

AGENDA
Tuesday, May 10, 2011
Warren Selectboard
Warren Municipal Building
7:00 PM

✓ 7:00 PM – Mad Marathon July 10, 2011 – Ian Sweet – Permission to use the Roads in Warren

7:40 ✓ 7:20 PM – Mad River Skate Park Update & Sign approval – April Smith
April teaches yoga until 7:30 -

✓ 7:40 PM – Green Mountain National Forest - Public Comment Announcement – Regarding Blueberry Lake Trails

✓ 8:00 PM – Approval of Pine Tree Pub Liquor License formal Approval – Sugarbush Village - Warren

✓ 8:05 PM – Approval of Minutes from April 26, 2011

8:07 PM – Approval of Warrants – Accounts Payable for The Town of Warren

✓ 8:10 PM – Approval of Road Access Permit for Medico Property of German Flats Rd, Warren.

✓ 8:14 PM – Approval of Road Access Permit for John Hall Properties, Plunkton Road, Warren.

8:16 PM – Review Contractor Bids for Warren Park & Ride Surface – Award Contact

8:25 PM – Review Electrical Bids for Town Hall, Municipal Building, before Energy Efficiency Work to be Done – Award Contract.

8:40 PM – Other Business:

Approval of Basic Emergency Operations Plan

Liquor License – Terra – Rossa

5/10 - 8,956.23

5/9 - Payroll 8,011.55

5/2 - Payroll 7,773.93

5/3 - 8,640.90

4/26 - 22,917.32

Ⓢ 56,299.93

Minutes of May 10, 2011
Warren Selectboard
7:00 PM
Warren Municipal Building

Members Present: Andrew Cunningham, Bob Ackland, and Kirstin Reilly (7:20PM), Anson Montgomery, & Matt Groom.

Others Present: Rudy Elliott, Ian Sweet, Dori Ingalls, Mike Ketchel, Barry Simpson, April Smith, Jim TV 44/45, & Cindi Jones.

7:05 PM – Meeting called to order by Mr. Cunningham.

7:10 PM – Mad Marathon, “The World’s Most Beautiful Marathon” July 10, 2011 – Ian Sweet, Dori Ingalls- Ms. Ingalls start the discussion off by giving a little background of the marathon and relay event. They wanted to promote the Valley with this event and they have already had 750 competitors signed up for the event. Many are world class runners from the youngest at 16 years old to the oldest at 77 years old coming from 40 states and 10 countries. They are very well organized with aid stations, event security and 3 Vermont State Police Troopers. Some of the major sponsors are Sugarbush, Warren Store and the Pitcher Inn. Ms. Ingalls and Mr. Sweet are coming to the Selectboard to seek permission to use the E. Warren Road, Roxbury Mountain, Senor Road, Fuller Hill Road, Plunkton, back to the Waitsfield town line. They will be contacting all the residents who live on the route and there will be lots of signage and advance promotion/notice of the event. The roads would be closed to traffic except for the local traffic. The event will host about 400 runners spread out over the course running and relay event. Mr. Sweet and Ms. Ingalls clarified that the safety of runners and a good experience are the two most important points of the event. They are looking for the Selectboards support for this event as it could be a yearly event for the Valley. Mr. Montgomery asked if they had proof of insurance. Ms. Ingalls and Mr. Sweet would provide one to the town. Mr. Cunningham was concerned about the second home owner traffic getting through if the roads are closed. He commented that he hoped that the marshals at the proposed intersections would be courteous in letting them through.

Motion by Mr. Groom to give approval and authorized the Chair, Mr. Cunningham, to sign the permission permit for the Mad Marathon, July 10, 2011, second by Mr. Montgomery.
All in Favor: VOTE: 3-0.

7:30 PM – Green Mountain National Forest – Public Comment Regarding Blueberry Lake Trails – The Green Mountain National Forest presented to the Selectboard a proposed plan on site additions and restoration of trails at Blueberry Lake. The attached site plans consists of the adding new trails, building two foot bridges and decommissioning the south side entrance parking area. The Selectboard was not in favor of decommissioning the south side parking area. Many residents use that side of the lake for swimming, kayaking, swimming, wading, fishing etc and during the summer it has been observed that there have been up to 10 cars parked in the south access parking area using the lake. They have received some public comment regarding the closure of that access. Mr. Montgomery noted that he did not see the necessity of the foot bridge that they want to building as well. Also, they were adding the north side entrance to the national forest road system.

