

Agenda
Warren Selectboard
Warren Municipal Building
7:00 PM

✓ 7:00 PM – Warren Bids on FEMA Property

✓ 7:15 PM – Conservation Commission – FEMA Buy Out Parcel

✓ 7:30 PM – Two Rivers-Ottawaquechee – Grant for future FEMA Site Plans – Letter of Intent is due by June 27th *Future uses has to be approved by FEMA*

7:40 PM - Dept. Of Public Works Update: Barry Simpson

✓ Mower Rental

✓ Rot & Clapboard repair on the Town Hall

✓ Plunkton Rd during RTE 100 Closure in August

✓ Culvert by Hanks Road – Lincoln Gap

✓ Shashoua/Alzheimer Pond Update

✓ 8:00 - PM - Memorandum of Understanding – Solar Project – With Warren School District – Status – Andy Cunningham, and Anson Montgomery

✓ 8:00 - PM - Approval of Minutes from June 10, 2014

8:05 - PM - Approval of Payable and Payroll Warrants

\$57,897.80 22,990.80

✓ 8:15 PM – Job Description Revisions – DPW, Road Foreman, & Town Administrator

8:30 - PM – Other Business

✓ *Tax Rate - Setting municipal*

Minutes of June 24, 2014
Warren Selectboard
7:00 PM
Warren Municipal Building
Unapproved

Members Present: Andrew Cunningham, Chair, Bob Ackland, Vice Chair & Anson Montgomery.

Members Absent: Matt Groom and Colleen Mays.

Others Present: Barry Simpson, Damon Read, Quayl Rewinski, Craig Klofach, TV 44/45, Rachel (VR), Sam (TV 44/45), Cindi Jones.

7:00 PM – Meeting called to order by Mr. Cunningham.

7:05 PM – Warren Bids on FEMA Demolition Property – 1189 VT Route 100 – The Warren Selectboard received 4 bids for the FEMA Buyout Property. The bids were as follows: Kingsbury Construction \$19,450.00, Rounds Construction \$18,900.00, The MSI Group \$14,043.00 and Resurgency Demo at \$7,968.00. One company was located in Carrollton GA, and that board felt that it was a low bid and were concerned that it was an out of state company. Mr. Montgomery commented he would like to stay with an in state contractor. Mr. Ackland agreed. The next lowest bid was The MSI Group from Morrisville, VT at \$14,043.00.

Motion by Mr. Ackland to award the contract to The MSI Group, from Morrisville, VT at a lump sum bid of \$14,043.00, second by Mr. Montgomery. All in Favor: VOTE: 3-0.

7:15 PM – Conservation Commission – FEMA Buy Out Property – Mr. Reed commented that the Conservation Commission would like to see minimal impact to the property. The Friends of the Mad River sent a letter in 2013 stating the same reason to keep it as a flood plain and let the river do what it is going to do in flooding events. Ms. Rewinski stated that the access to RT 100 is ok with a little site problem of visibility because of the new guardrails. She stated that there is some river access in spots but the river in the future will continue to erode the bank away. She also commented that it should stay as is with no structures. Mr. Cunningham expressed that the board has no intent of having any structures on the property except a fence depicting a 2-3 car parking lot area and a mowed path to the river. The Conservation Commission and the Friends of The Mad River did recommended putting plantings along the bank to help with erosion. The Conservation Commission will have a formal letter to the board after their next meeting.

7:30 PM – Department of Public Works Report – Barry Simpson

Mower Rental – Mr. Simpson received the contract from Tenco on the mower rental for \$2,400. He called them back stating that they had said \$2,100. The Town will have to make arrangements to pick it up and take it back.

2.

Lincoln Culvert – The second multiplate culvert that goes over the Atkins Brook just after the Hanks Road has a critical failure rate. A hydraulics report has been ordered on the culvert and once received; the Town will have the engineer design a fix for it. There were also Fish and Wildlife representatives looking at the site as well.

Town Hall Rot- The original quote was \$6,100 however, there was extensive rot found deep into the building where the emergency stair well and the stair well behind the building is attached to. They did put in a water barrier to help deflect the water for the future. The clapboards replaced are primed but needs to be painted. The board agreed to have the spots painted. The total cost was \$12,000.

