

MINUTES OF APRIL 10, 2007
WARREN SELECTBOARD
WARRAN TOWN HALL
7:00 PM

MEMBERS PRESENT: Mac Rood, Chair, Barry Simpson, Erin Russell-Story, Kirstin Reilly.

MEMBERS ABSENT: Burt Bauchner

OTHERS PRESENT: Rudy Elliott, Bob Ackland, Linda Lloyd, Carl Lobel, Clayton Paul Cormier Jr., Richard Robinson, Gene Bifano, Adam (Channel 44), Eric Aronson, Sheriff Sam Hill, Peter Laskowski, Sergeant Brent Meyer, and Lt. John Imburigo – VT State Police, Mike Ketchel.

7:00 PM – Meeting called to order by Mr. Rood.

7:00 PM – LAW ENFORCEMENT FORUM. - Currently the Vermont State Police is the primary Law enforcement agency. Troopers respond to all the violations of law; in Warren last year they responded to 317 complaints in Warren. To have full time State P the cost would be about \$47.60 per hour and the Vermont State Police do have some towns that they contract directly. They can only be a full time service contract to towns and the hours worked are overtime hours. The Sheriff's department patrols Warren by contract and they contract with Waitsfield and Moretown. This contract is strictly for motor vehicle patrol, to help keep the highways safe. They have entered in an agreement with the Vermont State Police working State Police on calls until a trooper arrives. The Sheriff's department signs on with the Vermont State Police when they are patrolling the areas so that if there is a call in the area they can help the State Police out by being a first responder on scene to handle the complaint until a trooper arrive on scene. The Town of Warren's contract with the Washington County Sheriffs is about \$25.00 per hour. They do also provide extra hours through the Safe Highway and DWI Programs throughout the year that are provided by the state with grants. Currently the Sheriff's Department can't offer other services to towns because of costs. It would require more training, full time personnel, benefits, office space, and administrative staff and could go to \$45 per hour to encompass everything and both the State Police and the Sheriff's Department are struggling with getting qualified personnel. There are five ways towns could go for police coverage: Resident Trooper Program 2) Leave as is, 3) Establish a Regional Police Department and 4) Contract with the Sheriff's Dept. If any one has a complaint with an officer they may directly contact Sam Hill at the Washington County Sheriff's Department.

8:35 PM – TOWN HIGHWAY ROAD CREW CHECK IN – RICHARD ROBINSON –

Mr. Robinson reported that the new truck would be ready for pickup next week from Tenco and he would need a check to pay for it. Mr. Robinson also asked the board about contracting out Riverside Park and Brooks Recreation Field Mowing including the mowing and weed whacking around the school. The highway crew would be responsible for mowing the town green areas, i.e. bandstand, the honor roll, fire department, sewage pump stations, fire pond, Blueberry Lake Dam. The contracted person would work through the road department and road department budget. The road crew needs to take an inventory of all the mowing and break it down into road crew mowing and subcontract mowing and then the town will contract out for both proposals.

8:50 PM – PLANNING COMMISSION CHECK IN – MICHAEL KETCHEL. Mr. Ketchel came to discuss Planning Commission activities.

Motion by Mr. Simpson to go into executive session to discuss real estate inviting Mr. Ketchel and Ms. Jones, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

9:10 PM – Motion by Mr. Simpson to come out of executive session, second by Mr. Russell-Story. All in Favor: VOTE: 4-0.

Mr. Ketchel discussed the progress for improvements to the town garage to make it a better place for people to work, a safer place for people to work, a more efficient place to work to save the town money in the short term. Mr. Ketchel explained to Mr. Elliott that the current plan is to refurbish the current buildings to reuse them while a new building is proposed. The Planning Commission is currently looking at building at the current site, building across the road from the current site, Bobbin Mill and the property down by Kingsbury's Bridge that the town owns. The Commission is also working the next phases of zoning changes. Mr. Ketchel asked the Selectboard concerning the Path Association and Mapping of trails and roads. Mr. Ketchel inquired about whom and how the plan was proceeding for this issue as the Planning Commission would like to begin to integrate it into the town plan. It was decided that there would be a subcommittee formed of one PC member, 1 Selectboard member and 1 Conservation Member that would meet and discuss the direction of this project and move forward with this project of mapping of trails, paths, and ancient roads.

