

JANUARY 23, 2007 MINUTES
WARREN SELECTBOARD
WARREN TOWN HALL
7:00 PM
UNAPPROVED

MEMBERS PRESENT: Mac Rood, Barry Simpson, Steve Butcher, Burt Bauchner

MEMBERS ABSENT: Mike Brodeur

OTHERS PRESENT: Richard Robinson, Alan Hartshorn, Elaine Fuller, Margo Wade, Erin Russell Story, Susan Hemmeter, Damon Reed, Alex Maclay (TV 44), John Donaldson, Cindi Hartshorn-Jones.

7:01 PM - APPROVAL OF MINUTES FOR JANUARY 16, 2007 – Motion by Mr. Butcher to approve the Minutes of January 16, 2007 with the word correction “partition,” second by Mr. Bauchner. All in Favor: VOTE: 4-0.

7:05 PM – ROAD CREW CHECK IN – BUDGET/CAPITAL – Richard Robinson – The new truck is at Tenco having the body put on and should see it sometime after March. The board took line by line item in the highway budget. Discussion took place on crushing the gravel in the pit at \$3.00 per yard and there is about \$3,500-\$4,000 in expense. Mr. Robinson explained that it should be crushed this year or next and it not reflected in the budget as of yet. The board will have to decide if they want to crush it this year or next. Next line item questioned was sand at \$60,000 budgeted this year and actual spent was \$47,340. The board reduced the sand down to \$50,000. Vehicle Repair/Maintenance was reduced from \$42,000 to \$35,000 which includes the current repair on the 95 Mac. Also included in the repair is a rebuild on the mower deck. Actual spent was for vehicle repair/Maintenance was \$26, 738. Fuel-Diesel line item was increased to \$54,000 as actual spent was \$54,282. There is reimbursement from the Warren School for \$5,000 fuel for the school buses. Mr. Bauchner expressed that possibly the town should absorb the fuel bus expense to save on the school budget side. Ms. Jones will check with our accountants and the Department of Education. Tires line item was at \$7,000 and reduced to \$5,000 as actual 06 spent was \$2,837. Mr. Bauchner inquired about then State and Federal Aid income presented. This income is what the town receives for highway aid for class 2 and 3 roads and is paid quarterly. In the capital budget, The Highway Department allocated for 2007 \$95,000. And in forecast of expenditures in 2007 \$140,058 is allocated for the truck that is currently at Tenco. In 2009 forecast anticipated is another truck for \$140,000 and in 2010 forecast \$95,000 for a backhoe replacement.

8:00 PM - ZONING/DRB/PLANNING COMMISSION BUDGETS – Mr. Malboeuf and Mr. Donaldson present the Planning Commission budget. Software and hardware was reduced from \$4,500 to \$1,000. Mr. Malboeuf explained that the \$4,500 was for the software zoning data base. However Mr. Butcher pointed out that there was money in the main computer/software town budget for purchase of software. Under the Planning

Commission & DRB Town Plan/Zoning: Updates were reduced from \$8,800 to \$8,000. There was a question concerning the fees collected. Mr. Malboeuf would check on the fees to make sure they were allocated correctly. Planning/Zoning/911 Clerk was up due to the position being a 32.5 hour position adding the 911 coordinator duties. Grant money & fees collected would reduce to 4,970 with \$4,000 coming back from the Mad River Valley Planning District and grants. Capital budget items was decided to combine the municipal facility master plan, town garage plan and traffic consultant be combined into one line item called: "Town Planning & Development". In the Capital budget 2007 budget \$17,000 for 2007 and 2008. In forecast of expenditures for 2007 total of \$22,000. Total actual zoning fees collected in 2006 was \$56,102. There was discussion concerning raising the zoning fees. Mr. Malboeuf will provide information regarding the fee schedule for the board to look at.

9:30 PM – CONSERVATION COMMITTEE – BUDGET AND ARTICLES – Ms. Wade presented the budget for 2007. Change Map Printing to Mapping. Change GPS title to Software/Hardware. Add Assessments/Studies line to include the wildlife assessment, parcel resource inventories, and ancient roads/trails into that one sub line under the studies to show what the studies are or we can use footnotes. Management plans includes gathering information to write management plans looking at Gravel pit and Eaton parcels and doing some work done on Riverside Park. Ancient Roads Inventory is mandated by the state by 2009 to get all ancient roads on the town highway map and if they are not put on the highway map then any ancient roads that existed are gone. The Committee is starting to get public input and will be having a public hearing. Ms. Hemmetter explained that Ms. Lloyd from the Mad River Planning District found a 1930 historic town road map and overlaid the current town road map and from that found about 12 roads or so were present. The Conservation Committee will be meeting with the Planning Commission to discuss the plan that the Planning Commission is looking at for the town. The board felt that the commission should not focus all their time on town owned parcels with ancient roads and that they should take the exiting map and fill in the gaps. Mr. Bauchner asked when the commission could get back to the board with a first hand look on what they have presently. Ms. Wade indicated that after town meeting as the Conservation Committee will be meeting with the Selectboard every other week to check in. Last but not least, the Conservation Committee presented two articles to the selectboard for approval on the Town Meeting 2007 Warning. The two articles are as follows and approved in the motion below. Mr. Rood inquired about mapping of trails. Ms. Wade indicated that it fits into the management plans which the trails are being mapped already on the Austin Parcel and the Gravel Pit Parcel and that the committee is working with a mapping consultant presently.