Roth Tree – Ms Roth asked Mr. Simpson if he would talk to the selectboard about taking the tree down that is by her Roth Realty building that overhangs into the electrical wires since it is in the right of way. The board has been pretty set that homeowners are responsible for their trees unless the Town needs to remove it.

Shashoua/Alzheimer Pond – Mr. Simpson reported that he sent another letter to both land owners but not action has been done and the fire dept continues to keep pumping it down. Mr. Ackland commented that there must be some legal recourse to make the owners aware that this needs to be taken care of before the dam goes into critical failure and floods the Fuller Hill Road, and other structures downstream from the pond resulting in millions of dollars damage. Ms. Jones will contact the Town attorney and proceed from there.

Lights on the Covered Bridge – Ms. Roth asked Mr. Simpson to ask the board if there was interest in putting lights on the covered bridge as Waitsfield does. The board has no interest in putting money into lights for the covered bridge.

825 PM – Memorandum of Understanding Solar Array – with Warren School District – Mr. Cunningham commented that the Warren School Board was all in favor of working on this MOU to establish language on how the Warren School District will pay their fair share towards the bond payment. They are looking at the draft language that Waitsfield has come up with and working with the business manager at Washington West. They should be drafting up language and sending it over the Warren Selectboard for review and the Town's attorney review.

8:30 PM – Job Descriptions – DPW, Road Foreman and Town Administrator Job Descriptions– Mr. Montgomery commented that the edits that Mr. Ackland had made were a good start and that all three job descriptions have grown and should be clearly addressed. Mr. Ackland stated that in the first edits, he was reflecting the current job. Mr. Montgomery volunteered to work Mr. Ackland to fine tune all three job descriptions. Mr. Montgomery commented that the employees need to understand the expectations of the board in each job and that they needed to communicate with employee on each of the three job descriptions to best come up with changes.

3.

Other Business:

A letter concerning the American Flag on utility poles – The board acknowledge receipt of the letter. The board understood the letter of intent and understands the letter of the law. All towns pretty much do the same thing to be patriotic.

Concern from Bill White regarding Intersection of Sugar bush Access Road/Inferno and the Village Road. – The intersection is a 3 way-stop with the traffic coming up the Access Road has the right of way to turn left or right. In the High Rural Risk Assessment, the 3-way stop signs will be replaced with stop signs. This still allows the traffic coming up the road the right of way. Another suggestion would be that the Sugar bush closes that exit and direct traffic exit of the Village Road.

Fire Department Consultant – Mr. Ackland updated the board that the consultant hired Mr. Eaton to go through the trucks for maintenance. The department does have a list of what needs to be done for repairs. The Consultants have been interviewing the department employees and they all have been in person ranging to about an hour and half. A complete report will follow in a few weeks to the Warren Select board.

8:35 PM – Municipal Tax Rate - The board reviewed the spreadsheet on the how the tax rate was calculated. The result came out to 0.3802 but the board raised it one cent to .39 cents per hundred. The Warren Board only sets the municipal tax rate; the State Education Rate has not been set by the State of Vermont as of this meeting. From news reports, we can expect that the State will raise the rate anywhere from 5 cents to 7 cents. Mr. Montgomery commented that the municipal rate is a 10% reduction over last year's rate of .44 cents.

Motion by Mr. Ackland to set the Municipal Tax at .39 cents, second by Mr. Montgomery.
VOTE: 3-0.

8:40 PM – Approval of Accounts Payable Warrants and Payroll Warrants – Motion by Mr. Ackland to approve the Accounts Payable Warrants and Payroll Warrants as presented, second by Mr. Montgomery. All in Favor: VOTE: 3-0.

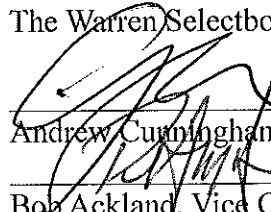
8:45 PM – Approval of Minutes for June 10, 2014 – Motion by Mr. Montgomery approve the Minutes of June 10, 2014, second by Mr. Ackland. All in Favor: VOTE: 3-0.

9:45 PM - Motion to adjourn by Mr. Ackland, second by Mr. Montgomery. All in Favor:
VOTE: 3-0.

