

Minutes of October 20, 2022

Warren Selectboard

Warren Municipal Building

12:00 PM

Members Present: Luke Youmell, Chair, Andrew Cunningham, Vice Chair, Camilla Behn & Devin Klein Corrigan.

Members Absent: Robert Ackland

Others Present: Cindi Jones

12:10 PM – Meeting called to order by Mr. Youmell.

Mr. Youmell asked Ms. Jones how she thought things were going. Ms. Jones commented that she thought things were going well. Ms. Behn asked how things were going with other departments. Ms. Jones responded saying that she was asking them if they needed help in their work and whether it be filing, posting on the web. Ms. Jones commented that she did facilitate a personnel matter between the Zoning Administrator and a taxpayer. Mr. Youmell commented that he heard from Ms. Lisaius and Ms. Goss that they felt that Ms. Jones had dropped the Town Report on to them. Ms. Jones commented that she was seeking new ideas for the Town Report and was asking for their input on new idea's such as a newspaper town report, doing an in-house town report, do we include the service reports or any other input they might offer for suggestions. Ms. Jones commented that she and Ms. Goss went on line looking at other Towns, Fayston, Waitsfield, Randolph to see if they included service reports. Ms. Behn asked Ms. Jones to have a collaboration with Ms. Goss and Ms. Lisaius to clear up any misunderstandings. Ms. Jones commented she would either today or next week when she is back in the office. Ms. Behn also asked who was responsible for the Officials Page. Ms. Jones commented that she always got that from Ms. Goss. Ms. Behn would meet with Ms. Goss and talk about changing it. Ms. Klein Corrigan asked how Ms. Jones felt about the new budget process. Ms. Jones commented that she did not feel any hesitance and embraced the idea. Ms. Jones did comment that she and Ms. Lisaius would review all the salary and benefits for each employee to make sure they had all their correct benefit and salary costs. She also would do the regular misc. items such as the postage, phone, copier costs etc.,. She commented from the last Selectboard meeting that Mr. Ackland had not completed all the set-up work on it yet and she was just waiting to hear from him and then a budget "Kickoff Meeting" could be set up to present to the employees. Ms. Klein Corrigan asked where we on the website? Mr. Youmell commented that he has heard that people do not like the website and there should be discussion where do we go on the website before spending any more dollars on the current one. Ms. Jones commented that she has been doing a lot of the simple fixes, such as broken links and the search button needs more refinement as commented by Ms. Behn. Some board members commented that they did not like Waitsfield's or Fayston as it was hard to find things. Mr. Cunningham commented that he thought the current one is easy and just needs some refinement. Ms. Jones will meet with Vickery Hill one more time for their thoughts and present to the Selectboard their thoughts. She had a tentative meeting set up but it did not happen due to prior conflicts with Vickery Hill. Ms. Behn asked Ms. Jones about her time off for the future. Ms. Jones commented that she has a lot of use or lose time as she had not been able to take it. Ms. Jones commented that she plans on taking Thanksgiving week, which is only Monday, Tuesday and ½ day Wednesday and plans on taking the week of Christmas which is only 4 days.


However, Ms. Jones does read and answer emails while on her days off so things are covered. She also commented that in February she would be gone for 3 weeks but the town report would be done as always prior to her leaving whether it is in house or completed by a printer.

Ms. Behn asked if there was anything Ms. Jones wanted to say. She had no further comments to make. Mr. Youmell commented that the next step in the process was to hold an executive session at the next selectboard meeting and discuss with Mr. Ackland next steps concerning Ms. Jones and the future.

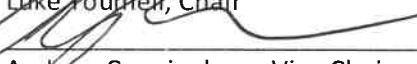
12:45 PM – Motion by Mr. Cunningham to adjourn, seconded by Ms. Behn. All in Favor: VOTE: 4-0.

Minutes Respectfully Submitted by,
Cindi Jones
Warren Town Administrator

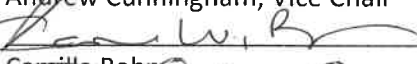
The Warren Selectboard



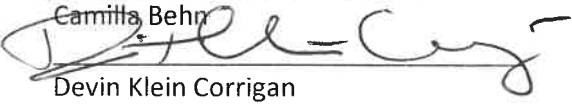
Luke Youmell, Chair



Andrew Cunningham, Vice Chair



Camilla Behn



Devin Klein Corrigan

Robert Ackland