CAPITAL BUDGET PRELIMINARY REVIEW – Going down the line items in the Capital budget – The highway Department discussed previously. Fire Department Equipment and Fire Protection/Stand Pipes to be discussed by Mr. Kathan at the next meeting. Town Reappraisal and Town Mapping to be discussed by Ms. Robinson at the next meeting. Conservation Fund previously discussed. Bridge Repair allocating another \$10,000. Paving previously discussed. Library Building annual allocation of \$5,000. Town Building Renovations \$15,000 in 2007. Town Improvements \$2,500. Warren

Wastewater System -0-, Dam & Covered Bridge -0-. Town Planning and Development as previously discussed in the PC Budget. (See attached Capital Sheet).

Motion by Mr. Simpson to approve Article 5 “Shall the Town vote to allocate \$25,000 to the Conservation Fund”? And Article 6 “Shall the Town vote to create a municipal conservation pursuant to 24 V.S.A. § 4501 to 5606. If created the Conservation Commission would replace the existing Conservation Committee.” Second by Mr. Bauchner. All in Favor: VOTE 3-1 (Mr. Butcher did not respond). (For the article: Mr. Rood, Mr. Simpson and Mr. Bauchner).

10:10 PM – Motion by Mr. Bauchner to go into Executive Session to discuss Real Estate and invite Mr. Malboeuf and Ms. Jones, second by Mr. Butcher. All in Favor: VOTE: 4-0.

11:45 PM – Motion by Mr. Bauchner to come out of Executive Session, second by Mr. Simpson. All in Favor: VOTE: 4-0.

11:46 PM – Motion by Mr. Bauchner to engage a traffic consultant up to \$15,000 to study all traffic in and around the Sugarbush area and hire an engineer to design access and egress roads as influenced by the traffic study, second by Mr. Simpson. All in Favor: VOTE: 4-0.

11:47 PM -Motion by Mr. Bauchner to write a letter to the DRB concerning the LBO Application with the board review, second by Mr. Butcher. All in Favor: VOTE: 4-0.

11:48 PM – Motion by Mr. Butcher to sign the engagement letter from Sullivan and Powers to proceed with the Town Audit, second by Mr. Simpson.

11:50 PM – Motion by Mr. Simpson to sign the liquor licenses for Snowdog Farm Inn (Sweetwood Bar & Grill), West Hill House B&B, Ski Club 10, and Paradise Deli & Market, second by Mr. Bauchner. All in Favor: VOTE: 4-0.

11:52 PM – Motion by Mr. Butcher to approve the Article 10 “Shall the Town of Warren vote to allow the use of a vote tabulating machine?” second by Mr. Butcher. All in Favor: VOTE: 3-1 (For Mr. Rood, Mr. Simpson, and Mr. Butcher). (Against Mr. Bauchner).

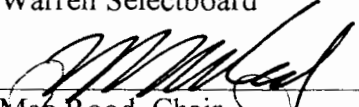
11:54 PM – Motion by Mr. Simpson to approve Article 11 “Shall the town approve moving the Warren Public Library from its present location in the municipal building to the main floor of the Town Hall provided that no library specific irreversible changes are made to the existing structure?” second by Mr. Butcher. All in Favor: VOTE: 4-0.

11:55 PM – Motion by Mr. Bauchner to approve Article 12 “Shall the Town of Warren approve the renovation of the Town Hall as per architectural plans that have been developed to bring the building up to code at a cost not to exceed \$200,000 Second by Mr. Simpson. All in Favor: VOTE: 4-0

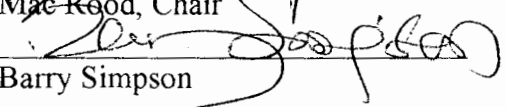
12:01 AM – Meeting Adjourned

Respectfully Submitted by,
Cindi Hartshorn-Jones
Warren Town Administrator

Warren Selectboard



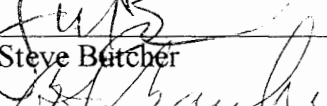
Mae Rood, Chair



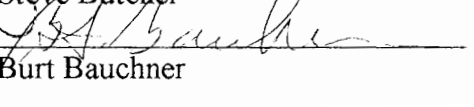
Barry Simpson



Mike Brodeur



Steve Butcher



Burt Bauchner