

**TOWN OF WARREN  
PLANNING COMMISSION  
MINUTES OF MEETING  
MARCH 22, 2004**

**MEMBERS PRESENT:** Clayton Cormier, John Donaldson, Jim Sanford, John Goss and Lisa Miserendino.

**OTHERS PRESENT:** Karen Winchell, Pat Pinkston, Rudy Elliott, Shannon M. Hill, DRB/PC Assistant.

**AGENDA:**

- 1) **7:00 PM** Call to Order
- 2) Sign Minutes from March 8
- 3) Affordable Housing – Karen Winchell
- 4) Traffic Calming – Final Plan
- 5) Town Plan Update, Chapters 6, A Place to Live
- 6) Prepare for Public Meeting
- 7) Review Simplified Town Meeting Day Questionnaire
- 8) Other Business
  - a) Act 250 applications

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**I. CALL TO ORDER**

Mr. Cormier called the meeting to order at 7:30 PM.

**II. SIGNING OF MINUTES**

**MOTION by Mr. Cormier, seconded by Mr. Goss to approve the March 8, 2004 meeting minutes. VOTE: unanimous; motion carried.**

**III. MAD RIVER VALLEY AFFORDABLE HOUSING COALITION**

Ms. Winchell and Ms. Pinkston came before the board on behalf of the Mad River Valley Affordable Housing Coalition (MRVAHC) to discuss the Community Development Grant Application. They will be requesting approval from the Warren Selectboard to have the Town of Warren as the applicant on the grant and would like the support of the Planning Commission. The board reviewed the application and made numerous suggestions.

During the discussion Ms. Winchell mentioned that the CVCLT has obtained a grant to look for a piece of land in the valley and pay for all of the costs through pre-development.

**MOTION by Mr. Miserendino, seconded by Mr. Donaldson to support the proposal and recommend to the Selectboard that the town of Warren be the applicant for the grant. VOTE: unanimous; motion carried.**

**IV. TRAFFIC CALMING – FINAL PLAN**

Ms. Hill distributed the updated Traffic Calming plans for Warren Village. She explained that in order for LandWorks to proceed with the final report that the PC must approve of the plans. There was some discussion about the location of the raised textured pavement added at the Southern end of Main Street near Route 100. It was decided that this was an appropriate location to slow traffic entering the village from Route 100.

**MOTION by Mr. Cormier, seconded by Mr. Donaldson to approve the final Traffic Calming Plan as presented. VOTE: unanimous; motion carried.**

**V. TOWN PLAN UPDATE**

Due to time constraints the board decided to review Chapters 3, 5 and 7 over the next few weeks and discuss them at the next meeting.

**VI. PREPARE FOR PUBLIC MEETING**

The board discussed the upcoming public meeting schedule. The first public meeting was changed to the 7<sup>th</sup> because the 8<sup>th</sup> is a holiday and the church is expecting a crowd. The board decided to have the spaghetti supper at the first meeting. Ms. Hill will prepare a visual aid of the questionnaire results for the meeting. The board will meet at 6PM to prepare the meal.

**VII. REVIEW SIMPLIFIED QUESTIONNAIRE**

Ms. Hill explained to the board that she simplified the questionnaire to make it easier and faster to interpret the results. It will be mailed to all registered voters along with a cover letter discussing the Town Plan Update and the Planning Meeting Series. The board reviewed and approved of the simplified questionnaire.

**VIII. Act 250 Applications**

Ms. Hill noted that she had received Act 250 applications from CBC Construction and The Chisel Tooth Group. She was unclear on what role the Planning Commission plays in the Act 250 process. The board asked Ms. Hill to write up a summary of each application and how it complies with the Town Plan.

**IX. ADJOURNMENT**

**MOTION by Mr. Sanford, seconded by Mr. Goss to adjourn the meeting.**

**VOTE: unanimous; motion carried.**

The meeting adjourned at 10:00 p.m.

Respectfully submitted,  
Shannon M. Hill  
DRB/PC Assistant

**PLANNING COMMISSION**

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Clayton Cormier, Chair (date)

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John Donaldson (date)

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John Goss (date)

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Lisa Miserendino (date)

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Jim Sanford (date)