

JANUARY 30, 2007 MINUTES
WARREN SELECTBOARD
WARREN TOWN HALL
7:00 PM

MEMBERS PRESENT: Mac Rood, Chair, Burt Bauchner, Barry Simpson, Mike Brodeur, Steve Butcher.

OTHERS PRESENT: Priscilla Robinson, Gary Bombard, Chris Kathan, John Goss, Jeff Campbell, Miron Malboeuf, Mark Bannon, Carol Crossman, Cindi Hartshorn-Jones.

7:00 PM – Meeting called to order by Mr. Rood.

7:01 PM – MARK BANNON – PROJECT REQUEST: - The selectboard requested Mr. Bannon to come in to discuss assessing the road infrastructure in the Sugarbush Village area. The board would like an assessment to look at **the current** roads network and **probable future roads network needs** in that area so that the town could preserve **rights-of way** for future **needed** roads in that area. Mr. Bannon has a background in civil engineering and he worked with the ANR with the air pollution division in the indirect source permit division that looks at large parking lots. In the early 90s he worked with the AOT as a transportation planner in Bennington. **The selectboard is concerned about safety and convenience as they relate to pedestrian traffic and to vehicular access and egress by residents, visitors, service vehicles and emergency vehicles. There is particular concern for emergency access for ambulances, fire trucks, emergency personnel and for the people who live in the village.** At the time of the original Sugarbush Hotel project, Sugarbush did a traffic study, **which** looked at peak hours and found that the intersections of RT100/Access Road and RT 17/100 were highly congested. Sugarbush **was required** to provide sheriffs for those peak times. Mr. Bannon suggested that the town re-look at the permit requirements set in the Zoning Ordinance and require that **developers and others** do not build in the 50' right-of-way **for roads deemed needed now or in the future** and bring these development roads up to 18' wide road standards. And that the DRB look at the intersections, particular Inferno/Access Road/Village Road and require that all subdivisions bring the roads going into the developments up to town road standards. Mr. Bannon would provide a better map, overlay a 3D module on a contour map and look at possible roads and look at the intersections along with the overall picture of the roads infrastructure at the Sugarbush area.

The selectboard requested that Mr. Bannon come back with a proposal with a cost and propose what he could do. Mr. Rood emphasized that the first priority is the road into LBO to see if it has any value for the town. The Town of Warren already has in the Town Zoning Ordinance a 50' right-of-way set back from roads and must meet road standards. The Zoning Ordinance requires that lots have a 50' frontage off the right-of-way and it has to be 16' wide.

7:45 PM – LISTERS BUDGET/CAPITAL REQUESTS – PRISCILLA ROBINSON & GARY BOMBARD

Ms. Robinson presented her general budget going line by line. She indicated that the salary line should be set at \$65,000 same as last year, as she is planning to hire more data gathers for the reappraisal and hire back the office assistant to the lister office. Ms. Robinson thought that the board may want to consider raising the Supplies & Equipment/Mailings, as letters for the reappraisal are required by law. Ms. Robinson indicated that money will be coming out of the capital for a lot of the reappraisal work. Reappraisal Consultant line of \$5,000 could come out of the Capital Account and it was decided that expense should come out of those funds. Ms. Robinson hoped if all went well to have the reappraisal done sometime in June if we have the personnel to do the job. Contracted Services line item represents Jan Schriber who does the Microsolve program for The State of Vermont that the town contracts with for assistance in the appraisal program. In The Capital Budget it was agreed that the town should keep budgeting \$30,000 each year towards the next reappraisal as many towns that have high property sales have had to redo reappraisals in another 2-3 years later as many towns do not budget for this and it has created a hardship for towns to come up around \$300,000. Ms. Robinson stated that by budgeting and having the listers do a lot of the ground work and the time it has taken has saved the taxpayers for a lot of money. Town Mapping Capital – The town has fairly extensive mapping system and Ms. Robinson suggested that sometime down the road that the town would want to do a refly to add buildings to the mapping system that are currently not on it (for example: Clay Brook). Ms. Robinson would check on how much it would cost to refly and Ms. Robinson suggested that it could possibly be \$5,000 for the continuing years. She would get back to the selectboard on that cost. On the general budget side under mapping contours was budgeted for \$30,000. That was the price for 10' contours requested by the selectboard for the whole town from Mapmaker. Ms. Robinson suggested that the \$30,000 could come out of the Capital Budget Account and budget future amounts for reflights of the area in the future. The board deleted it from the general operating budget.

