TOWN OF WARREN
PLANNING COMMISSION
MINUTES OF MEETING
AUGUST 26, 2002

MEMBERS PRESENT: Clayton Cormier, Chair; John Donaldson, John Goss, Donald La Haye, Lisa Miserendino.

OTHERS PRESENT: Jill Markolf, Dayna Lisaius, Warren Library; Patricia Floyd, Strategic Planner; Margo Wade, DRB/PC Assistant.

AGENDA:

1) 7:30 p.m. Call to Order
2) Municipal Facilities Space Planning:
   - Update from the Library
   - Continue discussion of completed matrix
   - Prepare for public forum
   - Municipal Planning Grant for feasibility analysis
3) Affordable Housing
   - Update and status report
4) Other Business:
   a) Signing of minutes
   b) Yestemorrow bus shelter
   c) MRVPD - update

I. CALL TO ORDER

Mr. Cormier called the meeting to order at 7:30 p.m.

II. MUNICIPAL SPACE PLANNING

Ms. Markolf, Warren Librarian, and Ms. Lisaius, Friends of Warren Library, came before the commission to suggest the Compton house as a possible alternate site for the Library. The location is terrific, it is close to the elementary school and within the village, the house has approximately 2200 sf of space not including the barn, plenty of parking could be developed, and it is adjacent to town property. The structure is marginal and will need significant renovations. The property is advertised for $255K and the town has it assessed at $174K.

Ms. Floyd believes the Compton house can be worked into the matrix without much difficulty. Mr. Cormier requested Ms. Markolf and Ms. Lisaius research what kind of improvements the structure would need to make it a functioning library and costs of such improvements and report back to the commission at the next meeting.

Mr. Floyd led the group through an exercise to identify priorities and issues pertaining to the public process portion of the municipal space project. The group generally brainstormed and identified what steps need to be taken to prepare for and host the public form. With the information generated by the group, Ms. Floyd will create and distribute a chart, which will assist the commission through the planning process. The group will continue discussion of the chart at the next meeting.

III. AFFORDABLE HOUSING

Ms. Wade reported that she, Ms. Hamilton and Ms. Winchell had submitted the feasibility study and the PC's recommendation for the lower Eaton site to the Selectboard at their last meeting (8/13). They will be attending the Selectboard's meeting tomorrow evening (8/27) to request support for the project, donation of a portion of the Eaton property, and to bring the donation request to the voters in November. Mr. Cormier and Ms. Miserendino will also attend. Ms. Wade will contact Mr. Sargent and request his attendance.

Ms. Miserendino suggested that a potential project resident should be identified and included on the architect selection committee. Ms. Miserendino and Mr. Sargent were chosen to represent the PC on the architect selection committee.

IV. OTHER BUSINESS

a) Signing of minutes

MOTION by Mr. Cormier, seconded by Mr. La Haye to approve the August 12, 2002 meeting minutes with corrections. VOTE: unanimous; motion carried.

b) Yestermorrow bus shelter

Ms. Wade reported that she had been working with Yestermorrow and the ZA on the bus shelter, which the Selectboard, School Board, DeFreests, Road Department support for the school children. Unfortunately, the Land Use Regulations do not address bus shelters and the current location of the shelter does not conform to the regs. After discussion, the PC agreed there should be language to accommodate bus shelters and suggested developing interim language for the Selectboard to adopt ASAP and then bring to the voters in March 2003. Ms. Wade will make this recommendation to the Selectboard on 8/27 and if they are supportive will begin drafting language.

c) MRVPD – update

Mr. Cormier reported the Steering Committee is working with the State to find ways to continue bus service in the valley since Wheels has discontinued their contract. Mr. Cormier is pushing for service to include a stop in Warren Village, which was not included last winter.

Sugarbush will be discussing plans for a new hotel with the Steering Committee on September 14. Mr. Cormier suggested a position paper from the Warren PC. Ms. Wade will distribute copies of the MOU and other relevant material.

Items for the next PC meeting:

- Municipal Space Planning
- Affordable Housing
- Scenic Roads

V. ADJOURNMENT

MOTION by Mr. Goss, seconded by Mr. La Haye to adjourn the meeting. VOTE: unanimous; motion carried.

The meeting adjourned at 9:30 p.m.

Respectfully submitted,
Margo B. Wade
DRB/PC Assistant

PLANNING COMMISSION

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Clayton Cormier, Chair (date)

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John Donaldson (date)

_____
John Goss (date)

_____
Donald La Haye (date)

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Lisa Miserendino (date)