

Agenda
Warren Selectboard
Tuesday, April 11, 2023
Warren Municipal Building
6:30 PM
VIA Zoom or In Person

6:30 PM – Public Comment

6:35 PM – Agenda Changes

6:36 PM – Fire Dept. Check in Jeff Campbell

7:00 PM - Golf Course Road Canopy/Dirt Section Discussion –
Canopy Tree Grant Update Action Plan – Megan Moffroid
Residents Concerns on Road Condition and Drainage Issues

7:15 PM – Rootswork Plan of Upgrades – John Barkhausen

7:30 PM – Other Business
Approval of 4th of July Festival Permit – Susan Klein

7:45 PM -Approval of Third-Class Liquor License for Sadie Dog LLC – Pitcher Inn
Gate House – 1st & 3rd, Hogans Pub – 1st & 3rd, Valley House – 1st & 3rd, Allyn's lodge – 1st & 3rd, Sugar Lodge (Sugarbush) 1st & 3rd.

7:50 PM – Approval of Minutes from 3/23/2023 and 3/28/2023.

7:51 PM – Approval of Accounts Payable & Payroll Warrants
Join Zoom Meeting \$ 8,998.29 \$ 35,308.78

<https://us06web.zoom.us/j/86182644182?pwd=K042UnVzTStHSUxOUzVCbVN6WVNHQOT09>

Meeting ID: 861 8264 4182

Passcode: 469733

One tap mobile

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+1 689 278 1000 US

+1 719 359 4580 US

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Minutes of March 11, 2023

Warren Selectboard

6:30 PM

Warren Municipal Building

Via Zoom or In Person

Members Present: Luke Youmell, Chair, Andrew Cunningham, Vice Chair, Robert Ackland, Camilla Behn & Devin Klein Corrigan.

Others Present: Jeff Campbell, Sheila Getzinger, Kim & Sally Campbell, Davide Andalaro, Judy Phelon, Perry Bigelow, Rob (TV 44,45), Erika (VR), Megan Moffroid, Monica Cahilly, Peggy Johnson, Tom Clarke, Fred & Paula Drake, Steve & Neile Eisner, Matt & Paul Hannon, Mal & Colleen Mahon, Fran & Gary Plewak, Chuck Warren, Susan Klein, Ross Saxton, and John Barkhausen.

6:30 PM – Public Comment – Ms. Getzinger commented that no landowner can get a valid permit to build and can't build until the new Land Use Development Regulations are enforce. She emphasized the building season is very short and she has clients that want to buy and build but do not want to be in violation with the new regulations not yet adopted and that the old regulations are not valid anymore. She is receiving complaints in the real world that clients cannot get a building permit that they can rely on. She also commented that the board should reject the new Land Development Regulations for now, so that the board can take their time to review them and have another public hearing in the fall to pass the new regulations. She asked the board when they would have a decision on the Land Use Development Regulations.

Mr. Youmell commented that the Selectboard is having a work session on Thursday, April 12, 2023 to discuss the Land Development Regulations as a whole, work on edits and then have another public hearing. Ms. Klein Corrigan apologized that the timeliness has put a burden on the public. Mr. Youmell commented that the board will take Ms. Getzinger's comments into consideration along with the other public comments at Wednesday's work session.

6:40 Agenda Changes: Executive Session Personnel & Real Estate at the end of the meeting.

7:40 PM – Warren Fire Department Quarterly Check In – Jeff Campbell – Mr. Campbell commented that the number of calls is at 60 and last year it was 102. They have 3 new volunteers that are going to be taking the Fire Fighter One course in the fall. The department has their annual meeting this Thursday, April 13, 2023 and the new rank structure will be in effect. There will be the Chief, 2 Assistant Chiefs, 2 Captains and 1 Lieutenant. The department has been training on the new truck and fixing minor issues, but it will be fully online May 1, 2023.

Mr. Campbell also commented that the board will be seeing the Local Emergency Operations Plan around May 1st for renewal.

7:45 PM – Golf Course Road Canopy & Road Issues – A group of 20 homeowners presented and attended the meeting sharing their concerns about the gravel section of Golf Course Road. The homeowners were concerned about the canopy of maple trees, drainage issues of the road, material being added making the road higher, which was lowering all the driveways to get onto the road. Ms. Cahilly commented that the water all comes down and deposits sediment and water into her driveway and could potentially flood her home.

