

DECEMBER 27, 2005 MINUTES  
WARREN SELECT BOARD  
WARREN TOWN HALL  
7:00 PM

**MEMBERS PRESENT:** Mike Brodeur, Mac Rood, Barry Simpson, Chair, Burt Bauchner.

**MEMBERS ABESENT:** Steve Butcher

**OTHERS PRESENT:** Pat Larsen, Stone Environmental, Bruce Douglas, Forcier & Aldrich, Brad Aldrich, Forcier & Aldrich, Mary Butler, Alan Hartshorn, Priscilla Robinson, Gary Bombard.

**7:00 PM** – Motion by Mr. Rood to approve the December 12<sup>th</sup> Select Board Minutes, seconded by Mr. Brodeur. All in Favor. VOTE: 4-0.

**7:05 PM** – Wastewater Studies – Pat Larsen, Stone Environmental, Bruce Douglas, Forcier & Aldrich, and Brad Aldrich, Forcier & Aldrich. Bruce Douglas presented a report on the status of the Brooks Field Wastewater Studies. Mr. Aldrich expressed that this study is important both the town because the town can't hookup any more new users to the system. It was the town's intent when the project started to add additional flow capacity to Brooks Field. Stone Environmental has been doing chloride studies in the monitoring wells #101 and #103 to try to prove compliance (phosphorus and nitrate) with the permitting criteria. We need to detect at least 50% or more of the chloride in the effluent in these monitoring wells to proceed to gather information to amend the current indirect discharge permit. Mr. Larsen expressed that we are seeing very low concentrations of chlorides. At present time all chloride sampling has been stopped. Stone Environmental has presented three options to the Select Board on which is the best way to proceed with the project to amend the town's current permit. Option A: Allow additional time for effluent to reach groundwater which would require additional borings, increased chloride monitoring and attempt to locate groundwater under influence of leach field effluent. The cost range is: \$5,000-\$50,000. Option B: Phased investigation to understand groundwater flow conditions. Consisting of attempting to locate groundwater under influence of leach field effluent (initial borings to ascertain groundwater flow conditions). Additional borings and monitoring well installation (if needed). Cost \$15,000-\$45,000. Option C: Conduct groundwater sampling and biomonitoring (assuming only stream 2 needs biomonitoring), column studies (if needed) and permit assistance. Cost of option C: \$28,000 to \$52,000. Stone Environmental's recommendation to the Select Board is option B. A more in-depth report is attached to the minutes.

Motion by Mr. Rood to proceed with Option B and spend up to the amount of \$15,000 still in last year's budget, and to direct Stone Environmental and Forcier & Aldrich to wait before spending over that amount, seconded by Mr. Bauchner. All in favor: Vote: 4-0.

**FIRE DEPARTMENT BUDGET – ALAN HARTSHORN:** Mr. Hartshorn presented the fire department budget. The fuel is a little high but that is expected. Mr. Hartshorn felt that the fire department budget could remain level funded the same as last years.

The line item enumeration was discussed concerning that it should be raised from \$18,000 to \$20,000. This item has remained at \$7.00/per hour for the 102 hour state fire fighting training course, in house training, fire response calls which as remained the same for the last 10 years. The board felt that this item needed to be raised to \$9.00/per hour to come up to date with the economy, as the department is losing two members to other departments. There are no current grants in the 2006 budget, however, the fire department will be seeking grants from the Rural Dry Fire Hydrant program. One is a federal matching grant of \$12,000, which will be a 1:1 match. This will help to apply to the fire pond protection project. Total fire department budget would be: \$51,380.00.

