

Agenda
Warren Selectboard
Tuesday, November 15, 2022
6:35 PM
Warren Municipal Building
VIA Zoom or In Person

6:30 PM – Public Comment

6:35 PM – Agenda Changes

✓ 6:36 PM – 7:15 PM – Budgets – Dept. of Public Safety
Fire Dept. – Jeff Campbell
Emergency Management – Jeff Campbell
Constable – Gene Bifano/Jeff Campbell

✓ 7:30 PM – Warren Conservation Commission – Jito Coleman

✓ 7:45 PM – Listers Budget – Sandra Brodeur & Mike Kelley

✓ 8:00 PM – Other Business

8:05 PM - Approval of Minutes for November 8, 2022 & November 1, 2022

8:10 PM - Accounts Payable and Payroll Warrants

\$ 25,352,189 \$ 10,979,68

8:15 PM – Executive Session - Personnel

On Going:

Town Garage

Traffic Calming

ARPA

Covered Bridge

Topic: Town Of Warren's Zoom Meeting

Time: Nov 15, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84588943934?pwd=dXFhOUJYNVNSM3RDaVJYbDRWbndvUT09>

Meeting ID: 845 8894 3934

Passcode: 914227

One tap mobile

+13092053325,,84588943934#,,,,*914227# US

+13126266799,,84588943934#,,,,*914227# US (Chicago)

Dial by your location

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 408 638 0968 US (San Jose)

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

Meeting ID: 845 8894 3934

Passcode: 914227

Find your local number: <https://us06web.zoom.us/j/84588943934>

Minutes of November 15, 2022

Warren Selectboard

6:30 PM

Warren Municipal Building

VIA Zoom or In Person

Members Present: Andrew Cunningham, Vice Chair, Robert Ackland, Luke Youmell, Chair, Camilla Behn & Devin Klein Corrigan.

Others Present: Jeff Campbell, Jito Coleman, Sandra Brodeur, Rob (TV 44/45).

6:30 PM – Public Comment – None

6:35 PM – Agenda Changes – None

6:37 PM - Budgets – Warren Fire Department – Jeff Campbell – Mr. Campbell came before the board to present his budget for 2023. There were increases in the following line items: remuneration, benefits, supplies, contracted services, administrative, radio dispatch and training. Two new budget lines were added: Utilities and Recruitment & Retention. Radio dispatching increased because the Warren Fire Department switched over to Capital West. Mr. Campbell commented that the dispatching from Capital West has been significantly better than from the Vermont State Police. The Warren Fire Department budget increased from \$149,100 in 2022 to \$170,100 a 14.08% increase for 2023. (Copy attached).

Capital Fire Department Account:

Fire Department Equipment Increased allocation from \$110,000.00 to \$130,000.00. Fire Department Stand Pipe Account increased from \$5,000 to \$10,000. Firefighter Training/Equipment increased from \$25,000 to \$30,000.

Constable Budget - The Constable budget was a very small increase of 0.76% from the 2022 budget of \$19,800-\$19,950. The increase was for more Patrol Hours. (Copy Attached)

Capital Account Major Equipment increased from \$2,000 to \$4,000.

Emergency Management – The Emergency Management Budget was a very small increase of 0.90% from last year's budget of \$5,550 to \$5,600. (Copy Attached)

7:30 PM – Warren Conservation Budget – Jito Coleman

Mr. Coleman discussed in length about the Knotweed program and how successful it has been. Most of the increase was in the knotweed program. He also talked about the Tri-Town Invasive Inventory Proposal that he put in a cost of \$2,000 as each town was going add \$2,000 to their budgets for the purpose of hiring a UVM Intern for the summer to map the Invasive Inventory in all three towns. The Warren Conservations budget increase to 12.82% over last year's budget of \$16,585 to \$21,159. (Budget Attached)

Capital Budget – The board decided the Town would fund the \$20,000 same as last year. Mr. Coleman plans on putting together an article to ask for more money from the voters on Town meeting day to add to the Conservation Reserve Fund.