8:15 PM – FIRE DEPT BUDGET/CAPITAL REQUESTS – CHRIS KATHAN –

Mr. Kathan presented the general operating budget for the fire department. Uniform line item was increased as Mr. Kathan explained it costs about \$2,800 person to equip a fire fighter. Mr. Bauchner asked if the fire department were equipped to fight a fire at the Claybrook Project. Mr. Kathan responded saying that they were not. Sugarbush has offered to buy high-rise air packs. Mr. Kathan explained that they are starting to upgrade the current air packs to a lighter model which costs around \$980 per air pack. The board suggested that the fire department come up with cost to replace them and take it out of the Capital Budget Projection in 2008 about \$30,000. The next item that was talked about was a possible future purchase of a truck. Mr. Kathan discussed about replacing the 86 support van that is currently 21 years old. It was suggested that Ms. Jones give Mr. Kathan a spreadsheet like the highway department to figure out the long term replacement of vehicles. The truck committee priced out a brand new van for around \$120,000. They also looked at second hand trucks to replace the van for around \$42,000. The second hand trucks are never compartmentalized for the way each department operates. Mr. Kathan indicated that they would like to replace it in the next 2-3 years.

The Standpipe account was allocated for \$5,000 up to 2011 to continue the dry hydrant pond fire protection.

8:45 PM – IRAQ RESOLUTION – CAROL CROSSMAN – Ms. Crossman presented to the selectboard a resolution regarding the Iraq to be put on the Town Meeting Proposal. She met the requirement for signatures so that the selectboard could put it on the warning. The board requested that a person from the group on the petition should be present to explain the reasons for this article.

Motion by Mr. Simpson to approve the resolution to be put on the Town Meeting Warning, and that the group has an informational meeting regarding this issue prior to Town Meeting, second by Mr. Bauchner. All in Favor: VOTE: 4-1 (For: Mac Rood, Barry Simpson, Burt Bauchner, and Mike Brodeur). Against: (Steve Butcher).

8:50 PM – Motion by Mr. Butcher to go into Executive Session to discuss real estate and invite Ms. Jones, second by Mr. Bauchner. All in Favor: VOTE: 5-0.

9:15 PM – Motion by Mr. Butcher to come out of executive session, second by Mr. Brodeur. All in Favor: VOTE: 5-0.

9:16 PM – Motion by Mr. Bauchner to approve the minutes of January 23, 2007, second by Mr. Simpson. All in Favor: VOTE: 4-0. (Mr. Brodeur was absent).

9:18 PM – REVIEW OF BUDGET: The board started to proceed with examining the budget page by page. The first line item was office assistant at \$10,000. The board felt that they should cut this item from the budget and that Ms. Robbins would be required to help out for tax appeal time. Mr. Bauchner suggested that money for this be allocated from the Capital Appraisal Account.

Planning Commission & DRB – Zoning/Planning Clerk /911 – Leave as is since the position went from 25 hours to 32.5 hours per week with full-time benefits.

Zoning/Planning/DRB Administrator/911 – Take the original \$5,000 that was allocated from the 911 out of the salary figure.

Conservation Committee - Discussion to come back to this budget item.

Computer Budget – Change software support to \$10,500 from \$15,000.

Wastewater Studies – Remove from general budget and take it from the Capital Account. In the Capital Budget line item there would be an allocation of \$17,000 to the Capital Budget item to cover the wastewater study.

Law Enforcement – Change Washington County patrol line to \$38,500.

Highway – Reduce paving from \$100,000 to \$90,000. Reduce Vehicle Repair/Maintenance from \$35,000 to \$30,000. Reduce State Mandated signs from \$6,000 to \$4,000.

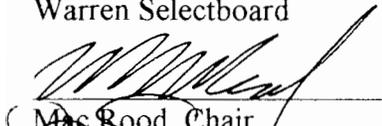
Salary increases were 3% across the board. It was discussed that the highway foreman job was capped out and would not increase by the 3%. The Zoning/Planning/911 Clerk would not get a 3% because it became a full-time position with benefits.

11:00 PM – OTHER BUSINESS: West Hill House B&B Road Access Permit – Motion by Mr. Butcher to approve the curb cut road access for 6 events per year, renewable every year, and the owner is required to hire the sheriff's department to do traffic control as they are state certified., second by Mr. Bauchner. All in Favor: VOTE: 5-0.

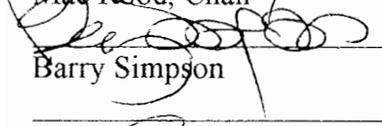
11:30 PM – Meeting adjourned.

Respectfully submitted by,
Cindi Hartshorn-Jones
Warren Town Administrator

Warren Selectboard

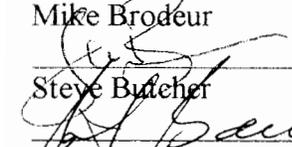


Mac Rood, Chair

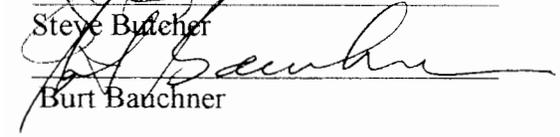


Barry Simpson

Mike Brodeur



Steve Butcher



Burt Bauchner