**LISTER BUDGET: PRISCILLA ROBINSON AND GARY BOMBARD:** Ms. Robinson presented the lister's budget for 2006. Starting with wages this line item was increased due to the townwide reappraisal and represents Ms. McCuin & Mr. Blair as part-time employees, 1=40 hour per week data gatherer for 4 months, in addition to the listers (Ms. Robinson at 40 hours per week for the year and some time for other listers for review, meetings). With state anticipated revenue toward this, the net wages would come to \$34,932.50. Office Equipment line was increased from \$2,000 to \$4,000 at Select Board recommendation. Ms. Robinson, at Mr. Simpson's request will also look into anticipated expenses such as paper, cartridges for the plotter which listers propose to purchase. Maps would be approximately 24x36. Lister will split expense with Zoning Administrator at \$1,500 each for the plotter. Lister will purchase a much needed upgraded computer out of the remaining 2005 funds. Dues/subscriptions/education at \$2,000 level funded with a line item showing the town's funds available from the state for the lister training in the amount of \$959.00 as a deduction from this. Ms. Robinson indicated that the current appraisal work is going very well and the goal is to complete it by the end of 2006 but the town has until 2007. Ms. Robinson stated that it is very important to do a good job to have accurate information. The current appraisal data is being gathered accurately: measuring outside dimensions, checking interiors, looking for alterations and changes in order to have very complete and updated lister files. Reappraisal/Consultant represents the contract between the town and Camp, Dresser, and McKee. Balance due in 2006 on this is \$1,310.00 upon town's acceptance of maps. Contracted services: is for Microsolve (state program used by the town for valuation) – his contract plus proposed changes to the program. The lister budget as proposed is \$66,715.32 for 2006 which could change with additional information concerning the plotter related expenses.

**Capital Budget Mapping:** Total without interest to date is \$248,134.15 for reappraisal which includes the \$35,000.00 from 2005 budget. In the 2006 anticipated expenses under the consultants is \$60,000.00 which is to hire consultants as needed, for instance, for an update to Sugarbush and other commercial properties. Mailings for \$8,000 which is for sending out booklets, notices, changes, grievances information. Extra mileage for inspections for the appraisal at \$4,000.00. Subtotal expenses: \$72,000. The balance left in the reappraisal budget would be \$176,134.15. Capital request per projections would be \$30,000.00. Regular mapping budget to be left at \$7,000 to which will be used for generating actual tax maps for various uses, printing, etc. In 2005 we have spent \$3,290.00 = some maps, upgrade zoning map software, additional expenses for CDM to GPS town boundary lines on Colby and Alpine properties and German Flats. Town Mapping Budget to capital request is \$15,000.

Motion by Mr. Rood to authorize Mr. Simpson to sign the addendum from Camp, Dresser & Mckee to sign the proposal of \$3,925.00 for 2006 tax map work as well as the final addendum to the contract for the final invoice for 2005 in the amount of \$2,650.00, seconded by Mr. Brodeur. All in favor: Vote: 4-0.

**LAW ENFORCEMENT:** Budget the same request at \$21,000 and leave the hours the same at 24.

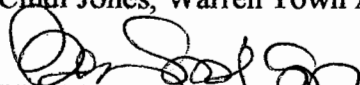
**TOWN CLERK/DELINQUENT TAX COLLECTOR – RETA GOSS** – Budget is about the same as last year with slight increase in election and meeting costs. As this upcoming year we have a state election.

**TREASURER BUDGET – MARY BUTLER:** Ms. Butler indicated that the treasurer's budget would be same as last year. With the exception that some of the audit fees will be transferred to the wastewater system budget due to the EPA mandated audits. As stated before, salary and benefits cannot be changed until the budget is complete and then the Select Board will decide on any increases to salaries and the benefit lines will be adjusted.

**CONSERVATION BUDGET:** - Margo Wade presented the Conservation budget for 2006. This is a whole new category to this year's budget. Item 1 is for a GPS unit at \$500.00 to be used by the whole town to GPS the ancient roads and trails project. Item 2 for \$250.00 will be used for map printing, dues/subscriptions at \$250 and management plans at \$3000.00. The management plans are to set up management plans for the town owned parcels. The Conservation Committee also requested in the capital budget a \$25,000 contribution towards the Conservation Fund Capital Account. Total operating budget presented by the Conservation Committee \$4,000.00.

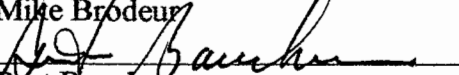
10:05 PM – Meeting adjourned.

Respectfully submitted by,  
Cindi Jones, Warren Town Administrator

  
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Barry Simpson, Chairperson

  
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Mac Rood

  
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Mike Brodeur

  
\_\_\_\_\_  
Burt Bauchner

*NOT PRESENT!*  
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Steve Butcher