

Agenda for October 8, 2013
Warren Selectboard
Warren Municipal Building
7:00 PM

7:00 PM - 4th Class Roads – Procedure/Policy/Maintenance - Discussion

7:30 PM – Jito Coleman – School House Market – Application for building a Garage/Dumpster Shed.

7:45 PM – Tracy Lyn – Warren PTO – Festival Permit for “the Turkey Trott”

7:50 PM – Approval of Minutes from September 24, 2013

7:55 PM – Approval of Accounts Payable 329,602.59

8:00 PM – Approval of Payroll Warrants 15,880.41

8:05 PM – Other Business

Selectboard Tr. Town

Nov 13, Wed, Nov 14th Thursday

Minutes of October 8, 2013
The Warren Selectboard
7:00PM
Warren Municipal Building

Members Present: Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Matt Groom & Anson Montgomery.

Members Absent: Colleen Mays

Others Present: Jito Coleman, Rudy Elliott, Sam/Jim TV 44/45, Jake, Mt. Mansfield Media, Barry Simpson, Kathy Meyer & Cindi Jones.

7:05 PM – Meeting Called to order by Mr. Cunningham.

7:07 PM – Public Comments – Kathy Meyer came to the board in regards to several flat tires she has received regarding the Fuller Hill Road material. Mr. Cunningham commented that the road crew likes to use the plant mix material as it stays on steep inclines better and there is less maintenance needed. He also commented that it could be that the ply tire that she has on her car is a very soft ply of rubber that could be the problem. Ms. Myer commented that she does not have any problems with her winter tires. She would research the tire compound. The board thanked Ms. Myer for coming in.

7:15 PM – 4th Class Road – Procedure/Policy/Maintenance – Discussion – Mr. Ackland presented to the board an outline about why the town should have a policy, with research and suggested actions. Currently the Town does not have a Class 4 policy. Mr. Ackland was called by taxpayer regarding a class 4 road problem. After researching the issue and state statutes and reviewing the recent rulings have indicated that class IV roads “may be maintained to the extent required by the necessity of the Town, the public good and the convenience of the inhabitants of the town”. Mr. Ackland commented that the Selectboard review the list of Class IV and determine if they serve the public good. The Selectboard can make a decision on how the Town wants to classify those that possible do not serve the public good and establish a policy of what maintenance the Town provides to Class IV roads if any. Mr. Cunningham inquired if the Town upgraded a road from a class 3 what is the towns benefit. Mr. Ackland commented that the town would get more state highway funds as it does now for Class 2 and 3 Roads. Mr. Montgomery commented that there should be consistency in the criteria. Mr. Cunningham commented that there were a few on the list that could be reclassified as Class 3. Mr. Ackland will meet with Mr. Weston and Mr. Simpson to look at the list of Class IV roads and decide what should be a Class 3 and if they currently meet the standards. Then the board will proceed from there on a policy and required public hearings.

7:45 PM – Jito Coleman – School House Market – Mr. Coleman presented to the board a building plan to build a shed that will accommodate the dumpster and recycling. It would be about 12X17 on a concrete slab that would be over on the left side of the building. It would be lockable and the aesthetics would keep in tune with the character of the area. They have not decided on a light for it as of yet. Mr. Cunningham commented that the concrete should have rebar in it and that they should contact the neighbors about the project. Also, they needed to check with zoning on permit requirements.

Motion by Mr. Groom to allow Rootwork and School House Market to build a 12X17 dumpster/recycling shed, second by Mr. Montgomery. All in Favor: VOTE: 4-0.

8:00PM – Warren PTO – Festival Permit for “The Turkey Trot” – Tracy Lin from the Warren PTO came to the board with an Application for Festival Permit. The event takes place November 28 from 9:00-11:00 AM which is a fun run/walk down Main Street, Brook back to the Warren School. They have not in the past closed the streets, and have had marshals to allow traffic flow through the event. This year they are expecting about 300 people. They will be looking into a sheriff or the Town Constables for volunteer help.

Motion by Mr. Ackland to approve the Festival Permit for the Warren PTO, second by Mr. Groom. All in Favor: VOTE: 4-0.

Motion by Mr. Cunningham to waive the \$100 Festival Fee, second by Mr. Ackland. All in Favor: VOTE: 4-0.

8:05 PM – Other Business – Tri-Town Selectboard Meeting – Mr. Ackland commented that over the years the Tri-Town Selectboard Meeting was based on organizations presenting their allocations for budget requests. It has now involved with moving toward discussing Valley wide issues and has been very productive. Mr. Ackland, Mr. Cunningham and Mr. Montgomery stated they would attend.