She commented that over the years the road has gotten higher and that the drainage used to drain through a culvert to the orchard, where she directed it down to the West Hill Culvert. The culvert might be plugged with sediment from over the years and directing all the water down to the area of her home. Other residents voiced that all their driveways are lower than the road and they all used to be level with the road. Mr. Cunningham commented that the homeowners need to add material to their driveways. Mr. Clarke commented that he has and the road continues to be raised. Many also commented on all the berms of sediment that is forming beside the road and being pushed up against the trees and does not allow water to run off. Mr. Ackland commented that they could not pave it as it is all ledge and that under the new State rules Clean Water Act. Mr. Campbell commented that the road needs to be rebuilt and that the material is spreading out of the ROW onto the properties. Mr. Youmell commented that it would not be cost effective to rebuild the road. Mr. Campbell also stated that drainage is a big issue and the width and height of the road. Ms. Cahilly commented that the sand pile by the pull out, needs to be removed and that the culvert needs to be cleaned to address the water draining into driveways. Mr. Cunningham commented that the road crew will look at the culvert and see why it is not functioning and set up a visit with Vtrans to look at the road and assess what could be done.

Canopy Grant work – Megan Moffroid – Ms. Moffroid commented that when she met with Whitney Tree Service that the tree roots don't grow under the road, they grow out away from the road. She also commented that it was suggested to cut down some of the dead maples but due to some concerns of the canopy from the homeowners, they will be trimmed. Ms. Moffroid commented that through the grant the town purchased 10 (Acer Rubrum) 2-2.5" red maples as they are more of a heartier tree than soft maples. She did not have time to stake the areas but a meeting will be set up to walk the area location of the maples with some homeowners and during the walk through there could be changes to possibly cutting a tree here and there. They will be planted within the ROW as the Town will have to maintain them yearly per grant agreement.

7:30 PM – Rootwork - Repair Projects – East Warren School House – Mr. Barkhausen presented to the board some maintenance repairs they wanted to do on the building. They would like to do some minor clapboard repairs to the outside of the building that are rotting and painting the south and east sides of the building. The color will remain the same as it is currently. Mr. Cunningham asked about their process for hiring contractors. Mr. Barkhausen explained that they plan on bidding the painting/clapboard repair project out to 6 contractors that are licensed in with lead paint. They also are adding a corner bench on the inside of the entry way in the building. They are making the entry way a more "Welcoming Area" along with a place to put information up for events and for their fuel buying program.

7:40 PM – Festival Permit Approval for the 4th of July – Susan Klein – Ms. Klein presented to the board the annual 4th of July Festival Permit. She commented that there are no significant changes for 2023. The band will change at the Warren Store as Bruce Skylar is retiring and the Holter Family & Friends will be the band. She is still negotiating price with them as they are higher than the previous band. She also commented that she will be using First Student Bus services again for the transportation as it worked out very well last year. Mr. Cunningham asked about what the theme was? Ms. Klein responded that she has not one presently, but thinking it would be something to do with music maybe "America Beat."

Motion by Mr. Ackland to approve the 4th of July Festival Permit, seconded by Mr. Cunningham. All in Favor: VOTE: 5-0.

Other Business:

Letter of Interest for the Northern Boarder Regional Commission Catalyst Program – Mr. Saxton presented to the board the draft letter of interest, project summary, budget narrative and budget for the project. He commented that Ms. Wade from Sugarbush Resort and Mr. Schwartz from the Mad River Planning District, had not responded to the draft as of this meeting. Mr. Saxton commented that most of the copy had been copied and pasted from the Bike & Ped grant. The Letter of Interest is due April 21,2023.

Motion by Mr. Cunningham to provisionally authorize signing of the Letter of Intent after receiving any corrections from Ms. Wade or Mr. Schwartz and to authorize Mr. Youmell, Chair of the Warren Selectboard to sign, seconded by Mr. Ackland. All in Favor: VOTE: 5-0.

Mr. Saxton also commented that he is a volunteer for the path.

