

Agenda
Warren Selectboard
Tuesday, May 14, 2013
Warren Municipal Building
7:00 PM

✓ 7:00 PM – Road Dept Check In – Ray Weston
Approval of Bid for Inferno Road
Approval of Bid for paving Plunkton Road/Airport (lower section off RT 100)

✓ 7:15 PM – Approval of Accounts Payable Warrants 2,1994.54

✓ 7:20 PM – Approval of Payroll Warrants 14,553.84

✓ 7:30 PM – Approval of Minutes from April 30, 2013

7:45 PM – Other Business

✓ Review Approve Financial Polices

✓ Covered Bridge Repair Quotes

✓ Tree Authorizations

Minutes from May 14, 2013

Warren Selectboard

Warren Municipal Building

7:00 PM

Members Present: Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Colleen Mays, Anson Montgomery, Matt Groom.

Others Present: Rudy Elliott, Ray Weston, Jim TV 44/45, Jon Reynolds (ST. Paving), and Cindi Jones.

7:00 PM – Meeting called to order by Mr. Cunningham.

7:05 PM – Highway Crew Check In – Ray Weston

Paving Bids – Inferno – Bids were received on the Inferno Road on May 8, 2013 and opened by Mr. Ackland. There were four bids received as follows: Pike Industries: \$565,045.00, Kingsbury Construction: \$535,471.00, Kulbricky Construction: \$637,486.00 and ST Paving for \$459,007.00. The lowest bid was ST Paving and the board accepted the bid and awarded ST. Paving the Inferno Road Project. Mr. Reynolds indicated that they would start the first or second week of June.

Motion by Mr. Groom to accept the ST. Paving bid for \$459,007.00, second by Mr. Ackland. All in Favor: VOTE: 5-0.

Paving Plunkton Road – Bids were received on the Plunkton Road Shim and Pave – ST. Paving: \$72.47, SD Ireland: \$74.95, Kulbricky: \$86.25, Whitcomb: \$74.56 and Pike Industries for \$72.34. The two closest bidders for the Plunkton Road Project were Pike Industries and ST. Paving. Mr. Reynolds commented that he had a discussion with Pike Industries regarding the Plunkton Road Project and that they did not care if he did it as he was going to be there for the Plunkton Road Bridge. It is only a few hundred dollars between the two. Dubois Construction, contractor for the Plunkton Road Bridge, had contracted ST. Paving to do the paving top coat of the bridge. The board felt that it would be better that one contractor do the whole 1.2 mile pave and shim so that there would not be any seams.

Motion by Mr. Ackland to award the shim and pave to ST. Paving for the Plunkton Road, second by Ms. Mays. All in Favor: VOTE: 5-0.

Airport Road Paving – Bids were received from the following contractors: ST. Paving \$79.20, SD Ireland \$74.95, Kulbricky \$87.85, Whitcomb \$87.85 and Pike Industries for \$73.34. Mr. Reynolds commented that ST. Paving would do the job for the same as Pike Industries. Mr. Montgomery suggested giving Pike Industries the right of first refusal, then award it Pike. Mr. Cunningham commented that SD was already mobilized for the bridge.

Motion by Mr. Montgomery to award the Paving of Airport with Pike, given the first right of refusal if they so chose, if they chose to not to the project, then ST. Paving we do the job for the same price as Pike, second by Ms. Mays. All in Favor: 1 for – Mr. Montgomery, 4 – Against – Mr. Ackland, Mr. Cunningham, Mr. Groom and Ms. Mays. Motion defeated.

Motion by Mr. Montgomery to rebid the Airport Road, second by Mr. Groom. All in Favor: VOTE: 5-0.

7:20 PM – Other Road Updates – Mr. Weston – Mr. Weston commented that mud season was not as bad as it could have been. The crew only used about ½ of the 2000 yards of stone that stock piled. The crew also had to fix an unexpected problem on West Hill Road just before the Sugarhouse. The crew opened up the road and found a river running under the road causing erosion to the road. They added drainage, stone and reset the guardrail with good used guardrail that we had in the pit. The two graders have been out continuously grading. They have used about 5,000 gals of chloride to date with a lot going on the Airport Road due to the truck and car traffic. The crew will be starting to continue with the schedule projects with the continuation of Fuller Project from Grants to Ann Burns Road. Plunkton Road – fabric with drainage before the dam and if time allows continue after the dam about 900-1000 feet. Ditching/cleaning and mowing as normal along with sweeping the roads. Mr. Cunningham inquired if we were going to purchase gravel from the Bowl Mill in Granville. Mr. Weston commented that no he was not going to purchase gravel from the Bowl Mill as it is very sandy for the road base. We have river gravel and usable materials from the Kingsbury Bridge that can be crushed in the pit.

