained to the Selectboard reasons, such as traffic calming and defining the green space, which indicate that placement on the parking area side of the green would be best. Questions arose regarding the intended use of the pavilion for events, which would potentially create traffic and noise in the Village during evening hours. It was explained that it is not likely that very large events will be held in the pavilion, but rather small community events such as the Library has already hosted in the temporary tent at the site. Mr. Ackland reminded the group that events need to be approved by the Selectboard; related traffic and noise impacts will be addressed during review of those applications. Board members also explained that the transition from using a tent to building a pavilion has been a matter that has included discussions of best uses and longevity, which is why the design has evolved. It was also noted that the proposed structure will be a low- or no-maintenance addition to Town property. Other concerns expressed were the impact on views of the surrounding green and buildings. Ms. Lisaius explained the timeline for planned fundraising, expressing that it is hoped a placement/design decision will be made in time for launching a campaign before July.

**Public Comment**

Lisa Miserendino indicated that motel housing for homeless individuals will be closing down, noting that there might be increased camping in certain sections of Town. Board members acknowledged that they are aware of these situations.

**Agenda Changes**

Board members noted some items to be addressed during the 'Other Business' portion of the meeting.

**Road Use Permit – Mad Marathon July 9, 2023**

Ian Sweet outlined information regarding the impact of Waitsfield's planned culvert replacement near the town border on East Warren Road, which is scheduled to close that road from June 20 for at least several weeks and potentially to the beginning of September. Waitsfield has agreed to put a pedestrian walkway in place at the site during this construction. Mr. Sweet explained that the Marathon is sanctioned, insurance is in place, and all traffic control logistics are set up. There are no course changes or other changes from previous years.

**MOTION:** *Mr. Ackland moved to approve the Road Use Permit for the Warren portion of the Mad Marathon on July 9, 2023. Second by Ms. Behn. All in favor: VOTE: 5-0.*

### **Other Business**

Financial matters – Ms. Lisaius provided information about the available credit line, which is customarily approved for use, but for which there has generally not been a need to access.

**MOTION:** *Mr. Cunningham made a motion to approve a credit line of \$400,000 at Northfield Savings Bank at an interest rate of 5.0%. The motion was seconded by Ms. Behn. All in favor: VOTE: 5-0.*

**MOTION:** *Mr. Cunningham made a motion to approve an Education Fund payment of \$3,780,243.03. The motion was seconded by Mr. Ackland. All in favor: VOTE: 5-0.*

**MOTION:** *Mr. Ackland made a motion to approve the Accounts Payable warrant for \$19,600.74. The motion was seconded by Mr. Cunningham. All in favor: VOTE: 5-0.*

**MOTION:** *Mr. Ackland made a motion to approve the Payroll warrant for \$28,300.59. The motion was seconded by Mr. Cunningham. All in favor: VOTE: 5-0.*

**MOTION:** *Mr. Cunningham made a motion to approve the minutes of May 2, May 9, and May 16, 2023. The motion was seconded by Ms. Klein Corrigan. All in favor: VOTE: 5-0.*

Well Shield at East Warren Market Building – Correspondence had been received from Gunner McCain regarding the installation of a larger septic system at a neighboring property. It was unclear from the drawings provided where the Market Building's well shield is designated; Mr. Cunningham offered to follow up with Mr. McCain and get pertinent information.

Brick and Cobble Repair and Cleanup – Mr. Cunningham explained that weather had prevented the start of the work as scheduled, but that Mike Avery had now begun the work. Mr. Avery expressed appreciation for the permission to close portions of Main Street as necessary.

**MOTION:** *Mr. Cunningham made a motion to allow closure of Main Street in the location of the cobblestones, one end at a time, during the hours of 7 am to 4 pm from May 24 to June 3 as necessary. The motion was seconded by Mr. Ackland. All in favor: VOTE: 5-0.*

Ms. Behn offered to put appropriate notification on Front Porch Forum and the Town website; Mr. Cunningham will ensure coordination for signage, etc. between Mr. Avery and Andrew Bombard.

Paving Contract – Mr. Ackland reported that a signed contract had been received from Pike Industries for the upcoming paving work.

East Warren Road Closure – there was further discussion regarding the news that the East Warren Road will be closed near the Waitsfield/Warren border for a length of time this summer. Either Mr. Youmell or Ms. Behn will reach out to Annie Decker-Dell'Isola, Waitsfield Town Administrator, for further information.

Planning line in Capital Budget – Ms. Behn asked on behalf of the Planning Commission (PC) what the amount budgeted in this line item is for. It was explained that these funds are for one-time expenditures, and that the PC may request use of these monies for specific projects, to be approved by the Selectboard.

Access Permit on West Hill Road – Ruth Robbins had asked for confirmation that the access for the Plewak property is situated in the approved location. Mr. Cunningham reported that the site lines are suitable at the current access, and it was noted that there is currently additional width at the access point for parking construction vehicles. This will be looked at again once construction is complete in order to ensure that the width is reduced, and to ensure that the 25 feet of level area has been incorporated as required. Mr. Cunningham will report to Ms. Robbins.

**Land Use Development Regulations Review**

Board members reviewed comments which Brandy of PlaceSense had provided regarding questions raised/suggestions made by the Board. Some proposed updates were agreed upon, as Brandy had not presented any reasons to not make those changes. For some matters, Board members felt a need for more clarity, and it was decided to ask Brandy to attend an upcoming meeting for further discussion of these aspects of the LUDRs.

**Executive Session**

**MOTION:** *A motion to enter Executive Session pursuant to 1 V.S.A. § 313 (a) (3) [Personnel] passed unanimously.*

The meeting entered Executive Session at 7:47 pm and returned to open session at 8:26 pm.

The meeting adjourned at 8:28 pm.

Respectfully Submitted,  
Carol Chamberlin

The Warren Selectboard

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Luke Youmell, Chair

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Andy Cunningham, Vice Chair

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Bob Ackland

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Camilla Behn

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Devin Klein Corrigan