

**TOWN OF WARREN
PLANNING COMMISSION
MINUTES OF MEETING
MAY 24, 2004**

MEMBERS PRESENT: Clayton Cormier, Chair; John Donaldson, Lisa Miserendino and Jim Sanford.

OTHERS PRESENT: Kinny Connell, John Connell, Steve Dollmeyer, Shannon M. Hill, DRB/PC Assistant.

AGENDA:

- 1) 7:30 PM Call to Order
- 2) Sign Minutes from May 10, 2004
- 3) Review Preliminary Budget from LandWorks & Discuss AOT Recommendations
- 4) Town Plan Update, Chapter 10 - Land Use
- 5) Other Business
 - a) Discuss status of 2004 Municipal Planning Grant
 - b) Discuss transition of staff

I. CALL TO ORDER

Mr. Cormier called the meeting to order at 7:40PM.

II. TRAFFIC CALMING PLANNING

The board reviewed the comments received from Amy Bell, VAOT< and Natalie Steen, LandWorks. The Planning Commission disagreed with Amy Bell's comment that the number of speed tables was excessive. The public present expressed interest in changing the speed table to the east on Brook Road to grooved pavement.

Next, the Planning Commissioners discussed the differences between a "speed table" versus a "speed hump". They determined that a speed table is longer and much more expensive than a speed hump. The advantages to speed humps are: they are MUCH less expensive, do not require catch basins and have less of a visual impact. Therefore, seeing no real advantage to a speed table, the PC decided to change all of the speed tables in the plan to speed humps. The difference in price is approximately \$2,500 for a speed hump to \$12,000 for a speed table. Some members of the PC raised concern over the noise grooved pavement may create if it were installed up-hill of the Dump Road. Although this is a valid concern, the general feeling was that there are no homes close enough to the grooved pavement to hear the sound.

The PC also discussed the cost of the textured crosswalks. They discussed removing the "texture" from the plan and just having painted lines delineate the sidewalks.

The public felt that the texture helps to slow traffic, so they decide to keep the textured cross walks in the plan.

The Planning Commission requested Ms. Hill ask LandWorks how many handicapped ramps and signs the town would need to have in order to comply with all state and federal laws.

Ms. Hill noted that the deadline to submit a letter of intent to apply for the Transportation Enhancement Grant is June 4th. She said she would put together a letter and e-mail the Selectboard to see if it was OK to submit it on behalf of the town.

III. TOWN PLAN UPDATE – CHAPTER 10

The PC reviewed Chapter 10, Land Use, of the Warren Town Plan. The felt that before they started discussing changes to the zoning they should meet with the Development Review Board. They requested Ms. Hill set up a joint meeting between the two boards.

VI. OTHER BUSINESS

a) Review grant update

Ms. Hill distributed the 2004 Municipal Planning Grant update. She explained that between the mass mailing, food for public meetings and the mapping software the town had spent over \$3,000. They have approximately \$6,700 remaining from the grant.

b) Discuss transition of staff

Ms. Hill explained that she would be leaving the town full time at the end of the week. She explained that the Selectbaord had agreed to pay her hourly to work between 5 and 10 hours per week until they hire a replacement. Ms. Hill noted that she would forward any information for the PC meetings, but would not likely be able to attend the meetings due to limited time to dedicate to the town while also working another full time job. She thought that one of the PC members could take the minutes for a few meetings until the Selectbaord hires her replacement.

c) This item was not on the agenda – Ted Tremper and Lisa Russell have asked the Selectboard to grant them permission to cross the Defeest farm on the East Warren Road to access a property they are interested in purchasing in Waitsfield. The town owns the development rights to the parcel. The Selectbaord has requested the Planning Commission look over the packet of information they received from Ted Tremper and Lisa Russell and give the Selectbaord their opinion. The PC decided to discuss the item at the next

meeting. Mr. Sanford noted that he had a conflict of interest and would not participate in the discussion.

a) Signing of minutes

MOTION by Mr. Cormier, seconded by Mr. Donaldson to approve the May 10, 2004 meeting minutes. VOTE: unanimous; motion carried.

VII. ADJOURNMENT

MOTION by Mr. Sanford, seconded by Mr. Donaldson to adjourn the meeting.

VOTE: unanimous; motion carried.

The meeting adjourned at 10:15 PM.

Respectfully submitted,
Shannon M. Hill
DRB/PC Assistant

PLANNING COMMISSION

Clayton Cormier, Chair (date)

John Donaldson (date)

Lisa Miserendino (date)

Jim Sanford (date)