Side Arm Mower – Mr. Cunningham inquired if the side arm mower that G. Stone's has for sale is what the road crew would expect. It is used and has 2651 hours and they are asking \$64,900.00. Mr. Ackland inquired if there was anything else it could be used for? Mr. Weston responded that it could be used with the York rake. A rental option was brought up, however, you have rent if for a specific time frame and it ties one road crew member up. Currently, we use it as a fill in work when the crew completes jobs. It had been scheduled for replacement 2 years ago. There could be a possibility of using the 99 as a trade. The crew will continue to look around.

The board thanked Mr. Weston for coming in.

7:40 PM – Financial Policies – The board reviewed the following polices for the Town of Warren: Fraud Prevention, General Journal Entry, Accounting and Financial reporting, Conflict of Interest, and Cash Receipts and Returned Check policy. The board added to the Cash Receipts and Returned Check Policy, under authorized personnel: - Town Agent.

Motion by Mr. Ackland to approve the Town of Warren Financial Polices, with the addition of adding the Town Agent as authorized personnel, second by Mr. Montgomery. All in Favor: VOTE: 5-0.

7:50 PM – Tree Policy – The board reviewed the Tree Boards Authorization form and commented that it was not worded correctly. The board clarified that the Town is not going to baby sit the tree's or hire someone to care for the trees after the year maintenance period is up. If a limb falls in the road, then the town will take it away for public safety. Mr. Cunningham commented that the wording was too ambiguous and Mr. Ackland commented that he was disappointed that the Tree Board did not run the wording by the Selectboard. Mr. Cunningham will follow up with Ms. Moffroid regarding the tree authorizations.

8:00 PM – Other Business

Covered Bridge Repair – The board was presented with two estimates for the repair to the Covered Bridge after the box truck had gotten stuck in it. One bid was from Weather Hill Company, LTD, for \$1,035.00 not to exceed \$1,500.00. The other bid was from Building Heritage for \$2,250.00.

Motion by Mr. Groom to accept the bid of \$1,035.00 from Weather Hill Company, second by Mr. Montgomery. All in Favor: VOTE: 5-0.

Southside of Covered Bridge Roof – It was also brought up for discussion that the south side roof of the Covered Bridge needs repair. Mr. Groom commented that he had a discussion with Weather Hill Company and if not taken care of, it could rot out the interior carrying beam. The board suggested that Mr. Simpson, work on a proposal for this repair and bid it out.

8:05 PM – Approval of Minutes for April 30, 2013 – Motion by Mr. Montgomery to approve the Minutes of April 30, 2013, second by Mr. Ackland. All in Favor: VOTE: 4-0 (Ms. Mays was absent from that meeting).

8:10 PM – Approval of Payroll Warrants – Motion by Mr. Ackland to approve the Payroll warrants as presented for \$14,553.84, second by Mr. Groom. All in Favor: VOTE: 5-0.

8:15 PM - Approval of Accounts Payable Warrants – Motion by Mr. Ackland to approve the accounts payable warrants as presented for \$21,994.54, second by Mr. Groom. All in Favor: VOTE: 5-0.

8:20 PM – Motion by Mr. Cunningham to go into executive session to discuss legal contracts for the Covered Bridge, second by Mr. Montgomery. All in Favor: VOTE: 5-0.

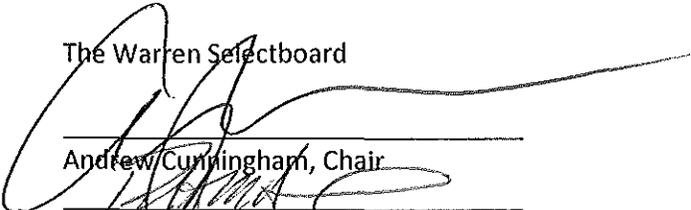
8:30 PM – Motion by Mr. Ackland to come out of Executive Session, second by Mr. Groom. All in Favor: VOTE: 5-0.

Motion by Mr. Cunningham to authorize the DPW (Barry Simpson) to cease negotiations with Hoyle & Tanner, and choose the next qualified engineer from the selection process due to high cost estimates and the behest of VTRANS, second by Mr. Montgomery. All in Favor: VOTE: 5-0.

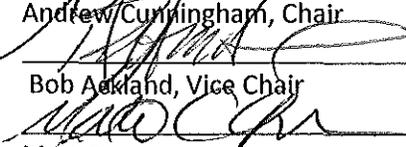
8:40 PM – Motion by Mr. Montgomery to adjourn, second by Mr. Ackland. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator

The Warren Selectboard



Andrew Cunningham, Chair



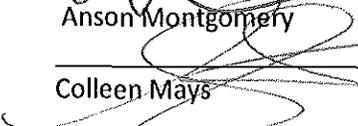
Bob Ackland, Vice Chair



Matt Groom



Anson Montgomery



Colleen Mays