

MINUTES JULY 10, 2007
WARREN SELECTBOARD
WARREN TOWN HALL
7:00 PM
UNAPPROVED

MEMBERS PRESENT: Mac Rood, Chair, Burt Bauchner, Barry Simpson, Kirstin Reilly.

MEMBERS ABSENT: Erin Russell-Story

OTHERS PRESENT: Richard Robinson, Chris Kathan, Omar Mynt, Erin Post (Valley Reporter), Cindi Hartshorn-Jones, Mark Simon.

7:00 PM – Mr. Rood called the meeting to order.

7:02 PM – Mr. Simpson started the meeting by acknowledging the passing of Kit Hartshorn and expressing his sympathy and recognizing Kits past work and achievements for the Town of Warren as Historian, Planning Commission, Zoning Board of Adjustment. Her wealth of knowledge and wisdom will truly be missed.

7: 10 PM – RICHARD ROBINSON ROAD CREW CHECK IN – Mr. Rood explained that Mr. Robinson could repave any roads that are currently paved, repair and or maintain and pave as necessary and recommended by Mr. Robinson within the budget. The hearings are for paving of new roads which two years ago the board decided not pass ordinance on scenic roads so they would have scheduled hearings. Mr. Robinson suggested that next year the Roxbury Mountain Road should be paved and one section should be reclaimed where it is slipping off. This would be a road to be put up for a state grant in 2008. The bottom of the Airport Road/Route 100 is scheduled for 2008 in conjunction with the state highway. Ms. Jones also informed the board that a petition will be filed from the residents living on the Lincoln Gap dirt section for approval of paving the 800' section. A hearing will be scheduled for paving/reclaiming the Roxbury Mt. Road, the bottom of the Airport Road/Route 100, and for the 800' section of Lincoln Gap Road.

7:16 PM – Mr. Robinson indicated that the chloride tank is empty as one expense for keeping the dust down on dirt gravel roads. The tank size holds 2500gals and the cost is .83 cents per gallon. The board instructed Mr. Robinson to order more chloride. The tank that spreads the chloride holds 1000 gallons and only coats a ½ mile of gravel and it takes two trips once down the right side of the road and once down the left side of road. It can only be spread when there is a chance of rain in the forecast as you cannot apply it to a dry gravel road as it does not have a chance to soak it and then it disappears with the flying dust.

7:17 PM – Mr. Robinson asked if the new hire would be responsible for calling the members of the road crew in the winter and helping out in storms. Mr. Rood explained that the board was in the process of talking with Dominic Macloud from Vt. League of Cities and Towns to meet with the board and discuss the DWP position and how it works in other towns. Mr. Robinson recommended that the board hire a person now as with one man out on vacation, and leaving a 3 man crew with 2 hauling gravel, he could not go out and do the road ditching maintenance as required on the gravel roads. The board had no response to this.

7:20 PM – The Planning Commission cancelled.

7:20 PM – SIMON OPERATIONS – MARK SIMON CONTRACT RENEWAL – Mr. Simon pointed out that the only difference in the contract is that it is a three year contract and that the monthly fee had increased. The current fee was \$1,680.00 and the new fee is \$1,780.00. Mr. Rood indicated the board was happy with the current contract and wanted to talk to Mr. Simon about if the town went with a DWP person could they take over certain parts of the contract. Mr. Simon indicated that everything they do is included in the contract including the recommendations by the engineer regarding the annual inspection that have to be done. Some could be trained to exercise the pumps at the pump stations, looking on the computer at the monthly flows, alarms. However Mr. Simon pointed out that you still would need to retain SOS services for the above and beyond things, however it comes as a premium contract which means less work and more expense. Mr. Simon and Ms. Jones will see what exactly could be switched over to the DWP person.

Motion by Mr. Simpson to authorize Mr. Rood to sign the 3 year SOS contract, second by Mr. Bauchner. All in Favor: VOTE: 4-0.

7:45 PM – WARREN FIRE DEPARTMENT EMERGENCY FIRE HATCH – CHRIS KATHAN: Mr. Kathan came to the board for permission to fix the emergency escape route out of the fire house from the lower level of the fire department. There is an emergency hatch covered up in the hedges by the church near the Emma Ford building. The cover is made of wood with a metal covering that is rusty and it is very heavy to open especially with the broken hinges. The ladder is very unsafe at this time. It is currently non accessible for emergency exit. Mr. Kathan is meeting with Mr. Snow and Mr. Orr to work on coming up with an estimate to fix this emergency exit. They are looking to make the cover light weight, easy to open, fix the ladder and also to trim the shrubs back. Mr. Kathan asked what budget it would come out of. Ms. Jones would have to look at the building and maintenance budget to see if it could be paid out of there or out of the capital account depending on the cost of repair. Mr. Rood asked Mr. Kathan to come back with a proposed estimate for the work and ladders for both the emergency exit and the ladders for the hose towers. Mr. Kathan pointed out that at some point the ladders that go up into the hose tower would need to be replaced. Mr. Bauchner asked what the department uses the tower for and Mr. Kathan responded by telling Mr. Bauchner that when the hoses get wet during a fire the tower is used to hang the hoses to dry.