7:50 PM – Town Green Pavilion – Ms. Klein Corrigan commented that the location of the structure has changed as Mr. Sanford, Chair of the Planning Commission, suggested it would be better to have it on the northern point of the green to be more visible to the downtown area. She has been getting pricing and donations for the pavilion structure. Once she has full plans of the pavilion, she will share it with the Planning Commission and the Selectboard. She will be getting together a material list to distribute to contractors that may have extra materials they want to donate to the project. She did reach out to RK Miles and Sticks & Stuff.

8:00 PM – Approval of Liquor License Renewals for the Pitcher Inn, 1st, 3rd and Out Side Consumption – Motion by Mr. Ackland to approve the Liquor License Renewals for the Pitcher Inn, seconded by Mr. Cunningham. All in Favor: VOTE: 5-0.

Sugarbush Mt. Resort Liquor Licenses Approvals for Gate House 1st & 3rd, Valley House 1st & 3rd, Allyn's Lodge 1st & 3rd, Sugar Lodge 1st & 3rd – Motion by Mr. Ackland to approve the Sugarbush Mt. Resort Liquor Licenses, seconded by Mr. Cunningham. All in Favor: VOTE: 5-0.

Warren Store Liquor License Renewal 2nd Class – Motion by Mr. Ackland to approve the 2nd Class Liquor License Renewal for the Warren Store, seconded by Mr. Cunningham. All in Favor: VOTE: 5-0.

Approval of Accounts Payable – Motion by Mr. Ackland to approve the Accounts Payable Warrants as presented for \$8,998.29, seconded by Ms. Behn. All in Favor: VOTE: 5-0.

Approval of Payroll Warrants – Motion by Mr. Ackland to approve the Payroll Warrants as presented for \$35,308.78, seconded by Ms. Klein Corrigan. All in Favor: VOTE: 5-0.

Approval of Minutes of March 23, 2023 – Motion by Mr. Cunningham to approve the Minutes of March 23, 2023, seconded by Mr. Ackland. All in Favor: VOTE: 5-0.

Approval of Minutes for March 28, 2023 – Motion by Mr. Cunningham to approve the Minutes of March 28, 2023, seconded by Mr. Ackland. All in Favor: VOTE: 5-0.

8:05 PM – Motion by Mr. Youmell to go into Executive Session to discuss Personnel and Real Estate, seconded by Ms. Klein Corrigan. All in Favor: VOTE: 5-0.

8:43 PM – Motion by Mr. Ackland to come out of Executive Session, seconded by Mr. Cunningham. Vote: 5-0

No Action Taken

8:44 PM – Motion to adjourn by Mr. Ackland, seconded by Mr. Cunningham. VOTE: 5-0.

Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator

The Warren Selectboard



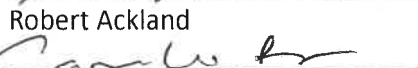
Luke Youmell, Chair



Andrew Cunningham, Chair



Robert Ackland



Camilla Behn



Devin Klein Corrigan

4/11/23

Cindi Jones

From: Barkhausen John <jsb@madriver.com> on behalf of Barkhausen John
Sent: Thursday, March 23, 2023 10:01 AM
To: Cindi Jones
Subject: Redo of the EW Schoolhouse entry and sanding and painting of the entire building

Hi Cindi,

I'm sending you this letter for the Selectboard. It's our understanding that we need Selectboard approval before we begin the projects outlined in the letter below. thanks for any guidance for how to proceed,

John

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To the Warren Selectboard,

The Rootswork board is proposing a redo of the entryway to the East Warren Schoolhouse. No structural changes are being proposed. We would like to add a corner bench and some headboard panelling, creating an alcove next to the stairs, which might seat 3 to 4 people, and behind and part of the bench structure would be a built in narrow wall rack for the distribution of all of our printed materials for Rootswork and our fuel group, and likely some sign up forms for the East Warren Community Market too. In addition we propose minor repairs to the floor and walls and repainting of the walls in keeping with the traditional color scheme of the building. No permanent changes to the building will be undertaken and everything involved with the project will be removable should the Town ever desire to return the space to its original condition.

In addition, we are also planning to seek bids from bonded contractors for the minor repair of the outside clapboards, and sanding and repainting of the entire building. We will be using the same color scheme as the other town buildings.

Because both of these projects will involve expenses over the \$1000 limit as provided in our lease , we are asking the Selectboard's approval and permission to proceed with this work.

