

MINUTES OF JANUARY 16, 2007
WARREN SELECTBOARD
WARREN TOWN HALL
7:00 PM

MEMBERS PRESENT: Mac Rood, Chair, Burt Bauchner, Barry Simpson, Mike Brodeur, Steve Butcher.

OTHERS PRESENT: Eric Haskins, Pam Skowronski, Adam Greshin, Cindi Jones.

7:00 PM – Meeting called to order by Mr. Rood.

7:03 PM – **WAITSFIELD-FAYSTON TELECOM RIGHT OF WAY REQUEST** –
ERIC HASKINS – Mr. Haskins discussed with the board that the Waitsfield Fayston Telecom would like put in a fiber optics line starting from the East Warren four Corners and extending to Hill Street in Alpine Village. Mr. Haskins presented a proposal showing the where the line would run and where the new poles would be placed. They are requesting permission to install the line in the town road right of way. They will be placed 20' from the center of the road and will be 45' poles with 6 ½' of the will be in the ground. This will make the maintenance and servicing of this line more efficient.

Motion by Mr. Simpson to approve the proposal as proposed by Waitsfield-Fayston Telcom recommending that they use the full height poles, second by Mr. Brodeur. All in Favor: VOTE: 5-0.

7:25 PM WARREN SCHOOL BUDGET REQUEST TO INCLUDE IN THE TOWN BUDGET: PAM SKOWRONSKI & ADAM GRESHIN – Ms. Skowronski explained how the school came up with the cost of town rent. The school board takes the total building and operation maintenance of \$169,053 and figures out the use of the building. The towns share the building and maintenance would be \$55,596.00. The board felt it was more tax beneficial to lighten the school budget and place the burden on the municipal budget. The school board came up with the calculation is that the education use is 186 days during the year the other community use which the calculation figured out to be that the town share was 32.9% of the operation and maintenance budget at the school which is about a 92% increase over last year amount. Mr. Rood stressed that was important that a representative from the school board be present to explain the increase. Ms. Skowronski indicated she would be present and offered to answer any questions on this item. Mr. Simpson brought up a question regarding the equipment in the school (i.e dishwasher) that it is not included in the present maintenance budget that it has its own budget maintenance item. Ms. Skowronski and Mr. Greshin would look into this.

Motion by Mr. Bauchner to accept the school maintenance item of \$55,596 to be included in the town budget, second by Mr. Simpson. All in Favor: VOTE: 3-0 (Mr. Butcher and Mr. Brodeur left the meeting responding to a fire call).

The next item presented by the school board was a \$9,005 item for door security at the Warren School building. Costs would include putting a door on the art room, installing a door on Beth Gaylord's Room, Whitney's Classroom. This includes installing security locks in 13 classroom doors, and repair, replace and/or rekey remaining 45 doors. Mr. Brodeur stressed that an emergency door should be installed in the music room. There was an emergency exit until a ~~patrician~~ ^{partition} was built to separate the music room from the pre-school room. After much discussion the board decided to send cost back to the school and present this as a school cost and that the town should not pickup 100% of the cost. Ms. Skowronski and Mr. Greshen would come back and come up with ideas and that possibly that the town would pick up 32.9% and add it to the operation & maintenance budget. Ms. Skowronski would follow-up with the additional costs of adding the emergency door to the music room.

8:08 PM – Motion by Mr. Bauchner to go into executive session to discuss personnel, second by Mr. Brodeur. All in Favor: VOTE: 5-0.

8:30 PM – Motion by Mr. Brodeur to come out of executive session second by Mr. Simpson. All in Favor: VOTE: 5-0.

8:35 PM – REVIEW OF PRELIMINARY BUDGET: The board took the budget each department as follows:

The Office Assistant/911 Coordinator title needs to read office assistant only. Ms. Jones explained that the cost of \$18,000 was left in the position to help offset the appraisal tax appeals for processing and handling this. The board felt that only \$10,000 was needed to fund this expense.

