

Agenda  
Warren Selectboard  
Tuesday, January 8, 2013  
Warren Municipal Building  
7:00 PM

7:00 PM – Budget Continuation

8:00 PM – Approval of Minutes for December 18, 2012

8:15 PM – Approval of Warrants – Payroll & Accounts Payable

8:20 PM – Other Business

Warrants - Payables 23,234.93  
Payroll 23,263.73

Certificate of Accuracy

**Minutes of January 8, 2013**  
Warren Selectboard  
Warren Municipal Building  
7:00 PM

**Members Present:** Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Matt Groom, Kirstin Reilly, Anson Montgomery.

**Others Present:** Alex Maclay, Barry Simpson, Jim TV 44/45, & Cindi Jones.

**7:05 PM – Meeting Called to Order by Mr. Cunningham.**

**7:08 PM – Budget Continuation** –Mr. Cunningham started the discussion with his assessment. The biggest increase is in the infrastructure/highway dept of about \$800,000. Capital is up \$50,000, Admin is up \$35,000, buildings up \$22,000, services up \$6,000 and insurance up by \$9,000. In the highway increase the largest two items are the Inferno Road at a \$441,309.00 which is a total road reconstruct project and the West Hill Slide of \$395,000. Mr. Ackland explained that the Roads Committee with the management road program has a plan of infrastructure projects. The board made a few changes to the highway budget as follows: Change rentals to \$1,000, change on call to \$8,500, change urban forestry to \$500. Mr. Cunningham commented on the salaries and thought that 3% was about right. Mr. Montgomery commented that after talking with employees that this fosters respect, consideration and appreciation for the dedication that the employees provide all year around.

**Ruby Blair House** – The board discussed on whether the Ruby Blair House should be demolished this present year. Mr. Cunningham commented that if the building were to remain, that maybe this should be on a 5 year plan. Mr. Groom commented that the building is providing some revenue and if the revenue could support some repairs, then the board could plan and budget accordingly to demolish the building at a later date. Mr. Montgomery commented that the town should let the leases expire as planned but give the tenants advance notice. Mr. Cunningham commented that he and Mr. Groom would make an appointment and look at both apartments and see what temporarily that the building needs to continue to be used. Mr. Simpson argued that there was no plan for the space and that it was also being used as office space. Mr. Ackland commented that there was not a space problem as Mr. Simpson could move over to the municipal building. Mr. Cunningham also commented that the Planning Commission has a plan for the municipal complex. Mr. Cunningham suggested that the board fund in the Capital Account Town Planning & Development an allocation of \$25,000.

**Mad River Valley Recreation District Funding:** Mr. Cunningham commented that the funding is up from \$12,500 to \$16,000. He commented that from the Mad River Valley Selectboard Summit that he did not like the way it was structured as a majority of the funding goes towards the Path and the Skatium. Mr. Ackland commented that the Recreation District gives out money without accountability. The District does benefit the Valley Towns like supporting Mad River Park, Couples Field, and it has funded Brooks Field with projects.

**DPW – Barry Simpson** – Mr. Simpson commented that he has several projects that might need to be factored into the 2013 budget along with ongoing projects in the future projects. Examples are: the Covered Bridge Engineering Grant Proposal that the Town will have fund 20% towards the engineering.

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Also Mr. Simpson touched upon the Safe Routes to School Side Walk Project. Ms. Reilly commented that she would like give a small presentation at Town Meeting regarding the final report to hear more input and comments on the final proposed project. Mr. Montgomery commented that Mr. Simpson should highlight the top 5 priorities for 2013 and highlight items already included in the general budget. Then come back to the board for addition and decision.

**Sherriff's – Budget** - The board agreed to level fund the budget at \$34,000 and not increase it. Mr. Montgomery and Mr. Ackland agreed to level fund and stay within the \$34,000 cutting down the hours.

**Fire Department** – Mr. Montgomery commented after looking at the past 3 years to reduce the remuneration budget from \$26,000 to \$23,000.

Mr. Cunningham inquired what would the possible tax rate look like with the draft budget as presented might be. Mr. Ackland commented that it would be an additional increase of .10 cents from last year's municipal rate. The board will reconvene on January 22, 2013 to hear Mr. Simpson's additions for a final budget.

**8:00 PM – Alex Maclay, TV 44/45 – Petition Request** –Ms. Maclay came to the board to let them know that she was circulating a petition for the Town Meeting Warning to increase the Mad River TV allocation from \$2,000 to \$3,000. She would word it so that they did not lose their current allocation request of \$2,000. She would circulate the petition and get it to the Town Clerk by the January 24, 2013 deadline.

**9:10 PM – Other Business**

**DeWolf Engineering Quote** – Warren Fire Station – Barry Simpson – Mr. Simpson presented to the Warren Selectboard an engineering proposal for evaluation of the roof structure of the Warren Fire Station for possible Energy Efficiency Insulation upgrades. Dewolf engineering has done other work for the town including the Warren Municipal Building and the Warren Town Hall. The proposal for services is \$3,800 for an evaluation and plans for structural improvements. The board approved the expenditure and it will be expensed out of the general building account.

**Meeting Dates:** Mr. Cunningham recommended that the Selectboard meet on the following dates: January 22, February 5 and February 19. The board agreed.

**9:15 PM – Certificate of Mileage** – Motion by Mr. Ackland to approve and sign the VTRANS Certificate of Mileage, second by Mr. Montgomery. All in Favor: Vote: 5-0.

**9:20 PM – Approval of Minutes for December 18, 2012** – Motion by Mr. Ackland to approve the Minutes of December 18, 2012, second by Mr. Montgomery. All in Favor: VOTE: 4-0. (Ms. Reilly was absent from this meeting).

**9:22 PM – Approval of Accounts Payable Warrants** – Motion by Mr. Ackland to approve the Accounts Payable Warrants as presented, second by Mr. Groom. All in Favor: VOTE: 5-0.

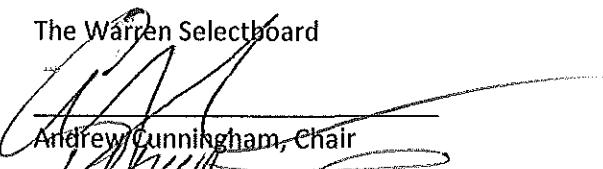
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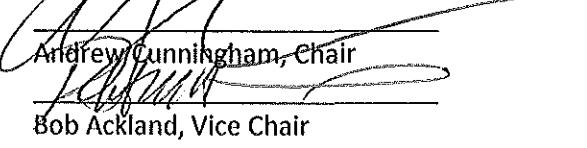
**9:25 PM – Approval of Payroll Warrants – Motion by Mr. Ackland to approve the Payroll Warrants as presented, second by Mr. Montgomery. All in Favor: VOTE: 5-0.**

**9:25 PM – Motion by Mr. Montgomery to adjourn, second by Mr. Groom. All in Favor: VOTE: 5-0.**

Minutes Respectfully Submitted by,  
Cindi Jones, Warren Town Administrator

The Warren Selectboard

  
Andrew Cunningham, Chair

  
Bob Ackland, Vice Chair

  
Matt Groom

  
Anson Montgomery

  
Kirstin Reilly