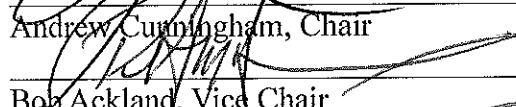
3.

Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator


The Warren Selectboard



Andrew Cunningham, Chair



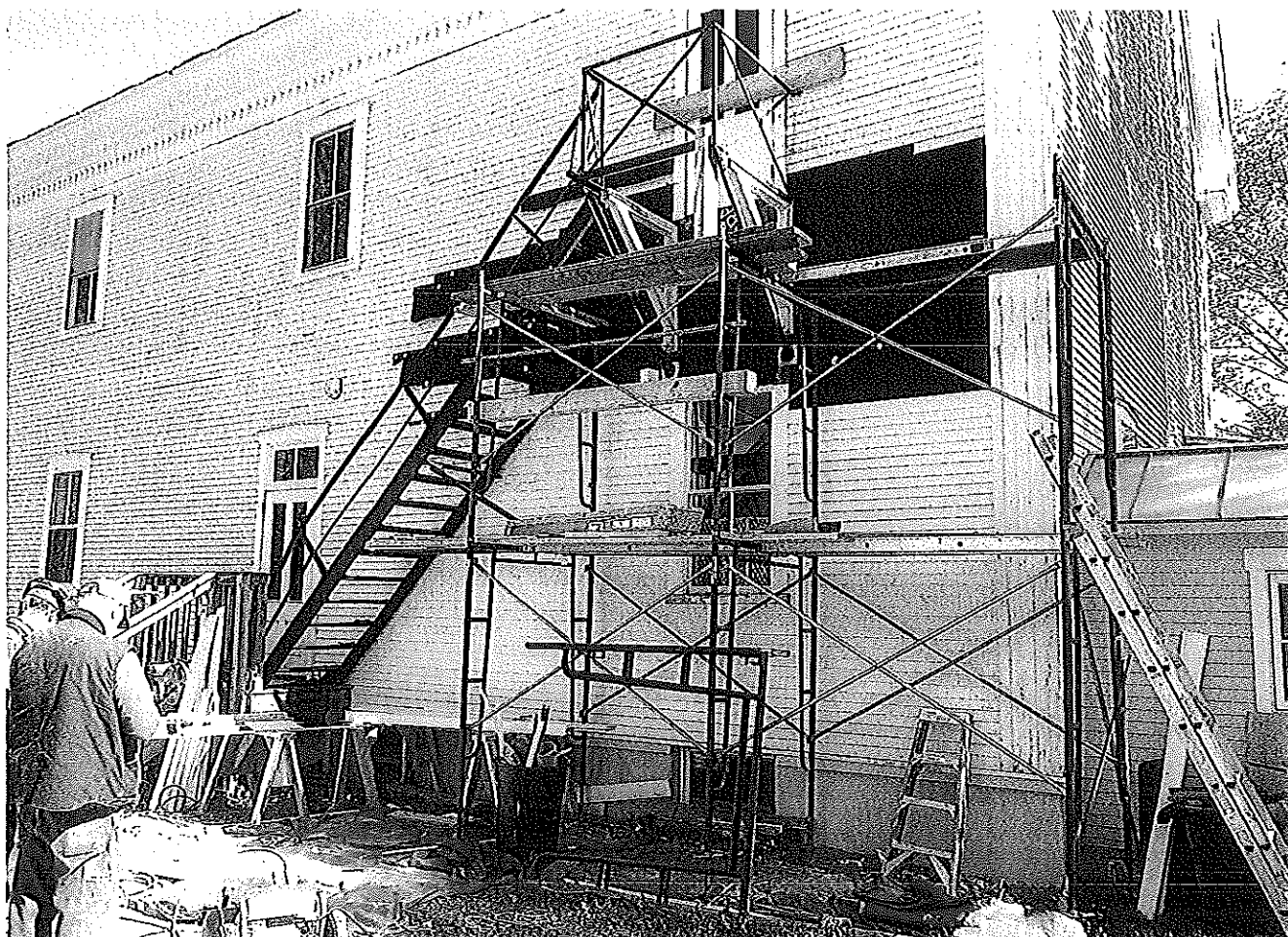
Bob Ackland, Vice Chair



Anson Montgomery

Matt Groom

Colleen Mays



CLAPBOARDS REPLACED, ROT REMOVED, MORE CLAPBOARDS REMOVED.