8:05 PM – Warren Lister’s Budget – Ms. Brodeur commented that the Lister’s have level funded their budget. They have been going out and looking at buildings if they have received permits. Ms. Brodeur also commented that Mr. Robert Cummiskey will not be running again for Lister in 2023. Ms. Begin has been coming in and training in the position and will run for election in March. Mr. Kelly is reducing his hours to 15 hours a week. The Lister’s have also received a proposal for a Town wide Appraisal which would be start in 2024-2026. The last Town wide Appraisal was completed in 2008. The cost would be between \$300,000-\$400,000. She also commented that they are still looking for someone to do the ski area as Ms. Brodeur was not happy with the ski area reappraisal consultant who performed the last one.

Taxes/Education tax on the following properties: Harmon & the 512 Acres in Lincoln Gap – Ms. Brodeur asked if the town was going to be responsible for paying the taxes to education fund. Mr. Cunningham commented that on the Harmon Property that it was paid but there was two months the town would have to pay. On the 512 Acres in Lincoln Gap that the Trust for Public Lands bought, the board felt that the Trust for Public Lands should pay the full taxes.

8:20 PM – Other Business

Verizon Tower – Ms. Behn commented that this was on the Planning Commissions last meeting and they received more comments and people in attendance than when they had the Land Use Development Regulations. Ms. Faillace will send an executive summary from the Planning Commission on this complete discussion. She commented that they plan on inviting Verizon. Ms. Behn commented that the Planning Commission would write a letter with comments for changes the Town would like to see. Mr. Cunningham commented should not that letter be from the Warren Selectboard? It was discussed that both bodies could be co-signers on the letter.

Covered Bridge – The Town received just one bid from ECI. That bid had to be disqualified because the bidder did not submit all the necessary documents that accompany the bid. There is a Teams meeting scheduled for Thursday with Vtrans, D&K and the Town to discuss next steps. Ms. Behn volunteered to be on the call.

8:41 PM – Letter from Mr. Coleman regarding Land Donation – The board recommended to send it to legal counsel.

8:43 PM – Approval of Minutes for November 1, 2022 -Motion by Mr. Cunningham to approve the Minutes of November 1, 2022, seconded by Mr. Ackland. All in Favor: VOTE: 5-0.

8:44 PM – Approval of Minutes for November 8, 2022 – Motion by Mr. Cunningham to approve the Minutes of November 8, 2022, seconded by Ms. Klein Corrigan. All in Favor: VOTE: 5-0.

8:46 PM – Approval of Payroll Warrant – Motion by Mr. Ackland to approve the payroll warrant for \$10,979.68 as presented, seconded by Mr. Cunningham. All in Favor: VOTE: 5-0.

8:47 PM – Approval of Accounts Payable Warrant – Motion by Mr. Ackland to approve the Accounts Payable Warrant as presented for \$25,352.89, seconded by Ms. Behn. All in Favor: VOTE: 5-0.

9:00 PM – Motion by Mr. Youmell to go into Executive Session to discuss Personnel inviting Mr. Campbell, seconded by Mr. Ackland. All in Favor: VOTE: 5-0.

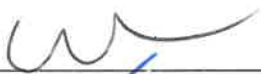
9:20 PM – Motion by Mr. Cunningham to come out of executive session, seconded by Ms. Behn. All in Favor: VOTE:5-0.

No Action Taken

9:22 PM - Motion to adjourn by Mr. Cunningham, seconded by Ms. Klein Corrigan. All in Favor: VOTE 5-0

Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator

The Warren Selectboard

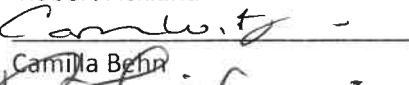


Luke Youmell, Chair



Andrew Cunningham, Vice Chair

Robert Ackland



Camilla Behn



Devin Klein Corrigan