

**TOWN OF WARREN
PLANNING COMMISSION
MINUTES OF MEETING
DECEMBER 10, 2001**

MEMBERS PRESENT: Susan Compton, Chair; Tara Hamilton, Lisa Miserendino, Matt Sargent.

OTHERS PRESENT: Margo Wade, DRB/PC Assistant.

AGENDA:

- 1) 7:30 p.m. Call to Order
- 2) Land Use & Dev. Regs. Amendment Hearing Continuation
Specifically, the Planning Commission will finalize incorporation of the proposed addendum, with changes, to the Land Use & Development Regulations.
- 3) Scenic Roads – update
- 4) 2002 DRB/PC Budget – discussion
- 5) Brook Road Sidewalk Plan/Town Facilities – grant update & discussion
- 6) Other Business:
 - a) Affordable Housing Report distribution
 - b) Signing of minutes

I. CALL TO ORDER

Ms. Compton called the meeting to order at 7:36 p.m.

II. PUBLIC HEARING CONTINUATION: LAND USE & DEVELOPMENT REGULATIONS AMENDMENTS

Specifically, the Planning Commission will finalize incorporation of the proposed addendum, with changes, to the Land Use & Development Regulations.

After discussion and minor clarification made to pages 10 and 120 the group approved the proposed revision to the Land Use & Development Regulations.

MOTION by Mr. Sargent, seconded by Ms. Miserendino to approve the proposed changes and recommend the Land Use & Development Regulation revisions to the Selectboard to bring to the voters at Town Meeting. VOTE: unanimous; motion carried.

III. SCENIC ROADS

Mr. Sargent reported that he would have the scenic road surveys correlated for the next meeting.

IV. 2002 DRB/PC BUDGET

Ms. Wade presented a rough draft of the budget for 2002. Actual figures for 2001 were not available yet from the Town Treasurer. The group generally discussed projects for next year, municipal facilities needs and the merits of hiring a consultant to help determine those needs, and availability of grant monies to defer the cost of projects.

Ms. Wade will submit and updated draft of the 2002 budget and 2001 report for discussion at the next meeting.

V. BROOK ROAD SIDEWALK PLAN/TOWN FACILITIES

The Selectboard has decided that addition of a sidewalk will widen the bridge too much, therefore have chosen to add two-foot shoulders to both sides of the bridge to accommodate pedestrian traffic. They have asked the consultants to calculate a price for extending the bridge abutments down stream to allow for the outboard construction, by the town, of a sidewalk at a later date. If the cost is acceptable the town may chose to pay the additional cost to extend the abutments. The Selectboard has also chosen the “inverset” construction method, which means the bridge will be closed for 2-3 weeks versus the six month closer for the construction of each side alternately.

VI. OTHER BUSINESS

a) Affordable Housing Report distribution

Ms. Wade distributed copies of the updated Affordable Housing Report. Income data will not be available until the spring, therefore an addendum will be submitted by CRS with that info. The Presentation to the MRVPD Steering Committee went well. The Steering Committee tasked Ms. Pierce with re-establishing the MRV Housing Coalition to work on affordable housing issues for all of the valley towns. Ms. Pierce will be contacting potential participants and organizing a meeting in January.

b) Signing of minutes

MOTION by Ms. Hamilton, seconded by Ms. Miserendino to approve the November 26, 2001 minutes as submitted. VOTE: unanimous; motion carried.

c) PC Vacancy

Ms. Aylesworth tendered her resignation because she is taking a job out of state.

Ms. Miserendino suggested a retreat of some sort for the commission. Possible hiring a facilitator to help the PC with brainstorming, direction, and PC’s roll.

Items for the next PC meeting:

- Scenic Roads
- budget & report

VII. ADJOURNMENT

MOTION by Ms. Hamilton, seconded by Ms. Miserendino to adjourn the meeting. VOTE: unanimous; motion carried.

The meeting adjourned at 10:00 p.m.

Respectfully submitted,
Margo B. Wade
DRB/PC Assistant

PLANNING COMMISSION

Susan Compton, Chair (date)

Tara Hamilton (date)

Lisa Miserendino (date)

Matt Sargent (date)