

**TOWN OF WARREN  
PLANNING COMMISSION  
MINUTES OF MEETING  
SEPTEMBER 8, 2003**

**MEMBERS PRESENT:** Clayton Cormier, Chair; John Donaldson, Donald La Haye, Lisa Miserendino, Jim Sanford.

**OTHERS PRESENT:** Karen Winchell, William Maclay, Garth Genge, Pat Pinkston, Shannon M. Hill, DRB/PC Assistant.

**AGENDA:**

- 1) Call to Order - 7:30 PM
- 2) Approve Minutes - July 28<sup>th</sup>
- 3) 7:35 Affordable Housing – Karen Winchell, Behn Road Affordable Housing
- 4) 8:00 Affordable Housing – Pat Pinkston, Mad River Valley Housing Coalition
- 5) 8:20 Municipal Planning Grant Application – 2004 Grant Application
- 6) Other Business:
  - a) Town Hall Signage Plan
  - b) Approve LandWorks Invoice for \$1,905.23

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**I. CALL TO ORDER**

Mr. Cormier called the meeting to order at 7:30 PM.

**II. APPROVE MINUTES**

**MOTION by Mr. LaHaye, seconded by Mr. Donaldson to approve the July 28, 2003 meeting minutes. VOTE: unanimous; motion carried.**

**III. AFFORDABLE HOUSING – BEHN ROAD SITE**

Ms. Winchell reported that she had invited all of the neighbors of the Behn Road site to an informal discussion. Only two neighbors attended the meeting.

She hosted another meeting with local groups such as the church, Warren Conservation Committee, Warren Planning Commission, etc. During this meeting the neighbors voiced concerns over the structural integrity of the bridge on Behn Road.

Ms. Winchell met with the Selectboard who agreed to notice a public hearing and apply for a Community Development Block Grant (CDBG) to subsidize the project. She and Mr. Genge stated that the reaction was positive from the Selectboard. Ms. Winchell requested the attendance of the Planning Commission at the Public

Hearing for the CDBG. Those who cannot attend the public meeting can submit written testimony.

Mr. Maclay presented plans for the Behn Road Affordable Housing Project including proposed sketches for the layout, building design and the view of the development from Behn Road. The project would include a mix of 1, 2 and 3 bedroom apartments to be rented.

**IV. AFFORDABLE HOUSING – MAD RIVER VALLEY HOUSING COALITION**

Pat Pinkston approached the board to update them on the Mad River Valley Housing Coalition. She stated that the coalition has been working on the following:

- Involved with the Habitat for Humanity politician publicity
- Affordable Housing will be on the next legislative breakfast agenda
- creating a “housing Sabbath” and work with different faith based groups throughout the valley
- Outreach to business leaders
- Presentations on affordable housing on town meeting day

**V. MUNICIPAL PLANNING GRANT APPLICATION**

Ms. Hill distributed the 2004 Municipal Planning Grant Application. The PC asked her to determine a representative consultants rates and increase the amount of the grant accordingly. Ms. Hill will get approval to apply for the grant from the Selectboard on September 16<sup>th</sup>.

The Planning Commission members will read through the Town Plan and note changes that need to be made.

**VI. OTHER BUSINESS**

**a) Town Hall Signage Plan**

The PC believes that the signage plan has no negative impact on the Municipal Complex Long Range Planning. They believe it is an issue for the DRB.

**b) Approve LandWorks Invoice for \$1,905.23**

Mr. Cormier approved and signed the invoice.

c) The Planning Commission would like to request a joint meeting with the Selectboard to discuss some unresolved issues such as The Municipal Expansion Planning, Scenic Roads and Sidewalks.

**Items for the next PC meeting:**

Traffic Calming

Begin Town Plan Update

**VII. ADJOURNMENT**

**MOTION by Mr. Cormier, seconded by Mr. LaHaye to adjourn the meeting.**

**VOTE: unanimous; motion carried.**

The meeting adjourned at 9:03 PM.

Respectfully submitted,  
Shannon M. Hill  
DRB/PC Assistant

**PLANNING COMMISSION**

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Clayton Cormier, Chair (date)

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John Donaldson (date)

\_\_\_\_\_  
Donald La Haye (date)

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Lisa Miserendino (date)

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Jim Sanford (date)