8:10 PM – RT 100 VTRANS Feed Back – The Warren Selectboard felt that the RT 100 Paving project was very well done. Most all of the intersections were good. Lincoln Gap was configured better and the north entrance was configured better for safety concerns. Some feedback received was that the yellow line on the north entrance should have been moved father to the North as people are cutting off the outgoing traffic and that the speed limit on RT 100 should be lowered through that section.

8:12 PM – DPW – Barry Simpson Update: Mr. Simpson reported that the Ford F150 has been sold and that the Town has a deposit on the 1999 International. He also drafted a letter concerning landowner responsibility for Installing and maintenance of private road access points. Mr. Cunningham agreed with the edits that Mr. Ackland had made making it simple, short and easy to understand.

Motion by Mr. Cunningham to approve the letter as an interim policy for culverts and driveways, second by Mr. Ackland. All in Favor: VOTE: 4-0.

Campanelli Road Access – Mr. Simpson reported that Mr. Campanelli has paved the trench over his water line.

8:20 PM – Structural Engineering Report – Warren Fire House – Mr. Simpson presented to the board a structural engineering report for the Warren Fire House Roof. Structural work would have to be done before they could add insulation to accommodate the snow load. Mr. Cunningham commented that Mr. Simpson could get cost estimates on the work for budgeting.

Town Hall Rot – Mr. Simpson presented to the board an estimate for replacement of clapboards that are rotted away near the fire escape of the Warren Town Hall from HK Building for \$6,100.00.

Mr. Cunningham inquired on where this would be paid from. The current building account is over budget. Mr. Cunningham commented that it should be a budget item for next year.

Erosion Problem at Warren School Parking Lot – Mr. Simpson has been talking to other people on how to fix this large erosion problem at the Warren School Parking lot along the bank. Mr. Simpson had John Farr, from Farr's Tree Service look at the fallen trees. He recommended that the trees be removed along with the roots and came up with a cost of \$1,500. Mr. Simpson has talked with Kingsbury Construction and Viens about how to stabilize the bank. In discussions it has been suggested that a platform with waste blocks be built, compacted fill and build up. By the culvert adding drainage stone on the outlet and reestablishing the culvert. Mr. Cunningham commented that the trees should be removed first and then proceed on getting bids on doing the work.

8:45 PM - Approval of Minutes for September 24, 2013 – Motion by Mr. Montgomery to approve the Minutes of September 24, 2013, second by Mr. Ackland. All in Favor: VOTE: 3-0 (Mr. Groom was not present at that meeting).

8:48 PM – Approval of Accounts Payable – Motion by Mr. Ackland to approve the Accounts Payable Warrants as presented for \$ 329,609.59, second by Mr. Montgomery. All in Favor: VOTE: 4-0.

8:50 PM – Approval of Payroll – Motion by Mr. Ackland to approve the Payroll Warrants as presented for \$ 15,880.41, second by Mr. Montgomery. All in Favor: VOTE: 4-0.

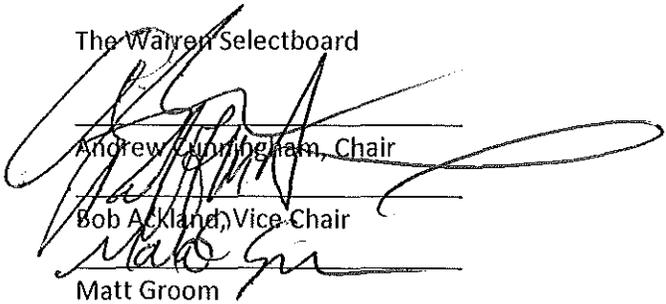
8:50 PM – Motion by Mr. Cunningham to go into executive session inviting Ms. Jones and Mr. Simpson, to discuss real estate and Personnel, second by Mr. Ackland. All in Favor: VOTE: 4-0.

9:10 PM – Motion by Mr. Montgomery to come out of executive session, second by Mr. Groom. All in Favor: VOTE: 4-0.

9:15 PM – Motion by Mr. Montgomery to adjourn, second by Mr. Ackland. All in Favor: VOTE: 4-0.

Minutes Respectfully Submitted by,
Cindi Jones, Town of Warren Administrator

The Warren Selectboard



Andrew Cunningham, Chair

Bob Ackland, Vice Chair

Matt Groom

Anson Montgomery

Colleen Mays