

**TOWN OF WARREN
PLANNING COMMISSION
MINUTES OF MEETING
JUNE 10, 2002**

MEMBERS PRESENT: Clayton Cormier, Chair; John Donaldson, John Goss, Tara Hamilton, Vice Chair; Donald La Haye, Lisa Miserendino, Matt Sargent.

OTHERS PRESENT: Patricia Floyd, Margo Wade, DRB/PC Assistant.

AGENDA:

- 1) Call to Order
- 2) Municipal Facilities Space Planning:
Continue development and review of possible alternatives to accommodate municipal office and Library needs
- 3) Scenic Roads:
Organize surveys & identify potential roads on road map
- 4) Conservation Fund Charter:
Discuss model charters and develop appropriate charter for Warren
- 5) Other Business:
 - a) Signing of minutes
 - b) Village Sidewalk & Pedestrian Project – Update
 - c) Affordable Housing Project – Update & Invoice Approval
 - d) Granite T-Hangar Act 250 Amendment – Update

I. CALL TO ORDER

Mr. Cormier called the meeting to order at 7:30 p.m.

II. MUNICIPAL FACILITIES SPACE PLANNING

The group walked around the Municipal Building to inspect the existing site conditions with regard to the Ruby Blair house, the Town Hall and relative property boundaries.

With Ms. Floyd's assistance, the PC continued work on the Municipal Facilities Space Planning project using the Kepner-Tregoe Decision Making Model, specifically reviewing the viability of identified alternatives. The group evaluated remaining two alternatives. Ms. Floyd will compile results of the discussion for distribution to the PC.

For the next meeting the group will evaluate identified "wants" in comparison to each alternatives to determine which alternative best satisfies or accomplishes any given "want."

Ms. Wade will contact Moretown to investigate the grant funding they recently received for municipal building renovations.

III. SCENIC ROADS

The group discussed the status of the project. Ms. Wade will summarize the results of the surveys, in writing, for presentation to the Selectboard. The PC will recommend all roads identified as scenic through the survey process. A few roads still need surveying; Mr.

Donaldson and Ms. Wade will complete these surveys. Mr. Sargent and Ms. Wade will make the final presentation to the Selectboard.

Ms. Wade will talk to Ms. Crosby, Selectboard Assistant, to get on the next possible meeting agenda.

IV. CONSERVATION FUND CHARTER

The PC reviewed the 6/6/02 draft of the Conservation Committee & Conservation Reserve Fund Charter and made minor modifications to the draft (see attached).

V. OTHER BUSINESS

a) Signing of minutes

MOTION by Mr. Donaldson, seconded by Mr. Sargent to approve the May 13, 2002 meeting minutes as corrected. VOTE: unanimous; motion carried.

b) Village Sidewalk & Pedestrian Project – Update

The July 1, 2002 date was confirmed for the workshop. The Town Hall has been reserved for the workshop. The PC would like the opportunity to review the newsletter before it goes to print. This will be done via email. The Newsletter must be mailed ASAP to publicize the workshop date adequately.

c) Affordable Housing Project – Update & Invoice Approval

Mr. Bannon has submitted an initial report to the Warren Affordable Housing Committee. The committee has asked for a few additions and corrections and will be meeting shortly to discuss the report. Presentation of the report will be made to the PC once the committee has had the opportunity to review and discuss the report.

d) Granite T-Hangar Act 250 Amendment – Update

Mr. Donaldson reported that District Commission hear testimony on May 15, 2002, has requested additional submittals, and is reviewing the records and will make a determination shortly.

V. ADJOURNMENT

MOTION by Mr. Sargent, seconded by Mr. Goss to adjourn the meeting.

VOTE: unanimous; motion carried.

The meeting adjourned at 9:55 p.m.

Respectfully submitted,
Margo B. Wade
DRB/PC Assistant

PLANNING COMMISSION

Clayton Cormier, Chair (date)

John Donaldson (date)

John Goss (date)

Tara Hamilton, Vice Chair (date)

Donald La Haye (date)

Lisa Miserendino (date)

Matt Sargent (date)