One question raised was that section is a class 3, town road consisting of .028 mile that services two homes. Would the Forest Service take over and maintain that road? The scheduled preliminary review is Saturday, May 14 for public comment and viewing. Mr. Montgomery, Ms. Reilly and Mr. Simpson would attend. Mr. Cunningham instructed Ms. Jones to write a letter addressing these concerns and he would review and sign it to send to the Green Mountain National Forest, Holly Knox, Recreation & Trail Coordinator.

7:50 PM – Mad River Skate Park Update & Sign Approval – April Smith – Ms. Smith came to the board to update the work on the Skateboard Park at Brooks Recreation Field. The primary goal currently is to work on the punch list and checklist that Vermont League of Cities provided as the Town's insurance carrier. The group completed two small beginner ramps and is working on a sign to place at the park. The board reviewed the proposed rules and regulations as presented by Ms. Smith. Mr. Cunningham commented that the first line should be "Use the facility at your own risk". Mr. Montgomery commented that everyone should strongly wear Helmet. The Town's phone number was put on the sign with the DPW's extension if there is anything that needed attention. In The thanks line, The Town of Warren was added. Ms. Smith has been working with Sparky Potter in the preliminary design. Ms. Smith asked for input on the registration forms. Currently Pierre has been carrying around the registrations forms. Ms. Smith was looking for some direction and input on how to streamline this process. Mr. Ackland commented that the form could be put on the town website and also the posting of the rules and regulations. Also, maybe a box like what is on trail heads of the Green Mountain National Forest could be put up with Pierre collecting them on a weekly basis and providing a copy to the town. Ms. Smith asked about if the board wanted to have the final approval on the sign. Mr. Cunningham also directed Ms. Smith to the zoning department to make sure it does meet the zoning sign requirements. The board would like to see the final copy before printing. Mr. Simpson would meet Ms. Smith up at the skateboard park to see where the sign was going to be installed so that the post was not driven into the ground where there were wires or sewer lines.

8:05 PM – Liquor License Approval for Pine Tree Pub – Motion by Mr. Groom to approve the renewal of the Pine Tree Pub, second by Mr. Montgomery. All in Favor: VOTE: 5-0.

8:07 PM – Liquor License Approval for Terra Rossa – Motion by Mr. Montgomery to approve the liquor license renewal for Terra Rossa Restaurant, second by Ms. Reilly. All in Favor: VOTE: 5-0.

8:10 PM – Approval of Minutes for April 26, 2011 – Motion by Mr. Ackland to approve the Minutes of April 26, 2011, second by Ms. Reilly. All in Favor: VOTE: 5-0.

8:15 PM – Approval of Road Access Permit for John Hall Properties, Plunkton Road, Warren – Mr. Simpson presented the new engineering plan for the road as the applicant agreed to move the road closer to the driveway across from the Derry Masters road access. This change would then make the road compliant with the B71 standards, it is a safer spot for site distance and would come level off Plunkton Road. Ms. Masters sent a letter to the board that she was concerned about lights shining into her window across from the road curb access. The board agreed that it had an enough offset that it probably would not affect her home. The board also required applicant to trim all vegetation within 25' from the center line in the town right of way and they must install a 2 foot culvert.

Motion by Mr. Montgomery to approve the Road Access Permit based on the revised map, trimming all vegetation with 25' from the center line in the Town right of way, install a 2 foot culvert and confirm with the B71 standards, second by Mr. Ackland. All in Favor: VOTE: 5-0.

8:25 PM - Approval of Road Access Permit for Medico Property off German Flats Road - Mr. Simpson explained that there is an existing old logging right of way presently. The site line is on the inside of a bend with ledge and brush on the uphill side and the site line does not meet the B71 Standards presently. Mr. Simpson commented that in order for approval he felt that the visibility up the road must be improved by the developer, it must meet the B71 standards, that they would have to clear, level, grade and possibly remove ledge. Looking at the north side, you see a group of maple trees that blocks the site line from the north. Another consideration would be how much traffic in the future this road would have as there are other lots for development.