CLAPBOARD REPLACEMENT ON SOUTH SIDE NEARING COMPLETION



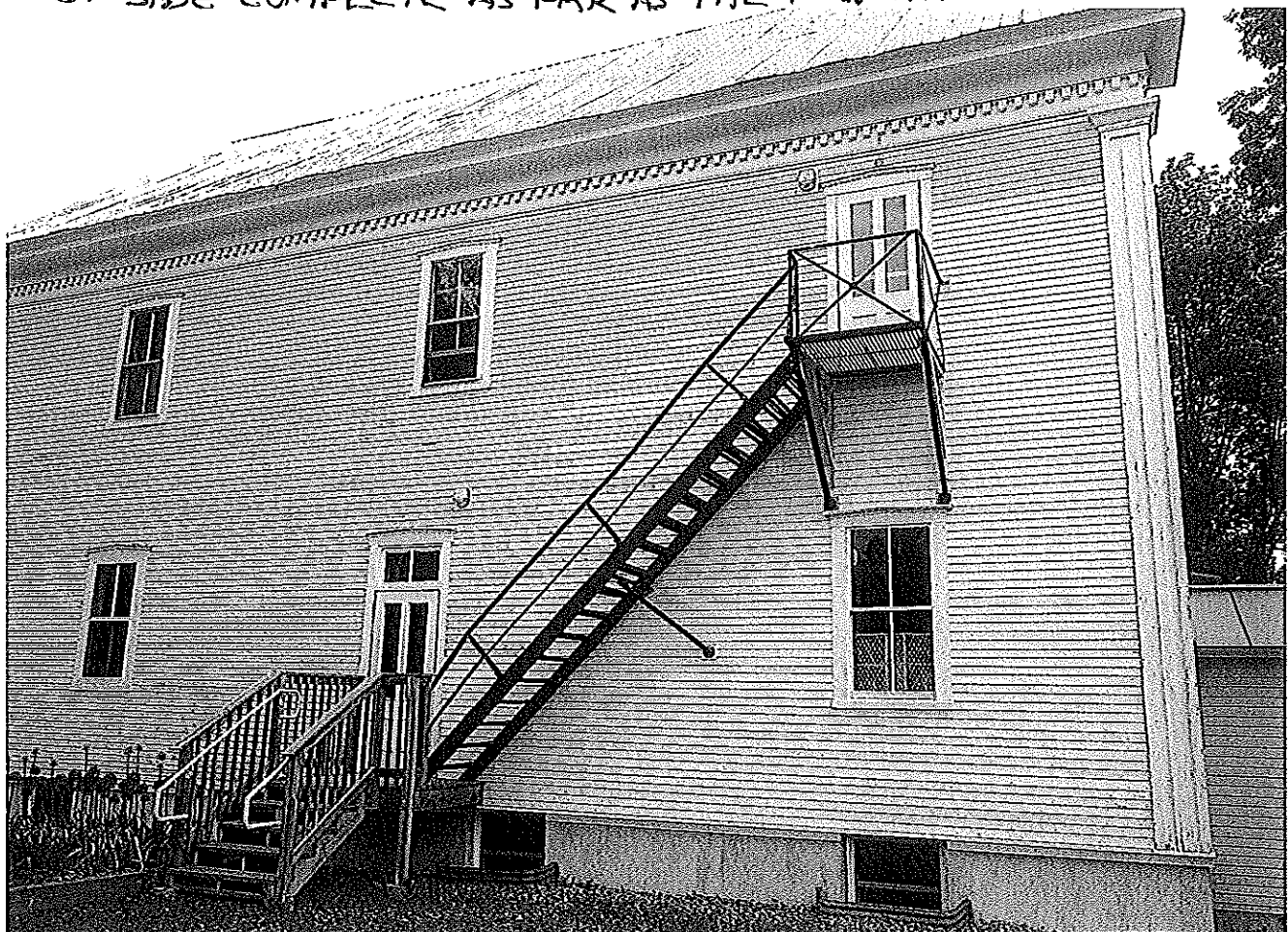
SOME CLAPBOARDS ON EAST SIDE REPLACED, MORE REMOVED



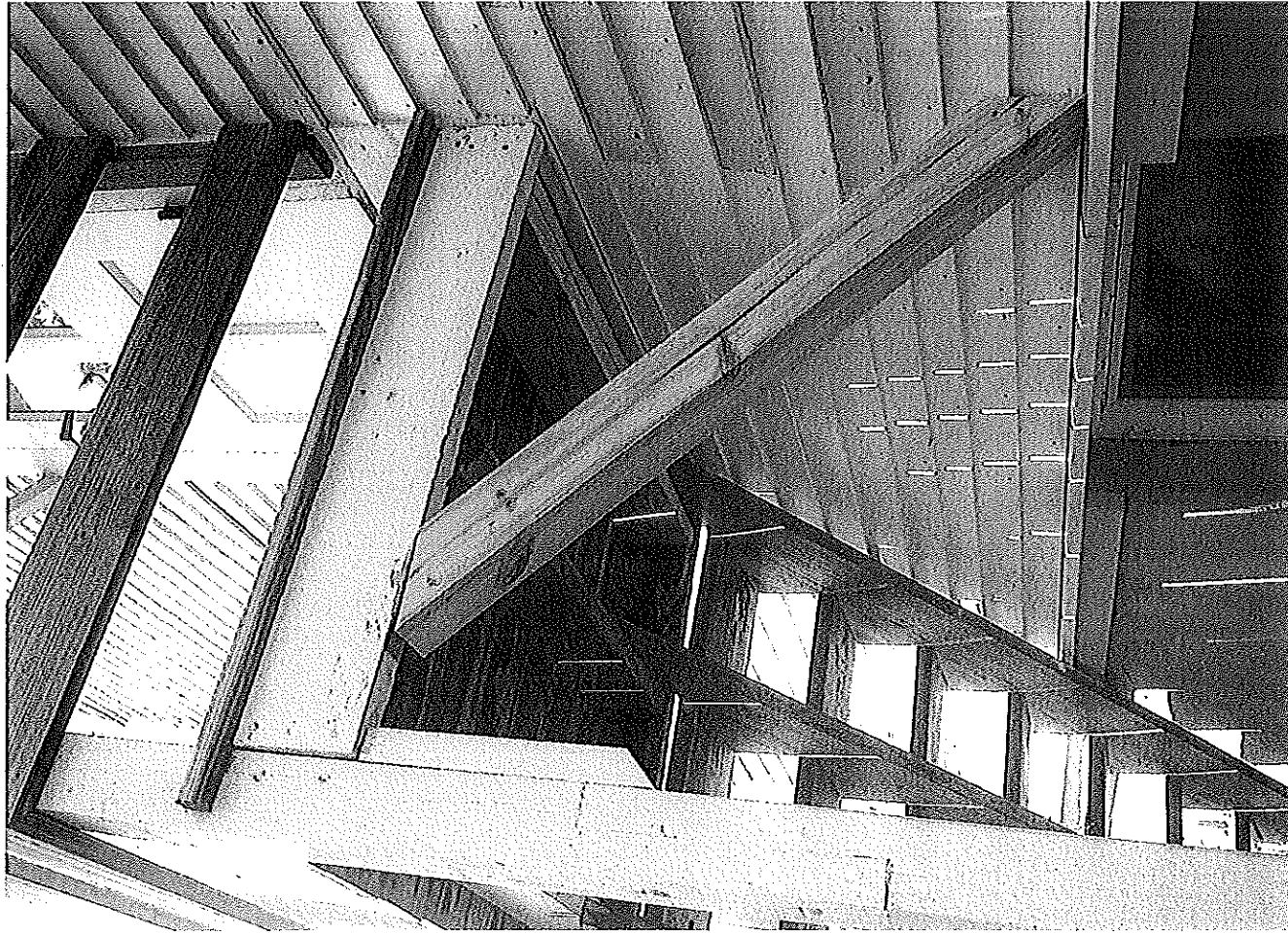
