

**Town of Warren
Planning Commission
Minutes of Meeting
Monday, April 24, 2023**

Members Present: Camilla Behn (Vice Chair), Mike Bridgewater, Macon Phillips, Dan Raddock (Chair), Jim Sanford.

Staff Present: Ruth Robbins, Zoning Administrator, Carol Chamberlin (Recording Secretary, online)

Others Present: Dayna Lisaius, Liz Raddock, Marie Schmukal and Devin Klein Corrigan.

Agenda:

1. Public Comment
2. Review Status of LUDRs
3. Gazebo
4. PC website/communications
5. Updates on new members
6. Review of Town Plan goals and strategies
7. New and Other Business

The meeting was called to order at 7:02 pm.

Public Comment

No members of the public were present.

Updates on new members

PC members reported on their recent contacts with potential members, most of these are still ongoing conversations. It was decided that Ruth will invite Adam Zawistowski to an upcoming meeting if he is interested in participating.

Gazebo

Devin reviewed the sketches and other documents she had provided. She explained that the goal is to finalize the placement and design so that further grant and crowdsourced funding can be pursued.

There was some discussion regarding strategies for outreach to village residents so that the information may be presented to them before a final decision is reached.

PC members noted that they would like clarification from Jeff Campbell regarding the safety and parking concerns he raised in a letter. The possibility was raised of restriping the parking area to indicate diagonal spaces. Camilla will bring this suggestion to the Selectboard.

Jim and Devin discussed potential design changes, such as moving the ramp/railings for better access and to potentially mitigate concerns regarding children wandering into the parking area. There was further discussion about the pavilion's potential to serve more purposes if located closer to and able to direct programs toward the parking area. Devin explained that if the pavilion was located along the edge of the green closer to the library, a more clamshell type roof should be incorporated in order to project audio from performances.

It was agreed that some outreach to village residents and other interested people is important, and that the PC will request an opportunity to present their feedback to the Selectboard at an upcoming meeting, potentially on May 9.

Review status of LUDRs

Camilla and Devin were available to provide insight into the recent rejection of the proposed LUDRs by the Selectboard. Camilla explained that this decision was primarily based upon the timing of the matter, and the Selectboard's intent was to allow for the current building season to proceed without the uncertainty of draft LUDRs being in effect. Additionally, it was noted that this strategy will provide the Selectboard with the time necessary to complete a thorough review and suggest edits or seek explanations from PlaceSense before providing the PC with suggested changes so that the adoption process can resume.

Then public hearing process will take place as outlined/required, with regular conversation between the PC and Selectboard as the PC reviews the changes proposed. Ruth explained that the interim work should make the adoption process more streamlined and likely to follow close to the minimum timeline allowed. She noted that, while November has been mentioned as a completion date, the process could well be accomplished in less time.

Devin noted that Jenny has provided some input to the Selectboard, and that Macon should also send along comments he may have, as he is a newer member of the PC and was not present for the development of the draft LUDRs.

PC website/communications

Macon spoke of his interest in creating a more user-friendly, informative set of web pages for PC materials, and there was some discussion on how to proceed with the use of/content presented on the page that was created specifically for presentation of LUDR materials. There was some discussion regarding the need to revamp the entire Town website, and that a discussion with the Selectboard regarding the matter would be beneficial. It was decided to retain the page as a 'LUDR' page until the adoption process is complete, but to begin planning how to make use of the site in the future.

Town Plan goals and strategies

Dan introduced this topic, asking that each member review the vision and goals of the Plan and prepare to discuss where the PC should focus going forward. He also suggested that the implementation program that is in the Plan be revisited at an upcoming meeting.

New and Other Business

Mike suggested the possibility of installing removable speed bumps in the Town Office/Library area, which would help with safety concerns.

Dan provided an MRVPD update. He noted that Joshua is primarily focusing on the Waitsfield Wastewater Project, and that the new Community Planner, Sam Robinson, has been hired and will be working on other items. Work continues on reviewing and updating the governing documents and determining when the PD should become involved in development projects at Sugarbush or elsewhere in the MRV.

Minutes were signed.

The meeting adjourned at 9:01
pm.

Respectfully Submitted,
Carol Chamberlin, Recording Secretary

Planning Commission

Jim Sanford date

Camilla Behn date

N/A
Jenny Faillace date

Dan Raddock date

Michael Bridgewater date

Macon Phillips date