

Agenda
Warren Selectboard
Tuesday, November 10, 2015
Warren Municipal Building
7:00 PM

X 7:00 PM – Warren Tree Board – Megan Moffroid Tree Warden

X 7:25 PM – Bruce Isaccson - Liquor License

X 7:45 PM – PM – Other Business
VDAT Sidewalk Project – Bob Ackland
Homestead Filing Process & State Position

7:55 PM - Approval of Minutes of October 27, 2016

8:00 PM - Access Road Scoping Path Study – Next Steps – Will Flanders

8:15 PM – Approval of Accounts Payable and Payroll

\$ 69,533.72 \$ 15,687.31

** Agenda Subject to Change**

Minutes of November 10, 2015
Warren Selectboard
7:00 PM
Warren Municipal Building

Members Present: Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Luke Youmell, Randy Graves & Henry Mays.

Others Present: Megan Moffroid, Danielle Fitzko, Elise Schadler, Bruce Iaasicson, Carolyn, Schipa, Gregory Schipa, TV 44/45 (Sam), Sharry Sherman, Barry Simpson, Marilyn Miller, Patty Sue Carter, Tracy (Valley Reporter), and Cindi Jones.

7:00 PM – Tree Board – Megan Moffroid – Ms. Moffroid started off with the 2016 Town Budget Allocation request (Urban forestry) so that it can be used to leverage grant funding. Ms. Moffroid had discussions with Ms. Jones that the fund was budgeted for \$1,500 in 2015 but it was used for the clearing of down trees in the Freeman Brook along Brook Road. Also for contract services to remove 2 trees out of the town right of way for a road maintenance and safety issue. She has learned that any trees in the Town Right of Way or on Town owned property if removed need to have a public hearing. They do still have some funds available to plant trees on the edge of the Park Ride and would like to clean up the dead and dying trees before winter with plans of planting in the spring. Currently they are thinking of planting evergreens but would need input from the road crew concerning snow removal and plowing that area. Mr. Malboeuf commented that any tree in the riparian buffer zone has to have prior approval from zoning before removal can take place. Mr. Ackland commented that the Town does not have the capacity of man power for landscaping. Ms. Fitzko from Urban and Community Forestry commented that they can assist the town in helping with a landscaping program. Mr. Cunningham commented for clarification: any trees on Town owned land or within the Town Right of Way, require a public hearing to remove them. Ms. Moffroid state the State Statute on Trees: “..Any person who, willfully, critically injures or cuts down a public shade tree without written permission of the tree warden, or the legislative body of the municipality shall be fined not more than \$500.00 for each tree so injured or cut, for the use of the municipality. (Amended 1969, NO. 238 (Adj. Sess.) State Stat. 7.)”. Mr. Ackland commented what does the Tree Board need from the Selectboard? Ms. Moffroid commented that she has been putting together from other towns a tree ordinance. It would define trees in the village area and define trees differently on Class 2, 3 and 4 roads. Mr. Cunningham commented that the first draft of the ordinance goes through the Planning Commission first then final to the Selectboard. Ms. Moffroid would like to educate people and homeowners regarding trees in the Right of Way etc. Mr. Cunningham suggested a page in the Town Report to start and possibly handouts at Town Meeting.

7:45 PM – Bruce Isaccson – Approval of Liquor License – Mr. Isaccson is requesting approval for a liquor License for Fittabethied located at the Sugarbush Inn. He has worked out a lease agreement with Sugarbush regarding stipulations on hours. He plans on opening November 14, 2015.

Motion by Mr. Ackland to approve the Liquor License for Fittabethiaed, second by Mr. Youmell. All in Favor: Vote: 5-0.

8:00 PM – Sugarbush Access Road Scoping Study Next Steps – Will Flender. Mr. Flender – Mr. Flender just recapped that the Town received the \$25,000 grant and there is a \$2,500 match with Sugarbush paying \$1,000 and the Town paying the \$1,500. The scoping study is from Eurich Pond Road to the 4 way intersection of Inferno Road and Village Road for a path. There is a 10% administration fee that was built into the grant. The Path would like to serve as the project manager if the Warren Selectboard is agreeable to it. Mr. Flender explained that there would be a conceptional plan with cost estimates at the end of the project. The board was ok with The Path managing the project and sending out an RFP for a consultant.

