

Agenda  
Warren Selectboard  
Tuesday, October 12, 2010  
7:00 PM

- 7:00 PM – Dept. of Public Works – Barry Simpson  
Sugarbush Access Road Status  
Status of structural work for municipal building and East Warren School  
Determination of completion of disturbance on Access Road Project
- 7:30 PM – Warren Constables Report – Jeff Campbell, Gene Bifano
- 7:45 PM – Approval of Minutes for September, 28, 2010
- 7:48 PM – Approval of Warrants
- 7:50 PM – Other Business
- 8:00 PM – Performance Reviews Continued

**Minutes of October 12, 2010**  
Warren Selectboard  
Warren Municipal Building  
7:00 PM

**Members Present:** Bob Ackland, Anson Montgomery, Andy Cunningham, Matt Groom & Kirstin Reilly.

**Others Present:** Jeff Campbell, Gene Bifano, Barry Simpson, Jim (TV44/45), Cindi Jones

**7:05 PM** – Meeting called to order by Mr. Cunningham.

**7:06 PM – Department of Public Works** – Barry Simpson – Mr. Simpson reported on the Sugarbush Access Road Snow Making Line and Culvert project. Mr. Simpson indicated that Sugarbush will be going beyond the date required by the State for disturbance. Mr. Ackland commented that at the Access Road Walk through that the state was working with Sugarbush to give them a little more time in completion. Mr. Simpson also reported that there was a consensus of the group for a stone lined ditch by the Peloni House (little house on the left going uphill by the culvert under the November 10<sup>th</sup> blowout just above Wheeler Brook). Mr. Groom inquired on what the cost was as the town has put a lot of money not budgeted this year into this project. Mr. Groom also commented that this work could be budgeted in for next year and that our road crew could do the work. Mr. Groom was very adamant that he did not want spend any more money not budgeted this year. Mr. Ackland commented that Tatro would go back and ditch as requested in the walk through. (Minutes of walk through notes were not available from Sugarbush at the time of the Selectboard Meeting). Mr. Simpson also commented that the road crews were concerned that the check dams were too high and would catch on the plows. The road crew did experience from the last rain storm that the water by passed the check dams and flowed across the road. Mr. Weston commented that they would need to be pressed in and/or smeared out to prevent interference with the plows. Mr. Ackland commented that during the walk through it was agreed that the check dams needed to be lowered or removed as well. Mr. Simpson commented that if the check dams were removed that there was some not much amount stone that could be used for ditching. Mr. Cunningham commented that this would probably be a spring project and that our road crew could do this work and that it could be budgeted into the budget. Mr. Cunningham also commented that what was there before the disturbance worked for water run prior to any construction. Mr. Cunningham also agreed not to spend any more money on the Access Road. Mr. Groom commented that he remembers that there used to be a deep ditch from Goldbrook up the road and now there is a swale. Mr. Ackland commented that Tatro will be addressing this; however, they have restored it as it was before. Paving along the Access Road will be done by Bouchard Paving. The contract calls for where they disturbed the side of the Access Road by putting back 22" of material putting in 12" of bank run gravel, 6" of crushed gravel and 4" of pavement. There are some areas that are still rough. The contract states that the road will be restored to the same condition before disturb or to a somewhat better condition.

Other items that Mr. Simpson had were concerns about the Brum Culvert on Main Street in Warren. He was still concerned that the folding buckled plates are going to be a problem with heavy rains and during the spring thaw. Mr. Cunningham stated that since we have not received the grant agreement or money from FEMA, because of the Federal Government not passing their budget on time, that this project will not be done this year as it is getting late in the year.

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Energy Efficiency Grant - The requests for proposals on the structural work has gone out to 3 contractors and Mr. Simpson has only received one back as many contractors are busy. Mr. Cunningham commented that Mr. Groom take on the task of looking at the bid presented and if all seems to be in line with current costs to come back to the board with a recommendation.

East Warren Park & Ride – Mr. Cunningham directed Mr. Simpson to contact S.T. Paving and get on with project as it needs to be completed by 12/31/2010 or funding will have to be sent back to the state.