Motion by Ms. Russell-Story to form a committee made up of the 3 boards (Selectboard, PC commission and Conservation Committee) to create a plan to implement the mapping of trails, paths, and ancient roads, second by Mr. Simpson. All in Favor: VOTE: 4-0.

Mr. Ketchel also brought up as a representative on the Warren School Board that the Warren School has to repair the sprinkler system at a cost of \$16,000 to be phased in. Mr. Ketchel asked if FEMA grants or if there were other grants out there that could help fund this? Ms. Jones, will research grants as she is looking for grants for the library currently.

9:35 PM – COMPUTER CONTRACTS CONTINUED – VICKERY HILL –

Mr. Butcher came in to talk about his contract for IT services to the town. Mr. Butcher changed the time 88 hours to now 48 hours. He thought 3 hours every other week would be plenty of time. The biweekly network support onsite would be 44 hours at a t cost of \$4,320 (Total cost \$5,580 for 33 weeks at every other week. Mr. Butcher has not started the data base for the 911 or the zoning as of yet. He does have a schematic laid out on how the system will be laid out for the 911 and zoning data base. Currently all the data is in pieces spread on different computers and Mr. Butcher would like to have it developed so that it could be put on the server so that it can be networked supported. Also the web page data could be put on the server as it is getting bigger and bigger as it is currently supported out of house. Mr. Butcher explained that he would start with the 911 getting rid of the DOS Team data base and build the replacement of the current preparatory data base. The zoning data base is not networked or backed up and you can't make any changes to it. The 911 web piece would be a web interface and view the data as a web browser and then import all the old zoning data and add the new permit data. As time allowed they could go back and enter the paper data to the data base. The data needs to be set up on the server securely for all this data. Mr. Butcher didn't think that Symquest had a software development side. They do the hardware and support software but do not do the development. Mr. Rood asked if Mr. Butcher's proposal of the data base design was contingent upon doing the network support. Mr. Butcher indicated that this came second and was not contingent upon the IT support. The data side could be more money, but the network side was more important to him that someone cared about. Mr. Butcher indicated that he didn't feel that it would take as much time to manage the network once all the necessary things were worked out.

10:30 PM – OTHER BUSINESS:

1 - **Wastewater Studies contracts** from Forcier, Aldrich and Associates, and Stone Environmental – Motion by Ms. Reilly to authorize Mr. Rood to sign the contracts as discussed and voted by the board at March 27th meeting, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

2 – **Path Banner Request:** The Path asked permission from the Selectboard to hang a banner after the Mad River Arts Festival is over; to advertise the Mad Dash as they get some funding from this activity. Motion by Mr. Simpson to allow the Path Association to hang the banner up after the Festival of Arts Banner comes down, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

3 – **Library Requests:** The Library Commission asked if one of the Selectboard members would be on the committee for the library project. Motion by Mr. Simpson to appoint Mr. Bauchner to the Library Project Committee, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

4 – **Green Mt. Stage Race Authorization Consent Form** – Motion by allowing use of the Warren's highways for the race, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

5 – **Path/Ancient Roads/Mapping Committee Representative**: Motion by Mr. Simpson to appoint Ms. Reilly to the 3 member subcommittee, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

6 – **Forest Management Plan** – Motion by Mr. Simpson to adopt the interim Forest Management Plan as presented by the Conservation Committee, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

7 – **Liquor Licenses** – Motion to approve the Liquor Licenses from Sugarbush Gate House, Hogan's Pub, Sugarbush Restaurants (Timbers), Sugarbush Inn, and The Common Man, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

8 – **Ja Mar Traffic Monitoring Device** – Ms. Jones explained that Mr. Malboeuf and she had met with the representative. This is a portable traffic control device to analysis road traffic on the West Hill Road or Sugarbush Access Road or any other road for future impact planning purposes that the town may want to collect road data for. This could come out of the Town Improvement Budget Capital Account. It was discussed that this would be discussed at a later date.