Lister's Budget – Lister salary item line is made up all employees in the lister's dept including the data gathers for the reappraisal. The board felt that the dues and subscription/ mailing line should be reduced to \$2,000.

Mapping: A new item "Contours 10X24 was added for \$30,000. The board also felt that a line item for Plotter Supplies be added for \$2,000 and estimated revenue fee for maps was estimated at \$4,000.

Zoning/Planning/DRB Administrator: Title should be Zoning/Planning/DRB Administrator/911. Questions regarding legal opinions were raised up from \$500 to \$3,000. The board would discuss this with Mr. Malboeuf at the next budget meeting. The board questioned on whether raising the fees to cover the cost of the zoning dept so that the dept would carry its self.

Planning Commission & DRB – Title Zoning/Planning Clerk should be Zoning/Planning Clerk/911.

911 Coordinator – The board felt that the 911 coordinator should be consolidated into the salary of Zoning/Planning Clerk and Zoning/Planning/DRB Administrator. The board would discuss this with Mr. Malboeuf.

Conservation Committee: The board will meet with the Conservation Committee regarding the new items and the high increase in the budget. The committee will come in Tuesday, January 23 to discuss their budget.

Computer Budget: The board added a new line for computer support network at a cost of \$5,000. This year's computer budget will be used for buying 3 flat screens, and replacing the Planning/Zoning/911 Clerks computer.

Fire Department: The board felt that remuneration should be increased from \$20,000 to \$22,000 as all new members must go through the 100+ hour course and there is a cost associated for it.

Sewer Operations & Maintenance – Ms. Jones explained the increase regarding the Wastewater Studies that this covered both Stone Environmental and FA&A cost for finishing the wastewater study needed to amend the IDP permit to add new users.

Law Enforcement: The board felt that budget line for law enforcement should be \$38,500.

10:05 PM – OTHER BUSINESS:

10:06 PM – Sugarbush Holdings LLC Road Access Permit – Motion by Mr. Butcher to approve the road access permit, second by Mr. Brodeur. All in Favor: VOTE: 5-0.

10:16 PM – Motion by Mr. Bauchner to authorize Mr. Rood, Chair of the Select board to sign the valuation appeal letter, second by Mr. Brodeur. All in Favor: VOTE: 5-0.

10:18 PM – Motion by Mr. Brodeur to approve the minutes of January 16, 2007, second by Mr. Butcher. All in Favor: VOTE: 5-0.

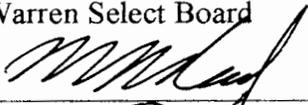
10:19 PM – Motion by Mr. Brodeur to go into executive session to discuss personnel and invite Ms. Jones, second by Mr. Butcher. All in Favor: VOTE: 5-0.

10:55 PM – Motion by Mr. Brodeur to come out of executive session, second by Mr. Simpson. All in Favor: VOTE: 5-0.

11:00 PM – Meeting Adjourned.

Respectfully Submitted by,
Cindi Hartshorn-Jones
Warren Town Administrator

Warren Select Board



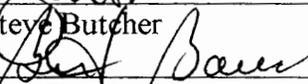
Mac Rood, Chair



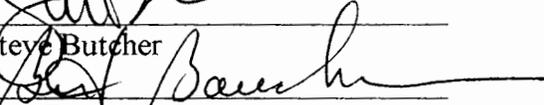
Barry Simpson



Mike Brodeur



Steve Butcher



Burt Bauchner

JANUARY 16, 2007 AGENDA
WARREN SELECTBOARD
WARREN TOWN HALL
7:00 PM

7:00 PM – WAITSFIELD FAYSTON TELEPHONE RIGHT OF WAY REQUEST –
ERIC HASKIN

7:15 PM – WARREN SCHOOL BUDGET REQUESTS TO INCLUDE IN THE TOWN
BUDGET: PAM SKOWRONSKI

7:30 PM – REVIEW PRELIMINARY BUDGET

8:00 PM – OTHER BUSINESS