**8:50 PM – Constable Report – Jeff Campbell & Gene Bifano** – Mr. Bifano reported that he attended the five day 12/hour per day police academy training down in Pittsford, VT. Each day the coursed focused on different issues of law enforcement. There were mostly sheriffs, and police officers that attended the training and Mr. Bifano was the only constable. Mr. Bifano did state that there were several towns and villages creating a manual of policy and procedures based on Vermont Law. Mr. Campbell commented that the Town received the grant for the radio expenditure and that he had purchased the radios and should be in next week. Also, Mr. Campbell has been working with Lt. White at the Vermont State Police in establishing communications and trust between the constables and the Vermont State Police. Mr. Bifano also commented that he has been working with Mr. Malboeuf, Zoning Administrator, and 911 Coordinator, to help communicate to applicants that it is required by law to have your 911 number visible somewhere on their house. He commented that he is in the process of composing a paper or pamphlet that can be handed out, or displayed at Town Meeting, to get the information out to the public regarding 911 compliance. This helps insure the safety of the homeowner if fire or ambulance services are needed at any specific location. Mr. Campbell also brought forward to the Selectboard the issue of the Plunkton Road/Brook Road intersection dump site. There have been people disposing of old TV's, computer monitors, a bathroom vanity, tires that are being left at the corner with a free sign. Most of the items left are never picked up and after rain or in climate weather has made the items useless for recycling. The Town of Warren ends up picking up the items and paying the bill to dispose of them. Mr. Campbell suggested putting up one of the state no litter, \$500 fine for littering, at the location and that they would be monitoring it very closely. Ms. Jones commented she had the road crew order one along with another sign order already in process. Both Mr. Bifano and Mr. Campbell have been helping out with the walk to school on Friday's and inquired when that programs plans to end. Ms. Reilly, SRT Coordinator, commented that this Friday would be the last walk/bike to school and thanked them both for their time.

At this time, Halloween Road Closure was brought into the conversation for Halloween night on October 31, 2010. Both Mr. Campbell and Mr. Bifano would help out and put up the red gates and help with this event. The road closure would be the same as it has been for the previous years, notifying the emergency services, notifying the downtown businesses and the getting information out to the Valley Reporter and to the area schools. Road closure for Halloween would be again from 6:00pm-8:00PM, closing the road from intersection of Main and Brook going south to the Covered Bridge, and going north from Main Street up Brook Road to the Warren School Road.

Motion by Mr. Cunningham to close the village from intersection of Main and Brook going south to the Covered Bridge, from intersection of Main Street going north to School Road, and closing Flat Iron Road, second by Mr. Montgomery, all in Favor: VOTE: 5-0.

**8:35 PM – Approval of Warrants (Accounts Payable – Bills)** for the Town of Warren – Motion by Mr. Groom to approve the warrants as presented for \$283.00 and \$172,186.12, second by Mr. Ackland. All in Favor: VOTE: 5-0.

**8:36 PM – Approval of Minutes for September 28, 2010** – Motion to approve the Minutes of September 28, 2010, second by Mr. Ackland. All in Favor: VOTE: 5-0.

**8:37 PM – Other Business**

Energy Committee Meeting – Mr. Montgomery announced that the first meeting of the newly created Energy Commission will be held on Thursday, October 21, 2010 at 7:00PM at the Warren Municipal Building. This first meeting is an organizational meeting.

**8:40 PM** – Motion by Mr. Cunningham to go into executive session to discuss continuing personnel reviews and inviting Ms. Jones, second by Ms. Reilly. All in Favor: VOTE: 5-0.

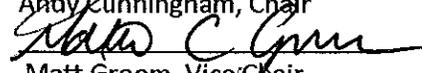
**9:15 PM** – Motion by Mr. Cunningham to come out of executive session, second by Mr. Ackland. All in Favor: VOTE: 5-0.

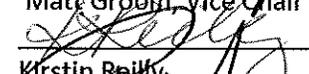
**9:20 PM** – Motion by Mr. Groom to adjourn, second by Mr. Ackland. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,  
Ms. Jones, Town Administrator

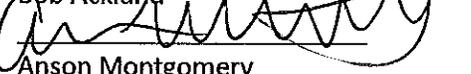
Warren Selectboard

  
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Andy Cunningham, Chair

  
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Matt Groom, Vice Chair

  
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Kirstin Reilly

  
\_\_\_\_\_  
Bob Ackland

  
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Anson Montgomery