CLAPBOARDS & ROT REMOVAL NEARING COMPLETION



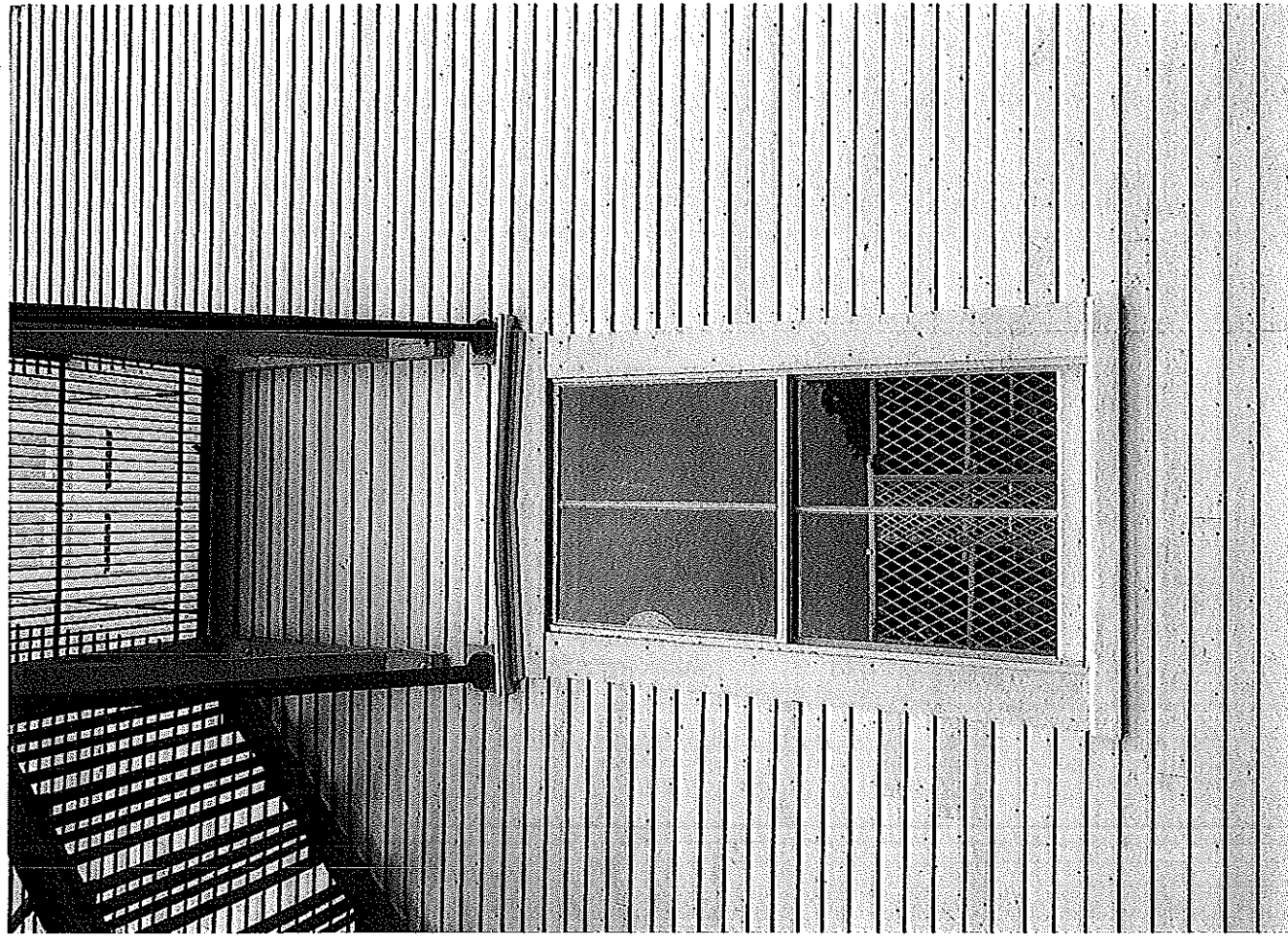
EAST SIDE COMPLETE AS FAR AS THEY WENT



SOUTH SIDE COMPLETE AS FAR AS THEY WENT.



EAST FIRE ESCAPE REATTACHED, RESUPPORTED



SOUTH FIRE ESCAPE REATTACHED, RESUPPORTED
WINDOW CASING & ROTTEN WOOD REPLACED,
SILL REATTACHED, EPOXIED & PRIMED TWICE.