



**Minutes of July 26, 2011**  
Warren Selectboard  
Warren Municipal Building  
7:00PM

**Members Present:** Andrew Cunningham, Bob Ackland, Matt Groom, Anson Montgomery.

**Members Absent:** Kirstin Reilly

**Others Present:** Susan Klein, Craig Klofach, Lisa Miserendino, Michael Ketchel, Barry Simpson, the Schipa's, Ellen Strauss, Arnold Livingston, Peter Reynells, Rudy Elliott, and Cindi Jones

**7:00 PM** – Meeting called to order by Mr. Cunningham.

**7:02 PM – 4<sup>th</sup> of July Wrap UP – Susan Klein, Chamber of Commerce** – Ms. Klein provided to the board a 3 year comparison of financial information for the Warren 4<sup>th</sup> of July. Income for the 2011 event came close to last year's number down about \$350. The number of vendors was down by one and the sponsorship was the same as last year. There was an increase in the concert security and the Washington County Sheriff's patrols. Ms. Klein also purchased 20 tee shirts for the gate keepers, so that people know that working the event when people gave donations. The town budgeted \$10,000 and the event came in at \$6,300 once all revenue and expenses were paid. Ms. Klein also announced that she would like someone else to take over the event. She indicated that whoever it was, she would provide the guidance needed.

**7:10 PM – Public Hearing Warren Covered Bridge Transportation Enhancement Grant** – Barry Simpson – Mr. Simpson presented to the public that he was pursuing a Transportation Grant funded through the AOT, for engineering for the Warren Covered Bridge regarding fixing the abutments and leveling the bridge. Mr. Simpson presented a sketch to the public addressing removing the western abutment, re-aligning the bridge to level, stabilizing a new abutment and a ramp passage to the river. He is pursuing a grant for the engineering of this plan. Mr. Cunningham inquired what the cost to the town was going to be if the grant was awarded. Mr. Simpson commented that there would be a match of 20% needed from the town. Where 10% could be in cash and 10% in in-kind contributions. He did have an estimate that he received last year that was for \$24,000 and town's share would be around \$2,400. Mr. Cunningham also inquired about town liability if the flow passage was changed. Mr. Simpson responded that the town would not have any liability. The town's contribution could be funded through the Capital Town Account: Dam & Covered Bridge.

Motion by Mr. Groom to proceed with the transportation enhancement grant for engineering and if approved the Town would fund the 20% match, second by Mr. Montgomery. All in Favor: VOTE: 4-0.

**8:00 PM – Planning Commission Check In – A member of the PC** – Members of the Planning Commission attending were: Michael Ketchel, Craig Klofach, and Lisa Miserendino. Mr. Ketchel updated the board that the Town Plan is scheduled for Regional approval on 9/1 and if approved the town could apply for any grants. Mr. Klofach also commented that there would be for immediate release in the paper: Warren Planning Commission proposes zoning district changes in Historic Warren Village.

## Page 2 – PC Con't

This press release is addressing public comment on: alignment of district boundaries along existing property line boundaries or significant contours in the land; 2) Extension of the district to the north in order to include an area north of Route 100 which includes West Hill Road and Ellen Lane. 3) Extension of the district to the south in order to include all of Main Street and the south entrance to Warren. 4) And creating a new district called Village Mixed Use. Mr. Montgomery inquired if the Planning Commission has received buy in from the residents. Mr. Ketchel commented that it has been mixed. The Planning Commission is also working on the Fluvial Erosion component of the Town Plan which they are moving very slowly on this issue. Ms. Miserendino presented to the board that the Planning Commission had looked into the Ruby Blair House Removal. They received two potential estimates quite different in methods. One from Recycle North – they come and take the building apart and recycle beams, boards, stone foundations etc for a cost of \$24,060.00. Kingsbury Construction would come in to demolish it and carry it away for \$19,500. Both of these costs do not include asbestos or lead abatement. Mr. Cunningham and the board thanked the Planning Commission for their work and time and at this time costs for the Ruby Blair House would be discussed at budget time as currently the board is focused on infrastructure.

