

Agenda  
Warren Selectboard  
March 13, 2012  
Warren Municipal Building  
7:00 PM

7:00 PM - Nomination for Chair of the Selectboard

7:05 PM - Post Town Meeting Wrap-Up

7:25 PM - Purchasing Policy

7:40 PM – Mutual Aid Agreement

7:50 PM – Approval of Minutes of February 21, 2012

8:00 PM – Approval of Warrants

8:05 PM – Approval of Liquor Licenses

8:10 PM – DPW – Update of Ongoing Projects

8:25 PM – Other Business

Minutes from March 13, 2012  
Warren Selectboard  
Warren Municipal Building  
7:00 PM

**Members Present:** Andrew Cunningham, Chair, Bob Ackland, Kirstin Reilly, Anson Montgomery,

**Members Absent:** Matt Groom, (Ms. Jones - Absent)

**Others Present:** Barry Simpson, Rudy Elliott, Jim (TV44/45)

**7:00 PM - Nomination for Chair of the Selectboard** – Motion by Mr. Montgomery to nominate Mr. Cunningham as Chair, Second by Ms. Reilly. All in Favor: VOTE: 4-0.

Table nomination for Vice Chair –

**Post Town Meeting wrap up** – Mr. Cunningham commented that the Capital Actual Expenditures were not present in the Town Report as questioned by Ms. Kathan. The board will report actual expenses in the Capital Budget for next year. Also as pointed out by Mr. Elliott during town meeting, first names to be included in delinquent tax report.

Mr. Ackland commented that during the hand off of the budget categories it could have been more continuity to moving it along to make it smoother. Mr. Cunningham commented that the presentation was a great way to point out the highlights of the budget. Mr. Ackland thought the constable article would be more of an issue, but there were a few questions were asked. Mr. Cunningham commented that people have voiced their concerns about the Constables carrying guns. All in all the board felt that town meeting went well. Mr. Elliott inquired about a report that would show the town taxpayers what roads were going to be worked on for 2012 and the cost. Mr. Ackland commented that he did not want to go into a lot of detail on road by road but there could be a report added to the Town Report next year. Mr. Cunningham inquired on what the board thought about the School Meeting going first. Mr. Montgomery commented it seems to be working but would he like to see more people stay from the school meeting stay for the town meeting. Mr. Cunningham received public comment regarding why the Selectboard had put the Constitution Article on the warning. Mr. Cunningham explained to that a petition was given to the board with the required signatures and that the board felt that the public should decide on it.

**7:10 PM – Purchasing Policy** – Mr. Cunningham read the purpose of the policy. Mr. Montgomery didn't think anyone needed the \$2,500 spending authority but highway department. Mr. Montgomery pointed out that it is a good practice to get three quotes. Mr. Cunningham commented that in certain cases such as John Deere there is only one sales branch in the area. Mr. Ackland commented that he agreed with Mr. Montgomery on certain parts. In the service area it becomes more of a challenge to purchase items. Mr. Ackland commented that the challenge with the policy is do we know if it is being sourced properly to be carried out. Mr. Ackland did not want to go to a purchase order system. Mr. Cunningham commented that the policy would need some minor changes but we can look at the payables to make sure we are following up on the policy procedurally. Defer to next meeting for decision.

**8:45 PM – DPW Update Ongoing Projects –**

Uniforms -

Mr. Cunningham explained that the Town has a 4 year contract with Unifirst which the road crew has 11 sets cleaned, returned, mended by Unifirst. Mr. Cunningham was concerned that there would not be a professional looking group. Mr. Montgomery commented that lets find out the cost first. Mr. Ackland commented that they stay with uniform or they get nothing. Mr. Cunningham will defer for clarification.

**9:00 PM –** Mike Bransfield, the minister's husband, expressed a concern about the area in front of the of handicapped area by the church has broken up. Mr. Simpson commented that we could patch the area and have the road crew prep the area for when we do patch paving. Mr. Cunningham inquired what is preventing it from happening again if we pave that section. Question was raised that it is a town municipal parking lot and the church uses it a lot and the town should be responsible for fixing it. Mr. Cunningham inquired if there was a plan to do some lighting in that area. Mr. Simpson indicated no. (Ms. Jones has a project to include with the energy lighting for a project to add one light on the walk way.) The road crew will cut it out add stay mat and then pave over. Section for after it is prepped.

