

Agenda
Warren Selectboard
December 18, 2012
Warren Municipal Building
7:00 PM

✓ 7:00 PM – Fire Dept. Budget – Doug Mosley

✓ 7:15 PM – Lister's Budget – Kenny Blair, Sandra Brodeur

✓ 7:30 PM – Highway Budget – Ray Weston

✓ 7:45 PM – Warren Library – Deborah Kahn

✓ 8:00 PM – Planning Commission/DRB Budget

✓ 8:15 PM – Constable Budget – E. Bifano

✓ 8:30 PM – Conservation Commission Budget

8:45 PM – Other Misc Budgets – Cindi Jones – Selectboard, TA, Office Assistant, Office Cost, Computer, Photocopying Machine, Office Supplies, Sewer, Recreation, Building, Other expenditures, special appropriations. Insurance and Taxes.

Payroll - 12,829.73

AP - 8,875.37

Minutes of December 18, 2012
Warren Selectboard
Warren Municipal Building
7:00 PM

Members Present: Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Matt Groom, & Anson Montgomery.

Members Absent: Kirstin Reilly

Others Present: Damon Reed, Ray Weston, Doug Mosley, Patty Kauffman, Carl Lobel, Gene Bifano, Jeff Campbell, Craig Klofach, Barry Simpson, Peter DeFreest, Deborah Kahn, Kenny Blair & Cindi Jones.

7:00 PM – Meeting called to order by Mr. Cunningham.

7:05 PM – Highway Budget – Rae Weston – Mr. Weston started the discussion off by going over the proposed road maintenance plan and explained the roads up for work and the big costly projects as incorporated into the highway budget. Mr. Weston also discussed the replacement truck schedule and that the single was up for replacement according to the schedule. The board authorized Mr. Weston to proceed with the new truck. They still had questions concerning a replacement for the Ford that is currently being repaired. Mr. Weston touched over the highway budget items that were increased due to pricing costs.

7:35 PM – Warren Fire Dept. – Doug Mosley and Peter DeFreest - Mr. Mosley started the discussion off by explaining the Capital Fire Accounts allocation. The committee would like to put \$60,000 in the truck fund, standpipes would remain at \$5,000 and the PPE would be raised to \$30,000 as they are preparing to replace the all 12 air packs in the near future. Capital expenditures would be E-1 at \$30,000; L-2 would be at \$15,000, a backup generator for the Sugarbush repeater at \$10,000 and new gear at \$7,500. The general operating budget is level funded this year.

8:05 PM – Warren Library – Deborah Kahn - Ms. Kahn went over the library's budget level funding the expenses due to dropping the newspaper data base, as usage is very little. She commented that the salaries line increase as the Library board proposed a 3% increase. Traffic has been pretty steady with a few peaks of highs and lows. Some traffic is due to people coming in and applying for jobs on line and some require assistance.

8:25 PM – Lister Budget – Mr. Blair started the discussion off by talking about the COD (Coefficient of Dispersion of 10.4.; which the state has based on our Equalized education property value of \$706,307.00. Mr. Blair commented that you usually like see the COD rate between 6-8%. Warren's is high given the fact that it is affected by "distress sales". These are sales that are lower than what they are valued for as the owner just wants to get out from under the debt. Mr. Blair also reported that the website has gotten over 60,000 hits of people using the new mapping GIS. Mr. Blair also commented that the lister could drop the salary line down to \$35,000.

8:40 PM – Planning Commission – Craig Klofach – Mr. Klofach started the discussion off by commenting that the budget is pretty much level funded from last year. A few notes were: Software was up due to the old zoning data base is now non- supportable. They have been limping along with it on an old computer. The mapping budget increased due to adding the new changes in Village district overlay, the FEH zone, correcting the Sugar bush Access Road and the Sugar bush district. The dues to the Mad River Planning District increased and they put in money for the municipal planning space for the Blair House and Town Garage.

8:50 PM – Constables Budget – Jeff Campbell and Gene Bifano – Mr. Bifano started the discussion of by highlighting the increases in the budget. They increased mileage due to the required classes to maintain their certification. They increased their patrol hours and training hours from 300-500 hours. Mr. Ackland inquired why they increased the patrol hours. Mr. Bifano commented that the troopers are calling them in more for assistance. The mileage charge is based on the Federal Rate.

Mr. Bifano highlighted that they have been on a few calls assisting the VSP, domestic violence, noise, 911 wellness checks and a few traffic accidents. They are not doing traffic control work. Only if they see someone driving erratically they will stop them and call it into the State Police.

9:15 PM – Conservation Commission – Mr. Reed started the discussion off by saying that they did not spend much money this year due to a lack of rebuilding the committee. This year they plan on completing the trail corridors for the assessment studies which would help to see what land would be valuable in conserving if any. They discussion took place on if the Conservation Commission was putting an article on asking for money towards the Conservation Fund. Mr. Reed commented that at Town Meeting there are usually about ½ the people that want to put money into the fund to conserve land. They currently have \$160,573.00 in the fund. Mr. Reed also commented that they would like to see if the money could be used for purchasing easements etc. He will report back to the Conservation Commission and have the articles by January 24th for approval by the Selectboard to put on the Town Meeting Warning.

9:40 PM – Other Business

Mr. Simpson, DPW, went through a list that was presented at the roads meeting on projects that are down the road. This was so that the board could see in the next few years major projects coming down the road and prioritize which ones should be funded in the near future.

10:05 PM –Approval of Minutes for December 11, 2012 – Motion by Mr. Ackland to approve the Minutes of December 11, 2012, second by Mr. Groom. All in Favor: VOTE: 4-0.

10:10 PM – Approval of Payroll Warrants – Motion by Mr. Groom to approve the payroll warrant as presented, second by Mr. Ackland. All in Favor: VOTE: 4-0.

10:11 PM – Approval of Accounts Payable – Motion by Mr. Ackland to approve the accounts payable warrant as presented, second by Mr. Montgomery. All in Favor: VOTE: 4-0.

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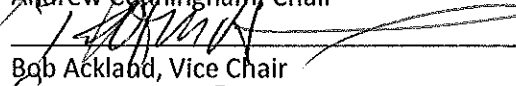
10:15 PM – Motion by Mr. Cunningham to adjourn, second by Mr. Groom. All in Favor: VOTE: 4-0.

Minutes respectfully Submitted by,
Cindi Jones, Warren Town Administrator

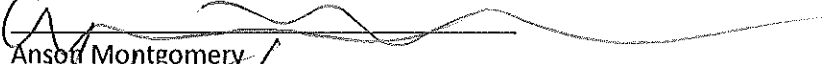
The Warren Selectboard



Andrew Cunningham, Chair



Bob Ackland, Vice Chair



Anson Montgomery



Matt Groom

Kirstin Reilly