

**Town of Warren
Planning Commission
Minutes of Meeting
Monday, March 27, 2023**

Members Present: Mike Bridgewater, Jenny Faillace, Macon Phillips, Dan Raddock, Jim Sanford, Chair.
Staff Present: Ruth Robbins, Zoning Administrator, Carol Chamberlin (Recording Secretary, online)
Others Present: None.

Agenda:

1. Public Comment
2. Discussion of potential projects
3. Election of Officers
4. New and other business

The meeting was called to order at 7:33 pm.

Public Comment

No members of the public were present.

Discussion of Potential Projects

Members discussed various ongoing and upcoming Town projects, including placing a gazebo on the Town Green, improving the triangle garden across from the Post Office, traffic calming strategies – including street lighting changes, and potential updates to the Street Naming and Addressing Ordinance.

There is a group working on the gazebo construction; PC members discussed the best potential location for the structure, along with some design aspects which should be considered. It was agreed that a site plan would be beneficial for further review.

Traffic impacts related to an additional section of retaining wall for the existing triangle garden were noted. The potential for establishing a second triangle garden at the intersection of Fuller Hill and Main Street was discussed, as this might help with slowing traffic at that location.

It was agreed to not suggest any changes to the Street Naming Ordinance; Ruth will add a question related to the existence of an address number sign to the permit application form.

Jim explained that a good strategy for traffic calming lighting is to install lighting at bridges and other select locations, and to have unlit areas in between; the intermittent light/dark helps to slow drivers. He also pointed out that discontinuing use of the overhead 'cobra' lighting, for which the electric cost is covered by GMP, may lead to the Town's being responsible for that cost.

He also expressed a preference for the use of concrete rather than asphalt for any upcoming sidewalk repair.

It was agreed that further discussion of these topics should be part of the planned regular collaboration between the PC and the Selectboard.

Macon outlined the information he had provided in an email and which in large part is included on his personal web site, noting that he has questions and ideas regarding topics that have been addressed by the PC, by the Selectboard, and that arose at Town Meeting.

Election of officers

It was decided to postpone organizational items until the next meeting, as Camilla was not present.

Dan indicated that he would like to stay on as the MRVPD representative.

New and Other Business

Minutes were signed.

Dan provided an MRVPD update, noting that the group is working on organizational issues and determining how to appropriately update the PD's founding documents.

The meeting adjourned at 9:28
pm.

Respectfully Submitted,
Carol Chamberlin, Recording Secretary

Planning Commission

Jim Sanford date

Jenny Faillace date

Michael Bridgewater date

N/A
Camilla Behn date

Dan Raddock date

Macon Phillips date