

**TOWN OF WARREN  
PLANNING COMMISSION  
MINUTES OF MEETING  
FEBRUARY 26, 2001**

**MEMBERS PRESENT:** Tara Hamilton, Vice Chair; Donald La Haye, Lisa Miserendino, Claudia Woods.

**OTHERS PRESENT:** Margo Wade, DRB/PC Assistant.

**AGENDA:**

1. 7:30 p.m. Call to Order
2. Public Meeting: General Planning
  - Affordable Housing Study – update
  - Municipal Facilities Expansion Plan – Town Meeting Questionnaire discussion
3. Other Business:
  - a) Signing of minutes
  - b) Town Meeting preparation

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**I. CALL TO ORDER**

Ms. Hamilton called the meeting to order at 7:30 p.m.

**II. PUBLIC HEARING: General Planning**

• Affordable Housing Study – update

Out of the 17 RFPs sent out to consultants only 4 “not thank you” responses were received. The group discusses re-writing the FRP; talking to CVCLT about addition contacts (folks looking for part time projects); and asking UVM Community Development Dept. for assistance (a possible graduate research project). Ms. Hamilton suggestion Fred Schmidt for a contact at UVM.

Ms. Woods will research options through her connections at BCLT. Ms. Wade will contact CVCLT for suggestions and discuss the graduate project possibility with Fred Schmidt.

• Municipal Facilities Expansion Plan – Town Meeting Questionnaire discussion

The format and wording of the questionnaire was discussed and changes were made. Questions concerning the Post Office and Village parking were added. The Questionnaire will be distributed at Town Meeting and results will be presented at the next PC meeting.

**III. OTHER BUSINESS**

a) Signing of minutes

**MOTION by Mr. La Hay, seconded by Ms. Hamilton to approve the February 12, 2001 meeting minutes. VOTE: unanimous; motion carried.**

b) Town Meeting preparation

Ms. Compton will not be able to attend; therefore, Ms. Hamilton will represent the PC if necessary. All present PC members should be ready to answer questions if necessary.

c) Quaremba debate – the PC will follow the Selectboard lead and will not participate nor attend Mr. Quaremba’s debate scheduled for Wednesday, February 28<sup>th</sup> at the Town Hall.

d) Post Office – Ms. Woods gave a brief up-date of her progress with the Post Office plans to expand. The project has been on hold, since the plan was approved in early 1999, mainly due to lack of parking. Ms. Woods is working with the Jefford’s and Leahy’s offices for support and will be contacting the Post Office folks to discuss and hopefully work out the issues.

Items for the next PC meeting:

- Discussion with Karen Winchel and Lyn Millhiser from CVCLT
- Affordable Housing Study
- Questionnaire results

**IV. ADJOURNMENT**

**MOTION by Ms. Woods, seconded by Mr. La Hay, to adjourn the meeting.**

**VOTE: unanimous; motion carried.**

The meeting adjourned at 9:30 p.m.

Respectfully submitted,  
Margo B. Wade  
DRB/PC Assistant

**PLANNING COMMISSION**

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Tara Hamilton, Vice Chair (date)

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Donald La Haye (date)

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Lisa Miserendino (date)

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Claudia Woods (date)