

Agenda
Tuesday, March 27, 2012
Warren Selectboard
7:00 PM
Warren Municipal Building

- ✓ 7:00 PM – Washington County Sheriff's Dept Contract from April 1, 2012 – March 31, 2013.
- ✓ 7:25 PM - DPW – Barry Simpson – Approval of Road Access Permit for Pit Road and Vaughn Brown Road
- ✓ 7:45 PM – Nomination of Vice Chair & Other Appointments
- ✓ 8:00 PM – Approval of Minutes from March 13, 2012

✓ 8:10 PM – Approval of Warrants for 2/27/2012, for \$8,086.04, 3/5/2012 for \$7,836.49, 3/7/2012 for \$43,770.51, 3/12/2012 for \$11,151.82, 3/19/2012 for 27,728.43, 3/19/2012 for \$8,280.80, 3/16/2012 for 35,513.26,
 $140,495.43 = \text{Payables. } 50,907.80 \text{ P/R} = 184,550.59$

8:30 PM – Other Business
Efficiency Vermont's Municipal Street lighting Program

- ✓ Approve San TA-60 - Annual Financial Plan - Town Highways
- ✓ Purchase Policy

Minutes of March 27, 2012
Warren Selectboard
Warren Municipal Building
7:00 PM

Members Present: Bob Ackland, Andrew Cunningham, Kirstin Reilly, Anson Montgomery, and Matt Groom (7:25PM).

Others Present: Alex Maclay TV 44/45, Kara (VR), Rudy Elliott, Barry Simpson, Cindi Jones.

7:10 PM – Meeting called to order by Mr. Cunningham.

7:15 PM – Nomination of Vice Chair – Motion by Mr. Montgomery to nominate Mr. Ackland for Vice Chair, second by Mr. Cunningham. All in Favor: VOTE: 3-0.

7:17 PM – Other Town Officials Appointments: - Ms. Jones presented to the board the list of Terms of Office for appointments. Motion by Mr. Ackland to approve the appointments with the updates, second by Mr. Montgomery. All in Favor: VOTE: 4-0.

7:25 PM – Washington County Sheriff's Dept Contract from April 1, 2012-March 31, 2013. – Ms. Jones presented to the board the contract with the voted amount of \$34,900 and 24 hours per week of patrol time. Motion by Mr. Ackland to accept the Washington County Sherriff's Contract, second by Mr. Montgomery. All in Favor: VOTE: 5-0.

7:30 DPW – Approval of Road Access Permit for Pit Road & Vaughn Brown Road: - Mr. Simpson presented to the board a map showing the new location of the pit and Vaughn Brown Road intersecting across from the Main Street entrance going south. The road will not require an act 250 review as the total disturbed area is less than two acres. Motion by Mr. Groom to approve, second by Mr. Montgomery. Discussion – Mr. Ackland inquired if the Town had contacted any of the residents living on Vaughn Brown Road for their comments? Mr. Simpson said he had not contacted any of the residents. Mr. Cunningham commented that this permit should be tabled until comment can be heard from the residents of Vaughn Brown Road. Tabled until next meeting.

Riverside Park Repair and Replacement of Split-Rail Fence – Mr. Simpson presented to the board a request for quotations for repair and replacement of the fencing at Riverside Park that was taken out by Irene. Mr. Simpson commented that the project will require at least 34 new rails and 15 new posts and that work would need to be completed by June 1, 2012. The fence repair would have to be done before the park could be opened. The board agreed that he could send out the proposals.

Plunkton Road Bridge – Mr. Simpson updated the board that FEMA has been working with Dubois & King on a design for a new replacement bridge for a total around \$425,000. According to Mr. Simpson, FEMA has determined that the bridge was damaged more than 50%. Dubois & King were looking at two ways to present plans. One was maintaining one-way traffic working on one side of the bridge or closing the road completely. By closing the road completely, it would reduce the cost by 20% and shorten the construction time.

Page 2

The board agreed that Dubois & King should continue with design, with the road being closed, determine timing, detours etc. Mr. Simpson would relay the information that the board would like to have the road closed for design.

7:50- PM Approval of Minutes for March 13, 2014 – Motion by Ms. Reilly to approve the Minutes of March 13, 2012, second by Mr. Montgomery. All in Favor: VOTE: 5-0.

7:52PM – Approval of TA-60 Annual Financial Plan for Town Highways – Ms. Jones presented the financial plan she prepares yearly after town meeting to report to Vtrans. This plan is filed yearly so that the town will receive its yearly highway aid of \$300/mile for class 2 and 3 roads.

Motion by Mr. Ackland to approve and authorized Mr. Cunningham, Chair, to sign, second by Mr. Montgomery. All in Favor: VOTE: 5-0.

Approval of Warrants for Accounts Payable and Payroll – Motion by Mr. Groom to approve the payables for \$140,495.43 as presented, second by Mr. Ackland. All in Favor: VOTE: 5-0. Motion by Mr. Groom to approve the payrolls for \$50,907.80 as presented, second by Mr. Ackland. All in Favor: VOTE: 5-0.

7:55 PM – Purchasing Policy – Mr. Cunningham inquired if the board had questions or reviewed the policy for more clarification. Mr. Ackland commented that he would support a purchase order system to assist in other areas. Mr. Cunningham requested that Ms. Jones provide the missing numbers in the policy for the next meeting.

8:00 PM – Efficiency Vermont's Municipal Street Lighting Program – Ms. Jones presented to the board the plan for Efficiency Vermont's Municipal Street Lighting Program. Ms. Jones has already been in contact with Green Mountain Power's representative for locations of the 52 street lights that town presently leases. If the Town continues to lease the lights, there will be no cost to the town in upgrading them to LED more efficient lights. The town also has to look at all the lights and see there are any that can be eliminated. Ms. Jones is also tying the municipal parking lot into program. The Warren Selectboard needs to approve and sign off with GMP and Efficiency VT to implement the program.

Motion by Mr. Montgomery to approve and authorize the chair to sign to enter into the program, second by Mr. Ackland. All in Favor: VOTE: 5-0.

8:10 PM – Motion by Mr. Ackland to go into executive session to discuss personnel, second by Mr. Montgomery. All in Favor: VOTE: 5-0.

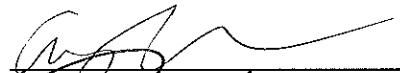
Page 3

8:54 PM - Motion by Mr. Montgomery to come out of executive session, second by Mr. Ackland.
All in Favor: VOTE: 5-0.

8:55 PM – Motion by Ms. Reilly to adjourn, second Mr. Groom. All in Favor: VOTE:5-0.

Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator

The Warren Selectboard




Andrew Cunningham, Chair



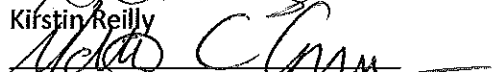
Bob Ackland, Vice Chair



Anson Montgomery



Kirstin Reilly



Matt Groom