8:00 PM – OTHER BUSINESS:

Omar Mynt – Outside Consumption Liquor Permit – Phoenix Restaurant –Mr. Mynt presented to the board a request for an outside consumption permit. He brought in a drawing on showing that he wanted outside seating tables upstairs and downstairs. He indicated he would need approval from Mountainside for the upstairs section and that this would be closed in the winter. The downstairs section he would like to put up 3 tables with umbrella's and would coordinate off the area with a railing, potted plants/trees and fencing. They have expanded to doing a lunch business on site and deliveries to help with the off season business. Mr. Rood asked about the hours requested as it is normally 11:00 AM-2:00AM. Mr. Mynt indicated he would be open to changing the hours as there have been no complaints in the past year from the last time he came before the board. Mr. Mynt talked with the state liquor inspector about the rules and regulations of coordinating off the area. He expressed that he would clearly make the area well coordinating off the proposed area.

Motion by Mr. Simpson to approve the outside consumption permit only up to 12:00 AM midnight for the outside area, second by Ms. Reilly. All in Favor: VOTE: 4-0.

8:10 PM – APPROVAL OF MINUTES FOR JUNE 26 – Motion by Mr. Simpson to approve the minutes of for June 26, 2007, second by Ms. Reilly. All in Favor: VOTE: 4-0.

8:12 PM – Mr. Peatman asked Ms. Jones to talk with the board on their decision of adding another constable. Ms. Jones followed up with the town attorney regarding adding more constables. Since Warren appoints constables on Australian ballot, there would have to be a vacancy for the board to appoint. They cannot appoint additional constables. The board asked Ms. Jones to speak to Mr. Peatman about talking to Mr. Lonsdale about stepping down if he does not want to assume the responsibilities.

8:15 PM – Sanford/Strauss Architects Town Hall Proposal – Ms. Jones presented to the board the architectural proposal for the town hall. The total cost of the proposal to take the Town Hall from preliminary design to construction phase is \$22,100. Services include: Provide design development based one existing preliminary design, construction documents for bidding, permit applications for Dept of Fire and safety and local zoning permit, contract negotiation and construction phase services. Meetings with BOS and BOS representative at each phase. Questions regarding engineering fees were asked by Mr. Simpson. Mr. Rood would contact Ms. Strauss and get a proposal with engineering fees. The board discussed having a representative of the selectboard on the building committee along with one person from the library Commission.

8:30 PM – Path Request: Carol Thompson representing the Path Association inquired if the town of Warren would mow the section of the path from the Golden Lion over to Kingsbury's Bridge.

Motion by Mr. Rood to decline mowing the section of the path at this time as the town has no access or legal rights to this parcel at this time. Second by Mr. Bauchner. All in Favor: VOTE: 4-0.

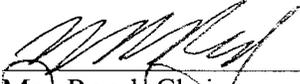
Town Owned Land –Opposite the Covered Bridge – Mr. Simpson asked the board on their opinion of whether to mow the section between Lloyd and Sharrys. Mr. Rood didn't think that it needed to be mowed until a more defined use was established of it. Mr. Simpson indicated that the Sharrys have been mowing it and the Sharrys did a fairly extensive landscaping job on half of the property. The Sharrys only wanted their contractor to mow to only where the rock stairs goes down. Ms. Reilly indicated that the growing up the section helps with erosion and privacy between the Sharry's and Lloyd. The board discussed that a letter should be sent to the Sharrys allowing Town Permission to use the property that they have landscaped on.

8:50 PM – Mr. Rood asked selectboard if they wanted to hire Dominic Cloud from Vermont League of Cities and Towns to come to a meeting as a consultant and talk about the DPW position that the selectboard is considering. Mr. Rood indicated that he was available on July 26 at 5:00PM or 7:00 PM. The board agreed to have Mr. McCloud come to a meeting. Ms. Jones warn the meeting when Mr. Rood confirms the time. (Meeting confirmed at 5:00 PM on July 26, 2007).

9:00 PM – Motion to adjourn by Mr. Bauchner, second by Mr. Simpson. All in Favor: VOTE: 4-0.

Minutes Respectfully Submitted by,
Cindi Hartshorn-Jones,
Warren Town Administrator

Warren Selectboard



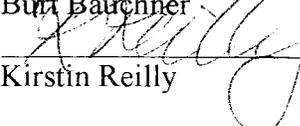
Mac Rood, Chair



Barry Simpson



Burt Bauchner



Kirstin Reilly

Erin Russell-Story