Mr. Cunningham visited the site and watched the traffic and that there was no way to achieve site lines for safe entry onto German Flats Roads being on a blind corner. Ms. Reilly had the same concerns and also the site line would be even worse during the winter with snow banks. It is a very heavily travelled road, it gets icy in the winter and parts of the road are shaded. Mr. Cunningham was not inclined at this time to give approval. Mr. Montgomery commented that generally he would say yes to approving the road access, however, he has not visited the site, but based on the photographs, and engineering plan that it was a very problematic site. Mr. Groom commented that he was very reluctant to deny the road access as it would make the property above it worthless without any access. The board agreed at the next meeting to invite the owner and engineer to a site visit at the location. Discussion tabled until next Selectboard meeting on May 24. Ms. Jones would contact the applicant and engineer to arrange a site inspection meeting at 6:30PM at the proposed location on May 24, 2011, reconvening at 7:00PM at the Municipal Building.

8:30 PM – Application and Compliance Certificate for Mr. Jeff Campbell to attend the police academy training. One form required a notary for signature. Mr. Cunningham would stop into the office to sign and have the town clerk notarize his signature on the form.

8:35 PM – Approval of Warrants – Motion by Mr. Groom to approve the warrants as presented, second by Ms. Reilly. All in Favor: VOTE: 5-0. (5/10, 5/3, 4/26)

8:38 PM – Approval of Payroll Warrants – Motion by Mr. Ackland to approve the payroll warrants as presented, second by Ms. Reilly. All in Favor: VOTE: 5-0. (5/9 & 5/2)

8:40 PM – Approval of Emergency Operations Plan – Motion by Mr. Ackland to approve the Basic Emergency Operations Plan, second by Ms. Reilly. All in Favor: VOTE: 5-0.

8:45 PM – Review Electrical Bids for the Town Hall and Municipal Building: (Prior electrical needed before Energy Efficiency Retrofits can be done) – Mr. Simpson sent out an RFP for electrical work needed on the Town Hall and Municipal Building. Mr. Simpson had asked Collins Electric, Tamez Electric and Brian German. Tamez Electric declined as he had too many jobs going on.

The two remaining bids were compared. The Collins Electric was more professional looking and covered each detail item down to the dollar. The German bid was not as precise and there were some unanswered questions and items left open. Mr. Cunningham asked for Mr. Simpson's recommendation. Mr. Simpson commented that Mr. Collins is very skilled, has done work for the town before. Mr. German is new to the trade and his quote was \$600 higher with things that were not quoted. After much discussion about the bids, the board made the following motion:

Motion by Mr. Groom to approve the bid estimate 254 and 255 by Collins Electric for the Town Hall and Municipal electrical work to be done, and withdrawing the allowance of \$500, second by Mr. Ackland. All in Favor: VOTE: 5-0.

Town Garage Bids: Ms. Jones had asked Tamaz Electric, Collins Electric and Mr. German to bid on the Town Garage Electrical Work. Tamaz Electric did come to look at the project, but did not submit a bid. Mr. German indicated to Ms. Jones that he was not certified in commercial buildings, but thanked the Town for asking him.

Motion by Mr. Ackland to accept of bid estimates 239 and 238 by Collins Electric for the Town Garage, second by Mr. Groom. All in Favor: VOTE: 5-0.

Park & Ride Bids – The following companies submitted bids for the Park & Ride: E.A. Grandfield at \$15,785.00, Brian Lee – Excavating at \$13,025.00 (a local taxpayer), Kingsbury Construction at \$11,848.00 and Griffin & Griffin Excavating at \$16,181.00.

Motion by Mr. Groom to award the Park & Ride Contract to Kingsbury Construction at \$11,848.00, second by Mr. Montgomery. All in Favor: VOTE: 5-0.

9:30 PM – Other Business:

Discuss Constables and accept public comment at the May 24, 2011 Selectboard Meeting. Invite the Washington County Sherriff's Department and the Vermont State Police. Also put an ad in the Valley Reporter.

9:35 PM – Mr. Simpson announced that the tennis courts are now open that the nets have been put up and the courts swept.

9:40 PM – Motion to adjourn by Mr. Ackland, second by Mr. Montgomery. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator

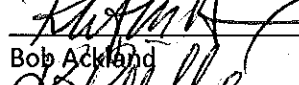
The Warren Selectboard



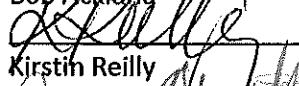
Andrew Cunningham, Chair



Matt Groom, Vice Chair



Bob Ackland



Kirstin Reilly



Anson Montgomery