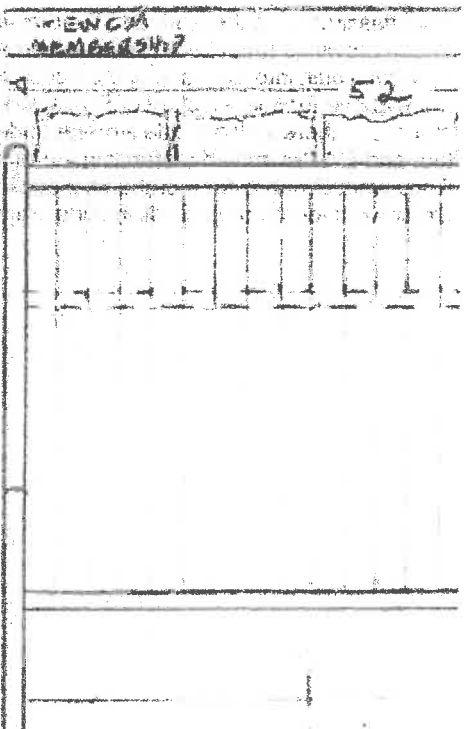
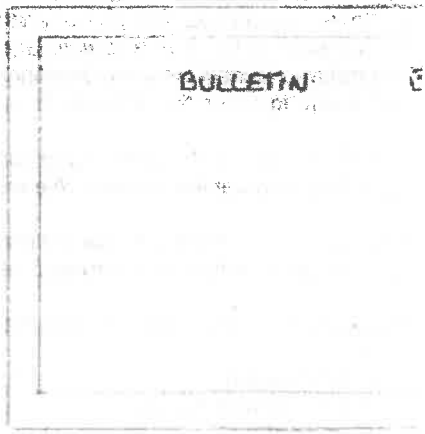
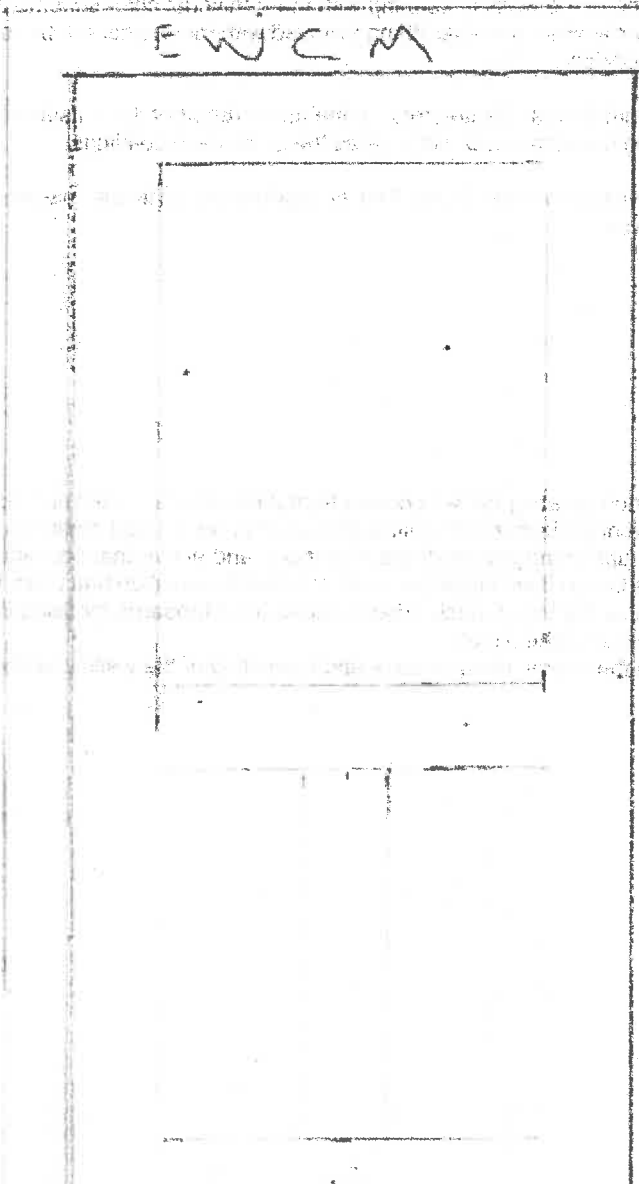
Thank you for considering this request,

John  
John Barkhausen  
(for the Rootswork Board)

Brief description of the work and the drawings:

These drawings (attached) show the corner bench (seating for 3-4 people) from 2 elevations, (West and South) Note: the magazine style rack built into the back of the bench for the organization and distribution of all of our printed materials and sign-up forms, with room above for some history of Rootswork and upcoming events (West elevation), and above that portraits of our founders , and maybe others.....there's also a little storage under the bench if we hinge the seat. The South elevation has room for another bulletin board too, and EWCM printed material in the rack above the bench back. Also included are clipboards for filling in forms, and an official Rootswork Dropbox for membership applications and checks etc.