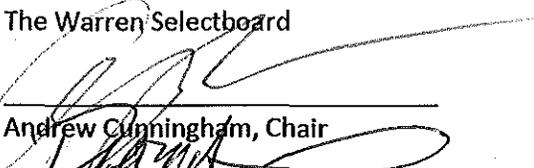
**9:25 PM – Cell Phone Policy –** Mr. Simpson explained that the policy was sent around by Ms. Jones. Mr. Ackland explained it is a liability issue; the town should take the position that you are not to be on your cell phone while on their cell phone. The board felt that it was a good policy or the Town as recommended by the insurance company. Mr. Simpson indicated that there was some grumbling about the policy.

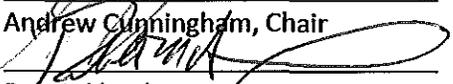
Montgomery to go into executive session to discuss legal and personnel issues and invite Mr. Simpson, second by Mr. Ackland. All in Favor: VOTE: 4-0.

Motion by Mr. Montgomery to come out of executive session, second by Mr. Ackland. All in Favor: VOTE: 4-0.

Minutes Respectfully Submitted by,  
Cindi Jones, Town Administrator

The Warren Selectboard

  
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Andrew Cunningham, Chair

  
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Bob Ackland

  
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Kfirstin Reilly

  
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Anson Montgomery

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Matt Groom

**7:30 PM – Mutual Aid Agreement** – Mr. Cunningham read the mutual aid policy between the towns of Waitsfield and Granville. Mr. Ackland inquired why Fayston was left out of the mutual aid agreement. The board felt that Fayston should be part of the mutual aid agreement. Mr. Cunningham explained that Ms. Jones is doing a grant for the highway road crew that is a universal frequency to communicate with other emergency entities but would have Ms. Jones inquire if Fayston wants to be part of it. Mr. Cunningham commented with should execute the agreement.

**7:49 PM - Motion by Mr. Montgomery to approve the Mutual Agreement, second by Mr. Ackland. All in Favor: VOTE: 4-0.**

**7:50 PM - Approval of Liquor and Tobacco License for the Pitcher Inn** – Motion by Mr. Ackland to approve the Liquor and Tobacco License Renewal for the Pitcher Inn, Second by Ms. Reilly. All in Favor: VOTE: 4-0.

**7:55 PM – Approval of Liquor and Tobacco License Renewal for the Warren Store.** – Motion by Ms. Reilly to approve the Liquor and Tobacco License Renewal for the Warren Store, second by Mr. Ackland. All in Favor: VOTE: 4-0.

**8:00 PM – Approval of Liquor Licenses for Sugarbush** – Hogan’s Inn, The General Store, Timbers, The Gatehouse, Alyn’s Lodge and the Valley house – Motion by Mr. Ackland to approve the liquor license renewals for Sugarbush as mention above, Second by Mr. Montgomery. All in Favor: VOTE: 4-0.

**8:05 PM** – Motion by Mr. Montgomery to authorize Mr. Cunningham, Chair to sign off on all liquor licenses for Sugarbush, second by Mr. Ackland. VOTE: 4-0. (YOU CAN’T DO THAT) THE LICENSES HAVE TO APPROVED AND SIGNED BY A MAJORITY OF THE BOARD.

**8:10 pm – Approval of Liquor License Renewal for Muther Stuffers** – Motion by Mr. Montgomery to approve the liquor license renewal for Muther Stuffers, second by Ms. Reilly. All in Favor: VOTE: 4-0.

**8:15 PM – Approval of Liquor License for Hostal Tevre** – Two Romans LLC - Motion by Ms. Reilly to approve the liquor license for Hostal Tevre – Two Romans LLC, second by Mr. Montgomery. All in Favor: VOTE: 4-0.

**8:20 PM - Approval of Warrants** - Motion by Mr. Montgomery to approve the payables for: \$14,933.75, \$295,429.35 and \$ 245.27, second by Mr. Ackland, All in Favor: VOTE: 4-0.

**8:30 PM – Approval of Minutes for February 21, 2012** – Motion by Mr. Ackland to approve the Minutes of February 21, 2012, second by Ms. Reilly. All in Favor: VOTE: 4-0.