

**TOWN OF WARREN  
PLANNING COMMISSION  
MINUTES OF MEETING  
JANUARY 8, 2000**

- MEMBERS PRESENT:** Susan Compton, Chair; Clayton Cormier, Tara Hamilton, Donald La Haye, Lisa Miserendino.
- OTHERS PRESENT:** Barry Simpson, Selectboard; Margo Wade, DRB/PC Assistant.
- AGENDA:**
1. 7:30 p.m. Call to Order
  2. Public Meeting: General Planning
    - Discuss Affordable Housing Study RFP, Consultant list, and joint PC meeting scheduled January 18<sup>th</sup>
    - Discuss status and plan for the Municipal Facilities Expansion Plan VCDP grant application
  3. Other Business:
    - a) Signing of minutes
    - b) BRI invoice
    - c) Stormwater Runoff Workshop – date
    - d) Planning Commission 2000 Report and Budget

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**I. CALL TO ORDER**

Ms. Compton called the meeting to order at 7:30 p.m.

**II. PUBLIC MEETING**

- Affordable Housing Study RFP, Consultant list, and joint PC meeting scheduled January 18<sup>th</sup>

The group discussed the Draft RFP. Changes to the RFP will included adding language about the *Memorandum Of Understanding* held between Sugarbush and the three Valley Towns, Mad River Glen, and the available funds for the study.

More consultant names will be added to the list receiving the RFP. Ms. Wade will research additional consultants names with VHCB, BCLT, and Burnt Rock.

- Municipal Facilities Expansion Plan VCDP grant application

It was determined that applying for the VCDP grant was unrealistic at this stage. Until the PC gets a better idea of the needs for the Town Clerk, Library, and Road Dept. it would make more sense to apply for funds at a later date.

Items to be addressed at the next meeting:

- 1) Inventory of the municipal facilities
  - expansion needs
  - upgrading needs of existing structures
- 2) Post Office – why has it stalled?
- 3) Village traffic & parking needs

Ms. Wade will compile available data with regard to size of existing Town buildings and parcels. She will also invite Reta Goss, Selectboard, May Gow, Wayne Kathan and Post Office people to the next PC meeting.

**III. OTHER BUSINESS**

a) Signing of minutes

Minutes will be reviewed at the next meeting.

b) BRI invoice

**MOTION by Mr. Cormier, seconded by Mr. La Haye to approve the Burnt Rock Inc. invoice #11 for \$5389.37. VOTE: unanimous; motion carried.**

c) Stormwater Runoff Workshop – date

The PC members are interested in participating in the workshop. Ms. Wade will set up date and time with Ms. Whitcomb.

d) Planning Commission 2000 Report and Budget

The budget as submitted to the Selectboard on January 2<sup>nd</sup> was distributed to all PC members.

General Discussion

Mad River Valley Planning District Steering Committee and Mad River Conservation Partnership updates will be added to the PC agenda as regular items.

Sugarbush Pedestrian Path – clarify status and suggest to Sugarbush possibility of the Town applying for grant monies to contribute to the project.

A ‘My View’ submission will be made to the Valley Reporter giving the proposed zoning another positive plug before Town Meeting.

**IV. ADJOURNMENT**

**MOTION by Mr. Cormier, seconded by Mr. La Haye to adjourn the meeting.**

**VOTE: unanimous; motion carried.**

The meeting adjourned at 10:00 p.m.

Respectfully submitted,  
Margo B. Wade  
DRB/PC Assistant

**PLANNING COMMISSION**

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Susan Compton, Chair (date)

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Clayton Cormier (date)

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Tara Hamilton (date)

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Donald La Haye (date)

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Lisa Miserendino (date)