Other work for the project will include emptying the space, minor repairs and repainting of the walls and floor, new rubber mat floor.



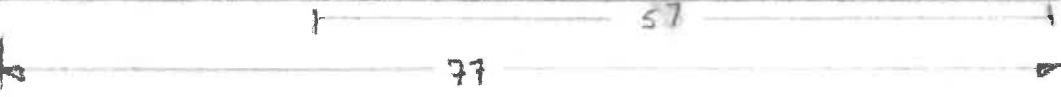
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HISTORY OF ROOTSWORK  
&  
CURRENT EVENTS





## Presentation to The Town of Warren Select Board

April 11, 2023

### Concerned Residents for the Preservation of Golf Course Road and the Maple Trees & Canopy

We are here, many of us homeowners for 35+ years, with an urgent request that the remaining unpaved portion of Golf Course Road be either **paved or rebuilt**. This 3/10 mile stretch from The Cahilly property (1497 Golf Course Rd ) to Chalet Mont Vert (formerly Beaver Pond Inn) is one of the most scenic rural roads in the Valley. It is lined by maple trees and during most of the year the road is covered by a beautiful canopy of leaves.

The trees and the canopy will soon be lost due to the improper maintenance of the road.

We presented to the board exactly one year ago with the same issues. Our concern was noted, and we then met with Andrew Bombard, Road Foreman, and Megan Moffroid, Warren Tree Warden, on Golf Course Road to go over said concerns. The positive is that Cindi Jones was able to secure a Canopy Grant from the State that the Town supplemented. A total of \$13,000 is available to plant a number of new, but young, maples.

However, we have seen no improvement in the condition of the road, and it continues to deteriorate.

- Maple trees continue to be lost.
- Excessive amounts of material (sand, salt etc.) continue to be piled on the road. The results are that the trunks and roots of many of the trees are being choked and the sediment runs and collects in pools on the West Hill Sugar Orchard property.
- Maple trees continue to be damaged and scared by plows that hit them.
- Sections of the road continue to be widened to over 30+ feet, particularly onto the scenic West Hill Sugar Orchard property and the Drake property across from Johnson Road.
- The road height continues to increase due to all the material continually being spread on it. All of the driveways on the east side of Golf Course Road have huge depressions that are continually filled with water and in two cases flow extensively onto the properties.
- Deep culverts continue to be dug on the east side injuring and exposing many of the tree roots.

As mentioned last year, we appreciate the efforts of the town road crew to keep our road clear during the winter and mud season, however we strongly believe that this road needs to be properly rebuilt, removing years of fill or it needs to be paved.

A proper rebuilding or paving of this stretch of Golf Course Road will:

- Better preserve the trees and the beautiful tree canopy.
- Protect the treasured West Hill Sugar Orchard.
- Ensure the road is more passable during mud season.
- Lower the road so that water does not runoff and sit in the driveway and Roads of the East side of Golf Course Rd.

Respectfully submitted,

Geoff and Sue Andrew- The Farms, Unit 18, Mountain View Road

\* Caitlan Blewett and Davide Andaloro, Chalet Mont Vert, 1225 Golf Course Road  
Monica Cahilly, 1497 Golf Course Road  
Kim and Sally Campbell, 189 Johnson Road  
Tom Clarke, Golf Course Road  
Fred and Paula Drake, 1268 Golf Course Road  
Steve and Neile Eisner, West Hill Road  
Matt and Paula Hannon, The Farms, Unit 2, Mountain View Road  
Mal and Colleen Mahon, The Farms, Unit 16, Mountain View Road  
Judy Phelon, Golf Course Rd and West Hill Road  
Fran and Gary Plewak, West Hill Road  
Chuck Warren – 39 Johnson Road