8:45 PM – Homestead Filing Process & State Position – Mr. Ackland received a call from a taxpayer regarding the late filing penalty. The taxpayer did not file his homestead declaration form and received a 9% penalty for late filing. Mr. Ackland printed out the form and there is only one line that says there is \$15.00 late filing fee. The taxpayer was surprised when he received the 9% penalty fee from the state. The taxpayer called the state and they said it was a town issue. The taxpayer is not requesting a refund, but is questioning the process. Mr. Ackland would follow up with the lister's on this issue.

8:50 PM – VDAT – Sidewalk Project Update – Mr. Ackland – Mr. Ackland reported that Mr. Schwartz from the Mad River Planning District had met with the Planning Commission and updated them on the project and the role they would be undertaking. The next step is selecting a Local Project Manager that will assist the town in guiding the project though the design, right of way acquisition (if applicable), permitting and construction phase. Which is expected to extend through June of 2017. He is recommending that the LPM committee consist of a Planning Commission member (Jim Sanford), Zoning Administrator (Miron Malboeuf), (Town Administrator) Cindi Jones, MRVPD representative, Joshua Schwarz and one Selectboard member. Mr. Graves commented that he sees the Town Green Plan and the VDAT project as one project working continuously together.

Motion by Mr. Cunningham, to appoint Henry Mays as the Selectboard Member, second by Mr. Graves. All in Favor: VOTE: 5-0.

9:00 PM – Other Business:

Fireman Fund Raising Update – Andy Cunningham – Mr. Cunningham explained that the fund raising is going well. They had a pancake breakfast that did very well and the committee has been discussing future locations for the firehouse.

Hiring Glen Thomas – Thomas Engineering Associates – Mr. Simpson – Mr. Simpson would like have the board approval to hire Mr. Thomas for \$3,000 to propose a mechanical engineering design for heating/AC options for the Town Buildings.

Motion by Mr. Ackland to approve the expenditure of \$3,000 to hire Thomas Engineering, second by Mr. Youmell. All in Favor: VOTE: 5-0.

Asheimer/Shashoua – Pond – Fuller Hill Road – Mr. Simpson reported that the pond is again at full stage and the beavers have dammed up the spillway. Mr. Ackland asked the question are our hands tied and is the town at liability for knowing about the problem? Ms. Jones will contact the Town Attorney to inform him that no process has happened on the pond and that it is at critical stage again. Ms. Jones will send around the legal interpretation.

9:10 PM – Approval of Payroll Warrants – Motion by Mr. Ackland to approve payroll warrants for \$15,687.31, second by Mr. Youmell. All in Favor: VOTE: 5-0.

9:14 PM - Approval of Accounts Payable – Motion by Mr. Ackland to approve the accounts payable warrants as presented for \$69,533.72, second by Mr. Mays. All in Favor: VOTE: 5-0.

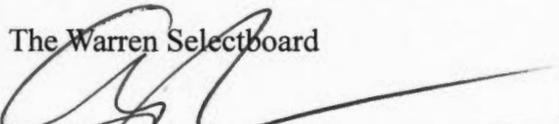
9:20 PM – Approval of Minutes for October 27, 2015 – Motion by Mr. Youmell to approve the Minutes of October 27 2017, second by Mr. Graves. All in Favor: VOTE: 5-0.

9:25 PM – Next Meeting – The board agreed to not have a meeting on November 24. Next Meeting will be December 8, 2015.

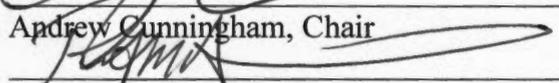
9:30 PM – Motion by Mr. Ackland to adjourn, second by Mr. Youmell. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,
Cindi Hartshorn-Jones,
Warren Town Administrator

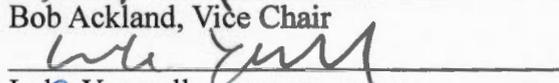
The Warren Selectboard



Andrew Cunningham, Chair



Bob Ackland, Vice Chair



Luke Youmell



Henry Mays



Randy Graves