9 – **March 27, 2007 Minutes** - Motion by Ms. Russell-Story to approve the Minutes of March 27th, 2007, second by Mr. Simpson. All in Favor: VOTE: 4-0.

10 – **Butternut Hill Computer Proposal** – Michael Ketchel – Mr. Ketchel explained is outlined his proposal. He would come in and go over the system in its entirety and inventory everything that is there and put all the information in one big binder. Mr. Ketchel then explained the options he proposed. The first one is a basic maintenance quarterly procedure on the systems and address and issues that come up. The other contract is a total support contract issues for software, hardware. Any other software development would be separate from this contract. After going through the systems, he would provide a list of what needs to be done and proceed from there. Mr. Ketchel provided a few references for the board to check: Town of Fayston, Mad River Glen, Darby, Stearns, Thorndike & Ware Law Firm, McClay Associates. Mr. Ketchel expressed that he thought Vickery Hill would do a good job for the town, and that Symquest is a big provider and they do a good job but it is totally different working relationship. Mr. Ketchel expressed that he would not mind working with Vickery Hill, as it sounded like the data base development for the 911 and zoning would be contracted separate from the initial computer work.

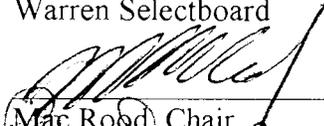
11 – **Cable in Fire House** – The board agreed to the idea of having cable in the fire house to promote more attendance, interaction with members going as long as it comes out of the fire departments budget. It would be up to the fire department to decide on if they wanted to proceed with this.

12 -- **Labor Representation for the Town:** The board asked Ms. Jones to see if Mr. Cameron would come to the next Selectboard Meeting and discuss the process of costs that would be incurred by the town to do the negotiations for the town involving the town road crew.

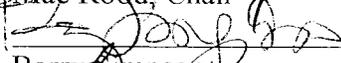
11:30 PM – Motion by Mr. Simpson to adjourn, second by Ms. Reilly. All in Favor:
VOTE: 4-0.

Respectfully Submitted by,
Cindi Hartshorn-Jones,
Town of Warren Administrator

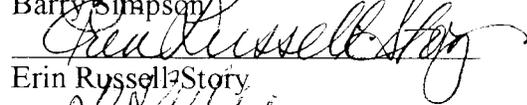
Warren Selectboard



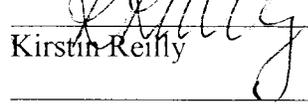
Mac Rood, Chair



Barry Simpson



Erin Russell Story



Kirstin Reilly

Burt Bauchner

AGENDA APRIL 10, 2007
WARREN SELECTBOARD
WARREN TOWN HALL
7:00 PM

7:00 PM – LAW ENFORCEMENT FORUM – LT PAUL WHITE, VERMONT STATE POLICE, AND SHERRIF SAM HILL, WASHINGTON COUNTY SHERRIFS DEPT.

8:15 PM – RICHARD ROBINSON – ROAD CREW CHECK-IN

8:30 PM – PLANNING COMMISSION CHECK-IN

9:00 PM – COMPUTER CONTRACTS CONTINUED – VICKERY HILL

9:30 PM – OTHER BUSINESS

APPROVAL OF MINUTES FOR MARCH 27, 2007
BOARD WARRANTS
APPROVAL OF FOREST MANAGEMENT PLAN
LIQUOR LICENSE APPROVALS
911 DATA BASE DISCUSSION
PATH BANNOR REQUEST