**8:15 PM – Dog Compliant** – Drumleys Compliant – Peter Reynells Property Manager – Mr. Reynells claims that one of the Mays' dogs is very threatening and intimidating to some of the Drumley owners. Mr. Livingston the Dog Warden has spoken to the Mays about their dog and when he is called the dog is gone. Mr. Livingston commented that the Mays do have a dog run, but the children let the dog out in the morning. Ms. Mays commented that they have made some changes since last summer to contain the dog. The dog being referred to is only 2 years old and is a puppy and they have been working with him as when Ms. Mays calls him and claps he comes back. Mr. Livingston commented that Mr. Reynells should call him and he will eventually catch the dog and fines will be incurred. Mr. Cunningham commented that the Ms. Mays needs to be more pro-active in restraining the dog and that Mr. Livingston would be more pro-active in trying to catch the dog.

### **8:35 PM – Other Business:**

**Sugarbush Access Road** – Mr. Cunningham commented that the Sugarbush Access Road Slump project has started. The Jersey barriers are being hauled in to set up for one-lane traffic. Stone is being trucked in presently and stockpiled and some work signage is up. The bid opening for the Sugarbush Access Road Paving Project is slated for Friday, July 29 at 1:00 PM.

**9:05 PM - Skate Park Sign** – Waiver of Permit Fees due to the Sign being over sized - Motion by Mr. Cunningham to approve the waiver of fees for the Children's First/Open Hearth Skateboard Park Sign, second by Mr. Groom. All in Favor: VOTE: 4-0.

**9:07 PM – Fuller Hill Ad Hoc Road Repair Committee** – Mr. Groom reported that the committee for the lower part of Fuller Hill had met with the engineer on Monday. He reported that the committee would continue to work on reducing water flow problems looking into rain gardens, or other ways to divert the heavy flow of water. Ms. Jones commented that she had sent all grant money back for the proposed culvert/road erosion back to the different grant programs.

**9:10 PM – DPW** – Barry Simpson updated the board that Kingsbury Construction would start the FEMA Culvert replacement in mid August. He also reported that the library has asked if they could use money from the Capital Library Fund to buy new windows for the Town Hall. Mr. Simpson asked the board if they would ok a RFP for the replacement windows. Mr. Cunningham inquired if it included that the contractor had to be a lead base renovator. Mr. Simpson commented that he would put this in his proposal.

Motion by Mr. Groom to put the new windows out for bid to qualified lead certified contractors, second by Mr. Montgomery. All in Favor: VOTE: 4-0.

Extending Hours and OT for Road Crew – Mr. Simpson presented to the board that he has been working some 30-40 hour weeks and that due to some projects that the town should be a little lax about having the road crew work OT. Mr. Cunningham stated that the DPW position has a budget with so many hours and that Mr. Simpson would have look at his time and re-prioritize in a way that he stays within his current budget. If more hours are needed for the DPW position then that needs to be addressed during budgeting.

**9:10 PM – Approval of Warrants** – Motion by Mr. Groom to approve the warrants as present for \$69,527.76 second by Mr. Ackland. All in Favor: VOTE: 4-0.

**Approval of Minutes for July 15, 2011** – Motion by Mr. Montgomery to approve the minutes of July 15, 2011, second by Mr. Groom. All in Favor: VOTE: 4-0

**Approval of Minutes for July 6, 2011** – Motion by Mr. Montgomery to approve the minutes of July 12, 2011, second by Mr. Groom. All in Favor: VOTE: 4-0.

**Approval of Minutes for Minutes of July 12, 2011** – Motion by Mr. Ackland to approve the Minutes of July 12, 2011, second by Mr. Groom. All in Favor: VOTE: 4-0.

**9:35 PM – Letter of Support on the Reapportionment from the BCA** – Mr. Ackland updated the board that the BCA had sent a letter regarding the Reapportionment of boundaries that state is looking to change. The BCA supported that the current apportionment for representatives should be left as is.

**9:45 PM** – Motion by Mr. Montgomery to adjourn, second by Mr. Ackland. All in Favor: VOTE: 4-0.

Minutes Respectfully Submitted by,  
Cindi Jones, Warren Town Administrator

The Warren Selectboard

  
\_\_\_\_\_  
Andrew Cunningham, Chair

  
\_\_\_\_\_  
Matt Groom, Vice Chair

  
\_\_\_\_\_  
Bob Ackland

\_\_\_\_\_  
Anson Montgomery

\_\_\_\_\_  
Kirstin Reilly